

Downtown Springfield Community  
Improvement District Board Meeting

February 9, 2022

\*\*\*\*\* 8:00 am \*\*\*\*\*

**Councilman Denny Wayne Conference Room  
Busch Building 4<sup>th</sup> Floor**

**FY 2021- 2022 Meetings to Date: 6**

Paula Adams	2	Charlie Rosenbury	2
Chris Ball	5	Jeff Schrag	1
Michelle Billionis	3	Dick Scott	5
Dan Griffin	1	Eleanor Taylor	
Tyler Hoke	1	Craig Wagoner	2
Sarah Kerner	5	Andrew Wells	3
Allen Kunkel	3	Bruce Adib-Yazdi	2
Lori Lampert	2		

**Agenda**

**Information** Welcome – *Chris Ball*

**Agenda** Call to Order

**Information** Comments from the Public

**Information** Safety & Security Update – *Officer Keith Wright*

**Action** Approval of January 12, 2022 Meeting Minutes

**Action** Approval of January Financial Statements – *Chris Ball*

**Information/Action** Parking & Maintenance Committee – *Bruce Adib-Yazdi, Dick Scott*  
Safety & Security Committee – *Chris Ball*  
Visit [www.mothersbrewing.com](http://www.mothersbrewing.com) for a list of February events  
Visit [www.itsalldowntown.com](http://www.itsalldowntown.com) Calendar for a list of February events  
Image Enhancement Committee – *Paula Adams*

**Information** CID Update – *Barb Baker*

Closed session for the purpose of confidential and privileged communications between a governmental body or its representatives and its attorney relating to legal action, causes of action or litigation involving the public governmental body and confidential and privileged communications with the attorney for the CID Board pursuant to Section 610.021(1), Revised Statutes of Missouri.

Closed session for the purpose of leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration for the CID Board pursuant to Section 610.021 (2), Revised Statutes of Missouri in accordance with ADA guidelines, if you need special accommodations when attending any City meeting, please notify the City Clerk's Office at 864-1443 at least 3 days prior to the scheduled meeting.

**Downtown Springfield Community Improvement District Meeting Minutes**  
**January 12, 2022**

**Present:** Chris Ball, Michelle Billionis, Dan Griffin, Tyler Hoke, Sarah Kerner, Dick Scott, Andrew Wells (by phone), Bruce Adib-Yazdi **Excused:** Paula Adams, Allen Kunkel, Lori Lampert, Charlie Rosenbury, Jeff Schrag, Eleanor Taylor, Craig Wagoner  
**Staff:** Brian Ussery, Barb Baker

- I. **Call to Order**  
Chris Ball called the Downtown Springfield Community Improvement District Meeting to order at 8:05 am. Chris welcomed 2 new Board members, Tyler Hoke with Lost Signal Brewing and Dan Griffin with iPhone repair. Thank you for serving on the board and welcome. Eleanor Taylor with Prairie Pie was also appointed to the CID Board and is on vacation this week.
- II. Roll call was taken, no quorum and Andrew Wells was called on the phone for a quorum to vote.
- III. **Motion:** To approve November 10, 2021 Board meeting minutes  
**Moved:** Andrew Wells  
**Second:** Dick Scott  
**Approved**

- IV. **Financial Reports:** Chris reported on November and December financials. Sales tax continues to go well.
- Motion:** To approve November and December Financials  
**Moved:** Bruce Adib-Yazdi  
**Second:** Sarah Kerner  
**Approved**

**CID Loan Payment:** Craig Wagoner has recommended the CID Board pay down \$ 50,000.00 on the Central Bank Loan that they have on the building. There is money in the bank and CID sales tax continues to do well.

**Motion:** To pay down \$ 50,000.00 on the Central Bank Loan  
**Moved:** Bruce Adib-Yazdi  
**Second:** Tyler Hoke  
**Approved**

**Off Duty Patrols Update:** There will be two Center City squads working Monday – Saturday 3:00 pm – 3:00 am and Sunday 4:00 pm – midnight. Officer Wright has suggested we keep the CID off duty patrol shifts the same at this time and will review after a month or two. Beginning in January the City will be increasing the hourly rate from \$ 30.00 pre hour to \$ 35.00 per hour. Now the CID is paying \$ 35.00 per hour for off duty patrols, MSU is paying \$ 50.00 per hour for their off duty patrols. Chris recommends the CID pay \$ 45.00 per hour for the off duty patrols and hopefully more officers will be signing up for the shifts.

**Motion:** To pay off duty patrols \$ 45.00 per hour  
**Moved:** Tyler Hoke  
**Second:** Sarah Kerner  
**Approved:**

**Parking & Maintenance Committee:** City is looking to schedule a Parking Study and also an ADA study of downtown area will be done in the Spring. CID has a new part-time maintenance person working Friday, Saturday & Sunday. Dick thanked staff for the good job removing the snow and spreading salt. Brian checking on the cost of a new brush for the Dingo.

Dan Griffin owns the iPhone Repair store on S. Campbell and lives downtown. Dan is a business owner and registered voter in the district. He asked about the loading zone be removed at Campbell and Walnut since the Furniture store is no longer there and would add additional parking in that area. Dan also asked about the loud noises from cars and motorcycles. Tyler Hoke has been downtown about 5 years at Lost Signal Brewing Co with his dad.

Michelle asked about a Loading Zone on South by Coffee Ethic. Will look to see if there is enough room with the bump out to place a loading zone there.

**Safety & Security Committee:** Shift signups have been light the last few months and hopefully will pick up with the new hourly rate.

**Image Enhancement Committee:** Christmas Tree and decorations went well. Few minor issues.

**CID Update:** Included in packet

**Other:** Chris mentioned Sechler Electric will be providing bids to extend the lights over the street on the 4 spokes into the square.

Waiting until Spring on the idea of renting a Golf Car to transport downtown patrons to the parking garages, could be liability issues on who is driving the Golf Cars.

**Meeting Adjourned:** 8:50 am  
**Minutes submitted by:** Barb Baker  
**Next CID Meeting:** February 9, 2022

## DOWNTOWN SPRINGFIELD CID Balance Sheet

	Jan 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Current Assets	
1001 · Checking - Great Southern	176,495.28
1030 · Central Bank Acct	295,832.43
<b>Total 1000 · Current Assets</b>	472,327.71
<b>Total Checking/Savings</b>	472,327.71
<b>Accounts Receivable</b>	
1005-05 · CID Property Taxes Receivable	110,999.17
<b>Total Accounts Receivable</b>	110,999.17
<b>Total Current Assets</b>	583,326.88
<b>Fixed Assets</b>	
1080 · Boonville Building	
1081 · Land	26,000.00
1082 · Building	747,482.56
1085 · Building Accum Depr	(38,081.31)
<b>Total 1080 · Boonville Building</b>	735,401.25
1090 · Equipment	
1095 · Accumulated Depreciation	(82,928.29)
1090 · Equipment - Other	144,884.10
<b>Total 1090 · Equipment</b>	61,955.81
<b>Total Fixed Assets</b>	797,357.06
<b>TOTAL ASSETS</b>	<b>1,380,683.94</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
2010 · IRA Payable	1,191.93
<b>Total Other Current Liabilities</b>	1,191.93
<b>Total Current Liabilities</b>	1,191.93
<b>Long Term Liabilities</b>	
2100 · Central Bank Loan	242,849.73
<b>Total Long Term Liabilities</b>	242,849.73
<b>Total Liabilities</b>	244,041.66
<b>Equity</b>	
3000-05 · Renewal Reserve (Bd Desig)	15,000.00
3000-06 · Investment in fixed assets	52,942.52
3000-15 · IE Reserve	30,000.00
3000-20 · Maintenance Reserve	13,164.00
3000 · Fund Balance	791,188.30
Net Income	234,347.46
<b>Total Equity</b>	1,136,642.28
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,380,683.94</b>

**DOWNTOWN SPRINGFIELD CID  
Profit & Loss Budget Performance**

	Jan 22	Budget	Jul '21 - Jan 22	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · Income</b>					
4001 · Gross Tax Assessments	0.00	0.00	264,638.57	255,000.00	255,000.00
4002 · Gross Tax Assessments Refunded	0.00	0.00	0.00	0.00	0.00
4003 · Sales Tax	0.00	15,000.00	209,901.52	107,000.00	210,000.00
4004 · Extended Parking Pass Sales	0.00	100.00	1,100.00	700.00	1,200.00
4005 · Voluntary Contributions	0.00	0.00	36,069.00	30,000.00	30,000.00
4007 · Interest Income	4.53	150.00	488.67	220.00	600.00
4009 · Miscellaneous Income	0.00	0.00	6,100.00	0.00	0.00
4012 · Rent Income	6,380.00	1,396.67	14,630.00	9,776.65	16,760.00
<b>Total 4000 · Income</b>	6,384.53	16,646.67	532,927.76	402,696.65	513,560.00
<b>4200 · Grant</b>	0.00	0.00	0.00	0.00	0.00
<b>Total Income</b>	6,384.53	16,646.67	532,927.76	402,696.65	513,560.00
<b>Gross Profit</b>	6,384.53	16,646.67	532,927.76	402,696.65	513,560.00
<b>Expense</b>					
<b>5100 · ADMINISTRATION</b>					
<b>5102 · Admin- Payroll</b>					
5102-02 · Salary	5,711.92	6,000.00	42,729.59	42,000.00	75,420.00
5102-04 · Health Insur	0.00		0.00		
5102-06 · Retirement	171.36	175.00	1,281.90	1,225.00	2,100.00
5102-08 · Admin- Payroll Taxes	627.96	440.00	3,459.79	3,080.00	5,280.00
<b>Total 5102 · Admin- Payroll</b>	6,511.24	6,615.00	47,471.28	46,305.00	82,800.00
5103 · Miscellaneous - Admin	231.06	333.33	1,236.85	2,333.35	3,930.00
5105 · Professional Services	0.00	0.00	2,753.50	3,000.00	3,000.00
5108 · Renewal Reserve Expense	0.00	0.00	0.00	0.00	3,000.00
<b>5110 · Admin- Insurance</b>					
5102-12 · Admin- Work Comp	0.00	100.00	252.10	700.00	1,200.00
5210-30 · Insurance - Officer & Director	0.00		0.00	1,800.00	1,800.00
<b>Total 5110 · Admin- Insurance</b>	0.00	100.00	252.10	2,500.00	3,000.00
5111 · Collection Fee	1,437.68	2,200.00	1,580.91	2,340.00	3,400.00
5112 · Payroll Fee	324.35	183.33	1,207.06	1,283.35	2,200.00
5130 · Office Rent	0.00		0.00	0.00	0.00
5132 · Office Utilities	0.00		0.00	0.00	0.00
5134 · Office Phone	135.00	135.00	945.00	945.00	1,600.00
5136 · Office Suplies	39.80	300.00	1,403.15	2,100.00	3,600.00
5138 · Office Copies	179.72	166.66	1,030.18	1,166.70	2,000.00
5140 · Office Maintenance	0.00		0.00	70.00	70.00
<b>5150 · Boonville Bldg Cost</b>					
5151-01 · Boonville Loan Payment	1,932.17	1,932.17	13,525.19	13,525.19	23,186.04
5151-05 · Bldg Utilities	608.43	700.00	3,505.59	4,900.00	8,400.00
5151-06 · Bldg Trash	141.42	210.00	1,054.48	1,470.00	2,520.00
5151-07 · Bldg Alarm	54.95	65.00	384.65	455.00	780.00
5151-10 · Bldg Maintenance	0.00	500.00	8,293.58	3,658.00	6,158.00
5151-11 · Mortgage Interest	0.00	0.00	0.00	0.00	0.00
<b>Total 5150 · Boonville Bldg Cost</b>	2,736.97	3,407.17	26,763.49	24,008.19	41,044.04
<b>Total 5100 · ADMINISTRATION</b>	11,595.82	13,440.49	84,643.52	86,051.59	149,644.04
<b>5200 · Image Enhancement</b>					
<b>5210 · Advertising</b>					
5210-05 · Advertising	0.00	0.00	0.00	0.00	0.00
5210-10 · Downtown Guide - Image Enhanc	0.00	0.00	10.86	3,500.00	7,000.00
5210.3 · Grant Advertising	0.00		0.00	0.00	0.00
<b>Total 5210 · Advertising</b>	0.00	0.00	10.86	3,500.00	7,000.00
<b>5220 · Communications</b>					
5220-15 · Website	0.00	100.00	765.84	700.00	1,200.00
5220-20 · Map	0.00	0.00	0.00	0.00	0.00
<b>Total 5220 · Communications</b>	0.00	100.00	765.84	700.00	1,200.00
<b>5230 · Events</b>					
5230-05 · Event - Sponsorships	0.00	0.00	505.00	5,000.00	10,000.00
5230-25 · Square Programming	41.00	45.00	2,087.00	370.00	3,560.00
<b>Total 5230 · Events</b>	41.00	45.00	2,592.00	5,370.00	13,560.00

**DOWNTOWN SPRINGFIELD CID**  
**Profit & Loss Budget Performance**

	Jan 22	Budget	Jul '21 - Jan 22	YTD Budget	Annual Budget
<b>5240 · Visual Improvements</b>					
5240-05 · Utilities	279.34	120.00	949.01	840.00	1,440.00
5240-13 · Flowers	75.00	0.00	1,212.00	1,000.00	8,000.00
5240-15 · Banners	0.00	0.00	52.02	1,000.00	6,000.00
5240-16 · Outdoor Furniture	0.00	0.00	0.00	0.00	0.00
5240-20 · Decorations	5,164.83	6,000.00	15,595.54	20,000.00	20,000.00
5240-35 · Other	0.00	0.00	0.00	0.00	0.00
5240.25 · IE Projects	0.00	0.00	7,675.00	0.00	20,000.00
<b>Total 5240 · Visual Improvements</b>	<b>5,519.17</b>	<b>6,120.00</b>	<b>25,483.57</b>	<b>22,840.00</b>	<b>55,440.00</b>
<b>Total 5200 · Image Enhancement</b>	<b>5,560.17</b>	<b>6,265.00</b>	<b>28,852.27</b>	<b>32,410.00</b>	<b>77,200.00</b>
<b>6100 · MAINTENANCE</b>					
6101 · Equipment - Maintenance Repair	355.30	300.00	3,608.31	3,300.00	5,600.00
6103 · Equipment Purchase	0.00	0.00	50,132.65	20,000.00	20,000.00
6104 · Utilities- Maintenance	0.00	100.00	1,015.83	700.00	1,200.00
6105 · Phone/pager - Maintenance	207.17	250.00	1,378.46	1,750.00	3,000.00
6106 · Powerwashing - Maintenance	0.00	0.00	928.77	500.00	4,000.00
6107 · Supplies - Maintenance	146.61	100.00	4,543.25	3,300.00	7,000.00
6108 · Trash Receptacles	0.00	0.00	0.00	4,000.00	4,000.00
6110 · Clothes/Uniforms - Maintenance	651.95	0.00	1,090.91	1,000.00	1,300.00
6114 · Maintenance Misc	88.00	0.00	624.21	0.00	0.00
6115 · Vehicle (Rental & Gas)	191.67	200.00	1,653.02	1,400.00	2,400.00
<b>6120-00 · Personnel</b>					
6120-05 · Salaries - Maintenance	9,629.05	11,000.00	62,647.11	65,000.00	120,000.00
6120-10 · Payroll Taxes - Maintenance	870.66	800.00	4,640.74	4,940.00	8,940.00
6120-12 · Main- Health Insur	0.00	0.00	0.00	0.00	0.00
6120-14 · Main Retirement	237.59	300.00	1,715.28	1,800.00	3,300.00
<b>Total 6120-00 · Personnel</b>	<b>10,737.30</b>	<b>12,100.00</b>	<b>69,003.13</b>	<b>71,740.00</b>	<b>132,240.00</b>
<b>6150 · Insurance</b>					
6150-05 · Insurance - Maintenance- Work C	0.00	0.00	5,672.66	5,500.00	6,000.00
6150-07 · Maint- General Liability	1,207.00	1,000.00	9,722.00	7,000.00	12,000.00
<b>Total 6150 · Insurance</b>	<b>1,207.00</b>	<b>1,000.00</b>	<b>15,394.66</b>	<b>12,500.00</b>	<b>18,000.00</b>
<b>Total 6100 · MAINTENANCE</b>	<b>13,585.00</b>	<b>14,050.00</b>	<b>149,373.20</b>	<b>120,190.00</b>	<b>198,740.00</b>
<b>7100 · PARKING</b>					
7106 · Car Expense	0.00	333.33	26.00	2,333.35	4,000.00
7107 · Supplies - Parking	0.00	60.00	71.23	420.00	800.00
7108 · Clothes/Uniforms- Parking	0.00	0.00	0.00	0.00	0.00
<b>7120 · Personnel</b>					
7120-05 · Salaries - Parking	847.00	950.00	9,045.70	6,650.00	11,400.00
7120-10 · Payroll Taxes - Parking	93.11	100.00	770.03	700.00	1,200.00
7120-15 · Parking Health Insur	0.00	0.00	0.00	0.00	0.00
7120-17 · Parking- Retirement	0.00	0.00	0.00	0.00	0.00
<b>Total 7120 · Personnel</b>	<b>940.11</b>	<b>1,050.00</b>	<b>9,815.73</b>	<b>7,350.00</b>	<b>12,600.00</b>
<b>Total 7100 · PARKING</b>	<b>940.11</b>	<b>1,443.33</b>	<b>9,912.96</b>	<b>10,103.35</b>	<b>17,400.00</b>
<b>8100 · SAFETY AND SECURITY</b>					
<b>8110 · Off Duty Police Patrols</b>					
8101-02 · Safety Work Comp	0.00	500.00	4,474.00	7,000.00	8,000.00
8101-04 · Off Duty Police	5,375.00	10,000.00	43,711.25	70,000.00	120,000.00
8101-05 · Library Police Reimbursement	(4,622.00)	(4,622.00)	(18,488.00)	(18,488.00)	(28,000.00)
8101-06 · City Police Reimburement	0.00	(5,586.87)	(5,233.00)	(13,260.62)	(21,000.00)
8101-07 · Other Reimbursement	0.00	0.00	0.00	0.00	0.00
8101-09 · Saftey Misc	78.00	0.00	746.00	0.00	0.00
<b>Total 8110 · Off Duty Police Patrols</b>	<b>831.00</b>	<b>291.13</b>	<b>25,210.25</b>	<b>45,251.38</b>	<b>79,000.00</b>
<b>Total 8100 · SAFETY AND SECURITY</b>	<b>831.00</b>	<b>291.13</b>	<b>25,210.25</b>	<b>45,251.38</b>	<b>79,000.00</b>
<b>Total Expense</b>	<b>32,512.10</b>	<b>35,489.95</b>	<b>297,992.20</b>	<b>294,006.32</b>	<b>521,984.04</b>
<b>Net Ordinary Income</b>	<b>(26,127.57)</b>	<b>(18,843.28)</b>	<b>234,935.56</b>	<b>108,690.33</b>	<b>(8,424.04)</b>
<b>Net Income</b>	<b>(26,127.57)</b>	<b>(18,843.28)</b>	<b>234,935.56</b>	<b>108,690.33</b>	<b>(8,424.04)</b>

## Downtown Springfield CID Sales Tax Receipts

Month	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
July	\$ 8,453.72	\$ 6,298.10	\$ 5,783.34	\$ 4,745.80	\$ 5,524.49	\$ 4,784.45	\$ 4,995.30	\$ 6,513.70	\$ 6,060.83	\$ 7,115.41	\$ 17,616.28	\$ 16,529.40	\$ 19,960.24	\$ 15,509.71	\$ 30,156.57
Aug	\$ 7,924.08	\$ 14,652.15	\$ 13,966.57	\$ 13,354.57	\$ 16,820.47	\$ 17,357.45	\$ 17,623.50	\$ 16,759.49	\$ 21,393.46	\$ 22,422.52	\$ 38,568.48	\$ 45,096.34	\$ 39,034.69	\$ 32,451.57	\$ 30,077.19
Sept	\$ 6,235.96	\$ 8,811.39	\$ 9,171.14	\$ 9,429.97	\$ 11,771.80	\$ 9,030.51	\$ 9,643.39	\$ 14,926.42	\$ 12,346.02	\$ 13,882.74	\$ 28,662.33	\$ 20,090.70	\$ 25,487.90	\$ 23,175.36	\$ 33,467.60
Oct	\$ 12,624.26	\$ 6,071.99	\$ 4,637.85	\$ 7,358.83	\$ 3,988.54	\$ 4,734.17	\$ 6,189.97	\$ 5,560.15	\$ 7,086.67	\$ 9,248.40	\$ 17,621.17	\$ 26,173.98	\$ 26,246.62	\$ 18,955.56	\$ 28,445.66
Nov	\$ 10,951.74	\$ 11,691.82	\$ 15,236.81	\$ 14,707.13	\$ 16,736.57	\$ 17,085.73	\$ 15,509.21	\$ 18,686.91	\$ 19,641.13	\$ 22,229.71	\$ 41,854.06	\$ 34,889.21	\$ 38,540.54	\$ 31,509.59	\$ 42,823.42
Dec	\$ 8,054.33	\$ 6,584.75	\$ 5,031.00	\$ 11,208.69	\$ 11,576.41	\$ 11,845.70	\$ 10,673.66	\$ 15,342.13	\$ 13,246.12	\$ 15,219.65	\$ 26,154.23	\$ 28,168.48	\$ 32,817.24	\$ 24,273.69	\$ 44,931.08
Jan	\$ 15,554.87	\$ 13,780.29	\$ 12,081.69	\$ 9,219.54	\$ 15,466.81	\$ 16,627.85	\$ 13,712.19	\$ 20,363.70	\$ 21,614.61	\$ 30,556.01	\$ 36,229.17	\$ 36,409.02	\$ 34,715.58	\$ 26,614.61	\$ 28,604.14
Feb	\$ 11,104.46	\$ 11,327.99	\$ 10,540.42	\$ 11,091.29	\$ 9,977.01	\$ 10,849.12	\$ 10,094.59	\$ 11,755.68	\$ 16,599.44	\$ 30,517.16	\$ 32,717.38	\$ 26,928.08	\$ 31,747.32	\$ 18,441.45	
Mar	\$ 2,767.59	\$ 6,809.40	\$ 6,413.31	\$ 7,420.05	\$ 4,598.74	\$ 5,384.33	\$ 10,088.77	\$ 6,120.24	\$ 6,120.24	\$ 16,478.11	\$ 23,986.68	\$ 20,713.82	\$ 18,376.62	\$ 19,283.81	
April	\$ 17,943.11	\$ 14,603.53	\$ 12,317.34	\$ 14,041.79	\$ 19,755.47	\$ 18,399.10	\$ 16,268.31	\$ 21,005.52	\$ 22,585.59	\$ 48,273.64	\$ 46,304.49	\$ 43,816.26	\$ 25,734.24	\$ 37,489.44	
May	\$ 11,223.34	\$ 10,451.14	\$ 12,185.43	\$ 13,985.54	\$ 13,186.27	\$ 13,709.35	\$ 16,369.79	\$ 15,363.97	\$ 14,889.89	\$ 37,534.79	\$ 34,176.26	\$ 29,558.39	\$ 17,887.31	\$ 37,892.40	
June															
<b>Total</b>	<b>\$112,837.46</b>	<b>\$122,266.50</b>	<b>\$118,448.65</b>	<b>\$123,230.94</b>	<b>\$135,835.96</b>	<b>\$136,702.77</b>	<b>\$138,235.45</b>	<b>\$158,199.39</b>	<b>\$169,450.07</b>	<b>\$262,375.66</b>	<b>\$372,876.79</b>	<b>\$350,017.12</b>	<b>\$331,319.57</b>	<b>\$316,252.21</b>	

January 2017 sales tax was increased from 1/4 cent to 1/2 cent

April 2018 sales tax amount includes \$ 4,500.00 sales tax for February 2018

## CID January 2022 Parking Report

In the month of January 2022 the Conservator of the Peace (Parking Ambassador) wrote 139 tickets for parking violations. He also issued 9 warnings in the form of verbal or warning pamphlets.

The parking enforcement efforts were concentrated on the three city parking lots, including the two on Boonville and one at Harbell, as well as two hour parking, handicap and loading zones throughout the CID district.

The parking ambassador worked a total of 8 shifts in the month of January.

**Kevin Sweckard**





February 2022

**Parking and Maintenance Update  
Brian Ussery**

**CID Staffing Update:**

- March 16, 2020 Hired as CID Maintenance Supervisor
- March 2020 CID Maintenance Staff (2) & Parking Ambassador Released due to Pandemic
- July 16, 2020 Released a CID Full-Time Employee
- July 14, 2020 Part-Time Employee started as Full Time Employee
- September 8, 2020 Full-Time Employee from PenMac Staffing
- September 10, 2020 Part-Time Parking Ambassador (2 days per week)
- December 14, 2020 Full-Time Employee from PenMac Staffing is now a CID Employee
- December 6, 2021 Part-Time Employee from PenMac Staffing to work Friday –Sunday

**CID Equipment Update:**

- 2020 Purchased Kawasaki Mule
- 2021 Purchased Kawasaki Mule
- 2021 Powerwasher Trailer repaired and resized
- 2021 Purchased 2022 Pick Up Truck
- 2021 Sold Ford Truck & Dodge Truck (CID Surplus Equipment)
- December 2021 Rented Storage unit for Power Washer, other equipment and Tables, Chairs & Umbrellas
- Equipment is serviced and repaired as needed



A sales tax at the rate of ½% is imposed by the Downtown Springfield Community Improvement District.

February 2, 2022

RE: Obligation to Display Community Improvement District Sales Tax at Cash Register Area

To Business Owner:

As you are aware, your business is located inside the Downtown Springfield Community Improvement District (CID). The CID currently imposes a half percent (½%) sales tax on all retail sales made within the CID, the revenues of which are used for cleaning and maintenance of sidewalks and public spaces, parking enforcement, image enhancement, marketing, increased police presence and public safety.

**(Downtown Springfield Community Improvement District Sales Tax rate is 8.6%)**

As of August 28, 2021, State Law requires all retailers that are located inside CIDs that impose a sales tax to prominently display the sales tax rate imposed by the District at the cash register area. This requirement is set forth in Section 67.1545.11, RSMo, as follows:

*"In each district in which a sales tax is imposed under this section, every retailer shall prominently display the rate of the sales tax imposed or increased at the cash register area."*

Please be sure your business adheres to this requirement if it is applicable. Sample language for display at the cash register area is provided below or please display the enclosed sticker.

"A sales tax at the rate of ½% is imposed by the Downtown Springfield Community Improvement District."

Your cooperation is appreciated. If you have any questions, please feel free to contact the DCID office 417-812-6101 or by email at [barb@itsalldowntown.com](mailto:barb@itsalldowntown.com).

Sincerely,

Christopher Ball  
CID Board Chairman

Enclosure: DCID Sticker



# CID Work Plan 2022

Image Enhancement Plan	January	February	March	Comments
<b>Priorities</b>				
Plantings				
Trashcans	trashcan lids repaired			
Banners				
Website/Facebook/Twitter	on-going	on-going	on-going	monthly updates & as needed
Ash urns				
<b>On-Going IE Activities</b>				
Administrative Support	yes	yes	yes	
Budget tracking	yes	yes	CID Draft Budget	
RFP Information Gathering				
Bringing of suggestions				
All activities as assigned	yes	yes	yes	
<b>Administration Plan 2022</b>				
Agenda Distribution	yes	yes	yes	
Minutes	yes	yes	yes	
Bid Coordination				as needed for purchases
General information/feedback	yes	yes	yes	
Coordination with other entities	yes	yes	yes	
Financial reporting	yes	yes	yes	
Management of CID resources	yes	yes	yes	
Risk management	yes	yes	yes	
Staff support to CID Bd. & committees	yes	yes	yes	
Orientation of new board members				
Compliance with legal requirements	yes	yes	yes	Sending letter to downtown businesses
Program reporting, CID updates	yes-in packet	yes-in packet	yes-in packet	
Customer Service	yes	yes	yes	general information/lofts/real estate/parking
Volunteer Contributions				
Coordinating with City services	yes	yes	yes	street sweeping, emptying of trashcans, square
Management as needed to carryout committee/board decisions	yes	yes	yes	

# CID DOWNTOWN

Springfield Community Improvement District

## Happenings in our CID

A Cricket in the House announced they will close end of March to enjoy retirement

Letters and stickers were mailed to the CID businesses per the State of MO (sample included in packet)

First Friday Art Walk was held at a few locations on 2-4-2022

Missouri Employers Mutual Audit of CID was held on 2-2-2022

February 21st—Presidents Day CID Office is closed

January 2022 Sales Tax	\$ 28,604.14
January 2021 Sales Tax	\$ 26,614.61
January 2020 Sales Tax	\$ 20,771.27

February 7, 2022

### Officers

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Chris Ball  
*Chairman*

Dick Scott  
*Secretary*

Craig Wagoner  
*Treasurer*

### Board of Directors

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Paula Adams

Chris Ball

Michelle Billionis

Dan Griffin

Tyler Hoke

Sarah Kerner

Allen Kunkel

Lori Lampert

Charlie Rosenbury

Jeff Schrag

Dick Scott

Eleanor Taylor

Craig Wagoner

Andrew Wells

Bruce Adib-Yazdi

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Brian Ussery  
*Maintenance Supervisor*

Barb Baker  
*CID Manager*

Sarah Kerner  
*City Liaison*



A Downtown CID crew uses snowblowers to clear sidewalks in Downtown Springfield on Thursday, Feb. 3, 2022.

NATHAN PAPES/SPRINGFIELD NEWS-LEADER

Advertisement

NATIONAL WEATHER SERVICE'S SPRINGFIELD OFFICE. A light snow will continue throughout the morning.

Drivers are advised to avoid the roads Thursday morning, as several inches of snow accumulation will take time to clear.

### **Winter storm moves into Springfield, MO. Snowfall expected this week**



3 of 8 | Marc Kulp with the Downtown CID sprinkles salt onto sidewalks along Campbell Avenue downtown on Wednesday, Feb. 2, 2022. (Photo: Nathan Papes/Springfield News-Leader)

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