

Downtown Springfield Community
Improvement District Meeting
January 10, 2024
***** 8:00 am *****
Councilman Denny Wayne Conference Room
Busch Building 4th Floor

FY 2023- 2024 Meetings to Date: 3

Paula Adams	3	Lori Lampert	2
Chris Ball	2	Mack Musgrave	1
Michelle Billionis	2	Jeff Schrag	1
Steve Eudaly	3	Dick Scott	4
Brett Foster	4	Eleanor Taylor	3
Dan Griffin	3	Craig Wagoner	4
Allen Kunkel	3	Andrew Wells	3
		Bruce Adib-Yazdi	3

Agenda

- Information** Welcome – *Chris Ball*

- Agenda** Call to Order

- Information** Comments from the Public

- Information** Safety & Security Update – *Officer Scott Wallace*

- Action** Approval of November 8, 2023 meeting minutes were approved by email– *Chris Ball*

- Action** Approval of December Financial Statements – *Chris Ball*
Approval of November Financials were approved by email

- Information** Board Retreat Brainstorm – *Dale Moore*

- Information/Action** Parking & Maintenance Committee – *Dick Scott*
Safety & Security Committee – *Chris Ball*
January 15th – MLK, Jr. Day March -8:30 am
Visit www.itsalldowntown.com Calendar for a list of January events
Image Enhancement Committee – *Paula Adams*

- Information** CID Update – *Barb Baker*
- Other:**

Closed session for the purpose of confidential and privileged communications between a governmental body or its representatives and its attorney relating to legal action, causes of action or litigation involving the public governmental body and confidential and privileged communications with the attorney for the CID Board pursuant to Section 610.021(1), Revised Statutes of Missouri.

Closed session for the purpose of leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration for the CID Board pursuant to Section 610.021 (2), Revised Statutes of Missouri in accordance with ADA guidelines, if you need special accommodations when attending any City meeting, please notify the City Clerk's Office at 864-1443 at least 3 days prior to the scheduled meeting.

DOWNTOWN SPRINGFIELD CID

Balance Sheet

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1000 · Current Assets	
1001 · Checking - Great Southern	34,596.20
1030 · Central Bank Acct	17,421.82
1040 · Central Bank Money Market	215,203.12
1065 · Cert of Dep	254,301.73
Total 1000 · Current Assets	521,522.87
Total Checking/Savings	521,522.87
Accounts Receivable	
1005-05 · CID Property Taxes Receivable	280,168.43
Total Accounts Receivable	280,168.43
Total Current Assets	801,691.30
Fixed Assets	
1080 · Boonville Building	
1081 · Land	26,000.00
1082 · Building	747,482.56
1085 · Building Accum Depr	(56,768.38)
Total 1080 · Boonville Building	716,714.18
1090 · Equipment	
1095 · Accumulated Depreciation	(101,917.25)
1090 · Equipment - Other	222,191.75
Total 1090 · Equipment	120,274.50
Total Fixed Assets	836,988.68
TOTAL ASSETS	1,638,679.98
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 · IRA Payable	1,428.85
Total Other Current Liabilities	1,428.85
Total Current Liabilities	1,428.85
Long Term Liabilities	
2100 · Central Bank Loan	223,029.91
Total Long Term Liabilities	223,029.91
Total Liabilities	224,458.76
Equity	
3000-05 · Renewal Reserve (Bd Desig)	21,000.00
3000-06 · Investment in fixed assets	52,942.52
3000-15 · IE Reserve	30,000.00
3000-20 · Maintenance Reserve	13,164.00
3000 · Fund Balance	1,163,575.54
Net Income	133,539.16
Total Equity	1,414,221.22
TOTAL LIABILITIES & EQUITY	1,638,679.98

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	Dec 23	Budget	Jul - Dec 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4000 · Income					
4001 · Gross Tax Assessments	0.00	0.00	299,273.08	280,000.00	280,000.00
4003 · Sales Tax	0.00	30,000.00	167,979.40	160,000.00	340,000.00
4004 · Extended Parking Pass Sales	0.00	0.00	0.00	0.00	0.00
4005 · Voluntary Contributions	0.00	0.00	36,069.00	36,000.00	36,000.00
4007 · Interest Income	584.28	50.00	9,066.85	300.00	600.00
4009 · Miscellaneous Income	0.00		0.46		
4012 · Rent Income	1,020.00	1,020.00	6,120.00	12,280.00	18,400.00
Total 4000 · Income	1,604.28	31,070.00	518,508.79	488,580.00	675,000.00
Total Income	1,604.28	31,070.00	518,508.79	488,580.00	675,000.00
Gross Profit	1,604.28	31,070.00	518,508.79	488,580.00	675,000.00
Expense					
5100 · ADMINISTRATION					
5102 · Admin- Payroll					
5102-02 · Salary	6,363.60	6,400.00	40,961.72	37,800.00	76,200.00
5102-04 · Health Insur	0.00		0.00		
5102-06 · Retirement	190.90	175.00	1,228.81	1,050.00	2,100.00
5102-08 · Admin- Payroll Taxes	486.82	550.00	3,133.58	3,200.00	6,500.00
Total 5102 · Admin- Payroll	7,041.32	7,125.00	45,324.11	42,050.00	84,800.00
5103 · Miscellaneous - Admin	762.32	350.00	2,009.72	1,900.00	4,000.00
5105 · Professional Services	0.00	0.00	2,700.00	3,500.00	3,600.00
5108 · Renewal Reserve Expense	0.00	0.00	0.00	0.00	3,000.00
5110 · Admin- Insurance					
5102-12 · Admin- Work Comp	358.39	200.00	974.12	780.00	1,200.00
5210-30 · Insurance - Officer & Director	0.00	2,000.00	0.00	2,000.00	2,000.00
Total 5110 · Admin- Insurance	358.39	2,200.00	974.12	2,780.00	3,200.00
5111 · Collection Fee	194.53	200.00	236.94	300.00	3,600.00
5112 · Payroll Fee	147.54	200.00	984.26	1,200.00	2,400.00
5132 · Office Utilities	0.00	0.00	0.00	0.00	0.00
5134 · Office Phone	135.00	150.00	810.00	900.00	1,800.00
5136 · Office Suplies	256.61	300.00	1,050.63	1,800.00	3,600.00
5138 · Office Copies	303.34	165.00	1,117.76	1,010.00	2,000.00
5140 · Office Maintenance	0.00	0.00	0.00	0.00	0.00
5150 · Boonville Bldg Cost					
5151-01 · Boonville Loan Payment	1,932.17	1,932.17	11,593.02	11,592.98	23,186.00
5151-02 · Boonville Bldg Interest	0.00	0.00	0.00	0.00	0.00
5151-05 · Bldg Utilities	474.91	500.00	2,945.48	3,000.00	6,000.00
5151-06 · Bldg Trash	34.79	210.00	1,322.66	1,260.00	2,520.00
5151-07 · Bldg Alarm	84.87	60.00	657.15	360.00	720.00
5151-10 · Bldg Maintenance	426.74	718.00	2,585.38	4,310.00	8,618.00
Total 5150 · Boonville Bldg Cost	2,953.48	3,420.17	19,103.69	20,522.98	41,044.00
Total 5100 · ADMINISTRATION	12,152.53	14,110.17	74,311.23	75,962.98	153,044.00
5150-12 · Bldg Improvements	0.00	0.00	0.00	0.00	0.00
5200 · Image Enhancement					
5210 · Advertising					
5210-10 · Downtown Guide - Image Enhanc	0.00	0.00	4,213.24	3,500.00	7,000.00
Total 5210 · Advertising	0.00	0.00	4,213.24	3,500.00	7,000.00
5220 · Communications					
5220-15 · Website	100.00	100.00	394.34	350.00	1,200.00
Total 5220 · Communications	100.00	100.00	394.34	350.00	1,200.00

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	Dec 23	Budget	Jul - Dec 23	YTD Budget	Annual Budget
5230 · Events					
5230-05 · Event - Sponsorships	0.00	1,000.00	2,450.00	6,500.00	12,500.00
5230-25 · Square Programming	1,541.96	1,000.00	3,521.56	2,626.00	5,000.00
Total 5230 · Events	1,541.96	2,000.00	5,971.56	9,126.00	17,500.00
5240 · Visual Improvements					
5240-05 · Utilities	118.99	130.00	681.86	820.00	1,600.00
5240-06 · Lights	0.00	0.00	1,409.56	0.00	0.00
5240-10 · Trash Receptacles	5,393.00		5,393.00		
5240-13 · Flowers	0.00	0.00	543.38	0.00	8,000.00
5240-15 · Banners	0.00	0.00	176.55	5,300.00	6,000.00
5240-20 · Decorations	(3,775.01)	0.00	10,233.45	15,000.00	20,000.00
5240-35 · Other	0.00	0.00	0.00	0.00	0.00
5240.25 · IE Projects	4,850.90	0.00	33,511.49	20,000.00	60,000.00
Total 5240 · Visual Improvements	6,587.88	130.00	51,949.29	41,120.00	95,600.00
Total 5200 · Image Enhancement	8,229.84	2,230.00	62,528.43	54,096.00	121,300.00
6100 · MAINTENANCE					
6101 · Equipment - Maintenance Repair	300.00	500.00	4,322.45	3,000.00	6,000.00
6103 · Equipment Purchase	0.00	0.00	10,540.46	20,000.00	20,000.00
6104 · Utilities- Maintenance	163.66	200.00	1,208.24	1,200.00	2,400.00
6105 · Phone/pager - Maintenance	176.84	250.00	1,034.08	1,500.00	3,000.00
6106 · Powerwashing - Maintenance	1,110.00	0.00	1,309.42	1,200.00	4,000.00
6107 · Supplies - Maintenance	157.26	850.00	4,206.45	4,900.00	10,000.00
6108 · Trash Receptacles	0.00	0.00	0.00	3,000.00	6,000.00
6110 · Clothes/Uniforms - Maintenance	163.26	200.00	1,578.57	2,200.00	4,000.00
6114 · Maintenance Misc	116.48	250.00	861.70	1,500.00	3,000.00
6115 · Vehicle (Rental & Gas)	800.46	500.00	2,618.91	3,000.00	6,000.00
6116 · Storage Rental	0.00	150.00	0.00	900.00	1,800.00
6120-00 · Personnel					
6120-05 · Salaries - Maintenance	11,473.40	11,700.00	69,856.93	70,750.00	140,950.00
6120-10 · Payroll Taxes - Maintenance	921.27	800.00	5,546.74	4,800.00	9,600.00
6120-12 · Main- Health Insur	1,003.06	1,000.00	7,508.98	6,000.00	12,000.00
6120-14 · Main Retirement	277.74	250.00	1,822.02	1,500.00	3,000.00
Total 6120-00 · Personnel	13,675.47	13,750.00	84,734.67	83,050.00	165,550.00
6150 · Insurance					
6150-05 · Insurance - Maintenance- Work C	2,662.38	1,500.00	7,238.42	6,000.00	9,000.00
6150-07 · Maint- General Liability	1,843.00	1,300.00	10,551.00	7,200.00	15,000.00
Total 6150 · Insurance	4,505.38	2,800.00	17,789.42	13,200.00	24,000.00
Total 6100 · MAINTENANCE	21,168.81	19,450.00	130,204.37	138,650.00	255,750.00
7100 · PARKING					
7106 · Car Expense	0.00	400.00	499.00	2,000.00	4,000.00
7107 · Supplies - Parking	0.00	60.00	0.00	360.00	800.00
7108 · Clothes/Uniforms- Parking	0.00	0.00	0.00	700.00	1,000.00
7120 · Personnel					
7120-05 · Salaries - Parking	1,322.78	2,150.00	13,749.64	12,900.00	25,800.00
7120-10 · Payroll Taxes - Parking	101.19	350.00	1,339.40	2,100.00	4,200.00
7120-15 · Parking Health Insur	0.00		0.00		
7120-17 · Parking- Retirement	0.00		0.00		
Total 7120 · Personnel	1,423.97	2,500.00	15,089.04	15,000.00	30,000.00
Total 7100 · PARKING	1,423.97	2,960.00	15,588.04	18,060.00	35,800.00

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	Dec 23	Budget	Jul - Dec 23	YTD Budget	Annual Budget
8100 · SAFETY AND SECURITY					
8110 · Off Duty Police Patrols					
8101-02 · Safety Work Comp	2,099.18	1,500.00	5,708.18	5,700.00	11,000.00
8101-04 · Off Duty Police	21,108.75	11,300.00	105,325.00	68,200.00	136,000.00
8101-05 · Library Police Reimbursement	0.00	0.00	0.00	0.00	0.00
8101-06 · City Police Reimburesement	(9,280.62)	(9,000.00)	(9,280.62)	(21,000.00)	(21,000.00)
8101-07 · Other Reimbursement	0.00	0.00	(385.00)	0.00	0.00
8101-09 · Saftey Misc	196.00	0.00	970.00	0.00	0.00
Total 8110 · Off Duty Police Patrols	<u>14,123.31</u>	<u>3,800.00</u>	<u>102,337.56</u>	<u>52,900.00</u>	<u>126,000.00</u>
Total 8100 · SAFETY AND SECURITY	<u>14,123.31</u>	<u>3,800.00</u>	<u>102,337.56</u>	<u>52,900.00</u>	<u>126,000.00</u>
Total Expense	<u>57,098.46</u>	<u>42,550.17</u>	<u>384,969.63</u>	<u>339,668.98</u>	<u>691,894.00</u>
Net Ordinary Income	<u>(55,494.18)</u>	<u>(11,480.17)</u>	<u>133,539.16</u>	<u>148,911.02</u>	<u>(16,894.00)</u>
Net Income	<u>(55,494.18)</u>	<u>(11,480.17)</u>	<u>133,539.16</u>	<u>148,911.02</u>	<u>(16,894.00)</u>

Downtown Springfield CID Sales Tax Receipts											
Month	2011-12	2012-13	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024		
July	\$ 5,524.49	\$ 4,754.45	\$ 17,618.28	\$ 16,529.40	\$ 19,960.24	\$ 15,509.71	\$ 30,156.57	\$ 33,664.40	\$ 32,071.24		
Aug	\$ 16,820.47	\$ 17,357.45	\$ 38,568.48	\$ 45,096.34	\$ 39,034.69	\$ 32,451.57	\$ 30,077.19	\$ 42,835.00	\$ 38,744.31		
Sept	\$ 11,771.80	\$ 9,030.51	\$ 28,662.33	\$ 20,090.70	\$ 25,487.90	\$ 23,175.36	\$ 33,467.60	\$ 39,437.57	\$ 28,287.75		
Oct	\$ 3,968.54	\$ 4,734.17	\$ 17,621.17	\$ 26,173.98	\$ 26,246.62	\$ 18,955.56	\$ 28,445.66	\$ 29,870.38	\$ 30,733.75		
Nov	\$ 16,736.57	\$ 17,085.73	\$ 41,854.06	\$ 34,889.21	\$ 38,540.54	\$ 31,509.59	\$ 42,823.42	\$ 44,770.11	\$ 38,142.35		
Dec	\$ 11,576.41	\$ 11,845.70	\$ 26,154.23	\$ 28,168.48	\$ 32,817.24	\$ 24,273.69	\$ 44,931.08	\$ 37,760.23	\$ 39,686.37		
Jan	\$ 6,453.38	\$ 6,925.01	\$ 28,984.26	\$ 21,843.44	\$ 20,771.27	\$ 26,614.61	\$ 28,604.14	\$ 37,187.97			
Feb	\$ 15,466.81	\$ 16,627.85	\$ 36,229.17	\$ 36,409.02	\$ 34,715.58	\$ 30,715.02	\$ 30,026.95	\$ 37,227.09			
Mar	\$ 9,977.01	\$ 10,849.12	\$ 32,717.38	\$ 26,928.08	\$ 31,747.32	\$ 18,441.45	\$ 41,273.42	\$ 35,007.04			
April	\$ 4,598.74	\$ 5,384.33	\$ 23,986.68	\$ 20,713.82	\$ 18,376.62	\$ 19,283.81	\$ 31,395.29	\$ 39,282.70			
May	\$ 19,755.47	\$ 18,399.10	\$ 46,304.49	\$ 43,816.26	\$ 25,734.24	\$ 37,489.44	\$ 51,042.06	\$ 44,366.24			
June	\$ 13,186.27	\$ 13,709.35	\$ 34,176.26	\$ 29,358.39	\$ 17,887.31	\$ 37,832.40	\$ 33,664.40	\$ 33,686.87			
Total	\$135,835.96	\$136,702.77	\$72,876.79	\$350,017.12	\$331,319.57	\$316,252.21	\$425,907.78	\$455,095.60			



Officers

Chris Ball
Chairman

Dick Scott
Secretary/Treasurer

Board of Directors

Paula Adams

Chris Ball

Michelle Billionis

Steve Eudaly

Brett Foster

Dan Griffin

Allen Kunkel

Lori Lampert

Mack Musgrave

Jeff Schrag

Dick Scott

Eleanor Taylor

Craig Wagoner

Andrew Wells

Bruce Adib-Yazdi

Maintenance Supervisor

Brian Ussery

CID Manager

Barb Baker

Brett Foster

City Liaison

Mary Lilly Smith

Director Emeritus

**Downtown Springfield CID Board Meeting Dates
2024**

8:00 am

January 10th

February 14th – Retreat 8:00 am – 10:00 am

March 13th

April 10th

May 8th

June 12th

July 10th

August 14th

September 11th

October 9th

November 13th

December 11th

CID Parking Report December 2023

In the month of December 2023 Conservator of the Peace Sweckard (Parking Ambassador) wrote 64 tickets for parking violations. He also issued 13 warnings in the form of verbal warnings or pamphlets.

The parking enforcement efforts were concentrated on the three city parking lots, including the two on Boonville and one at Harbell, as well as two hour parking, handicap and loading zones throughout the CID District.

COP Sweckard worked a total of 5 six hour shifts in the month of December.

Conservator of the Peace Bob Doty will return to work on January 16, 2024 working two days
8:00 am – 5:00 pm

Maintenance Report- December

Red Lights were placed on the lights over the streets for the holidays.

Power washer was winterized and placed in storage.

Derrick Wiley that worked on the week-ends has left CID and we are working with PenMac for an employee to work on the week-ends.

Truck and Mule were serviced in December

CID DOWNTOWN

Springfield Community Improvement District

Happenings in our CID

Black Lab Coffee closed at 300 W. McDaniel
Bosky's closed at 405 W. Walnut (opening food truck)
Dog Training Elite has opened at 740 W. College
Rah Law firm opened at 205 Park Central Square

December Events
January 15th—MLK, Jr Day March 8:30 am

Visit www.itsalldowntown.com Calendar for a list of
December events

January 5, 2023

Officers

Chris Ball
Chairman

Dick Scott
Secretary

Craig Wagoner
Treasurer

Board of Directors

Paula Adams

Chris Ball

Michelle Billionis

Steve Eudaly

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