

Downtown Springfield Community
Improvement District Meeting
January 13, 2021
***** 8:00 am *****

Via Zoom

FY 2020-2021 Meetings to Date: 5

Paula Adams	3	Jeff Schrag	3
Chris Ball	4	Dick Scott	3
Michelle Billionis		Mary Lilly Smith	4
Ken Chumbley	4	Bart Tacke	1
Allen Kunkel	4	Craig Wagoner	3
Jennifer Peterson	2	Andrew Wells	2
Doug Roller	4	Bruce Adib-Yazdi	4
Charlie Rosenbury	3		

Agenda

Information	Welcome – <i>Chris Ball</i>
Agenda	Call to Order
Information	Comments from the Public
Information	Safety & Security Update – <i>Officer Keith Wright</i>
Action	Approval of November 18, 2020 Meeting Minutes
Action	Approval of November and December Financial Statements – <i>Craig Wagoner</i>
Information	Holiday Decorations – <i>Chris Ball, Paula Adams</i>
Information/Action	Parking & Maintenance Committee – <i>Dick Scott, Bruce Adib-Yazdi</i> Safety & Security Committee – <i>Craig Wagoner</i> Image Enhancement Committee – <i>Paula Adams</i>
Information	CID Update – <i>Barb Baker</i>

Closed session for the purpose of confidential and privileged communications between a governmental body or its representatives and its attorney relating to legal action, causes of action or litigation involving the public governmental body and confidential and privileged communications with the attorney for the CID Board pursuant to Section 610.021(1), Revised Statutes of Missouri.

Closed session for the purpose of leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration for the CID Board pursuant to Section 610.021 (2), Revised Statutes of Missouri in accordance with ADA guidelines, if you need special accommodations when attending any City meeting, please notify the City Clerk's Office at 864-1443 at least 3 days prior to the scheduled meeting.

Downtown Springfield Community Improvement District Meeting Minutes
Via Zoom
November 18, 2020

Present: Chris Ball, Ken Chumbley, Allen Kunkel, Jennifer Peterson, Doug Roller, Jeff Schrag, Dick Scott, Mary Lilly Smith, Craig Wagoner, Andrew Wells, Bruce Adib-Yazdi **Excused:** Paula Adams, Michelle Billionis, Charlie Rosenbury, Bart Tacke, **City Staff:** Sarah Kerner, Officer Keith Wright **Staff:** Brian Ussery, Barb Baker

I. Call to Order
Chris Ball called the Zoom Downtown Springfield Community Improvement District Meeting to order at 8:05am

II. Roll call was taken and quorum was present

Safety & Security: Officer Keith Wright mentioned he thinks some of the people hanging out in the square has slowed down. Disturbances and assaults are down. Small incidents, kids tagging buildings, they went to Juvenile Court, homeless in garages, tree is being watched.

III. **Motion:** To approve October 14, 2020 Board meeting minutes
Moved: Mary Lilly Smith
Second: Dick Scott
Approved

IV. **Financial Reports:** Craig reported on October financial reports. Money in the bank, did not have to borrow any money. COVID Budget sales tax is good and above budget. Sales tax \$ 18,955.56 was not posted on financials, 3 pay periods in October, IE line item \$ 4,198.11 was for the 4 & 7 project. Safety & Security about the same, under budget, budget is good, will see what happens in January 2021. Ken asked about available sponsorship as Sculpture Walk requested a \$5,000.00 sponsorship. Last year the IE Committee voted to have sponsorships requests at \$ 2,000.00, \$1,000.00 or \$ 500.00 level unless it was a special large event to sponsor.

Motion: To approve October Financials
Moved: Ken Chumbley
Second: Doug Roller
Approved

Parking & Maintenance Committee: Bruce reported Brian has the CID Maintenance team up and running and performing well. Stacy is working fulltime doing a great job, he enjoys his job and likes to power wash. Mark is fulltime now and Kevin, Parking Ambassador is working 2 days a week and he rotates what days he is in the office. In January 2020 Parking tickets were changed to \$15.50 from \$ 50.50. They will change again in January 2021. Brian requested the power washer trailer be cut down for easier transportation and storage, cost \$ 500.00.

Safety & Security Committee: Some shifts have not been filled due to COVID or deployment. Center City Squad is helping if there are events in the square and no CID officer is scheduled.

Image Enhancement Committee: Christmas decorations will start being placed in the square. Mayor's Tree Lighting will be held on November 21st and will be broadcast live on KY3. Jennifer mentioned Vantage will be hosting the Mayor for the tree lighting ceremony.

CID Update: Included in packet

Other: Chris mentioned we will decide if we have a December Board meeting or have a holiday gathering. Information will be emailed to the Board.

Meeting Adjourned: 8:30 am
Minutes submitted by: Barb Baker
Next CID Meeting: December 9, 2020

DOWNTOWN SPRINGFIELD CID

Balance Sheet

Nov 30, 20

ASSETS	
Current Assets	
Checking/Savings	
1000 · Current Assets	
1001 · Checking - Great Southern	15,876.43
1030 · Central Bank Acct	108,943.15
Total 1000 · Current Assets	124,819.58
Total Checking/Savings	124,819.58
Accounts Receivable	
1005-05 · CID Property Taxes Receivable	4,615.12
1006 · Sales Tax Receivable	31,509.59
Total Accounts Receivable	36,124.71
Total Current Assets	160,944.29
Fixed Assets	
Land	26,000.00
1080 · Boonville Building	747,482.56
1090 · Equipment	
1095 · Accumulated Depreciation	(92,282.03)
1090 · Equipment - Other	125,830.31
Total 1090 · Equipment	33,548.28
Total Fixed Assets	807,030.84
TOTAL ASSETS	967,975.13
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 · IRA Payable	329.52
Total Other Current Liabilities	329.52
Total Current Liabilities	329.52
Long Term Liabilities	
2100 · Central Bank Loan	300,230.53
Total Long Term Liabilities	300,230.53
Total Liabilities	300,560.05
Equity	
3000-05 · Renewal Reserve (Bd Desig)	12,000.00
3000-06 · Investment in fixed assets	72,016.94
3000-15 · IE Reserve	30,000.00
3000-20 · Maintenance Reserve	13,164.00
3000 · Fund Balance	560,692.42
Net Income	(20,458.28)
Total Equity	667,415.08
TOTAL LIABILITIES & EQUITY	967,975.13

**DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance**

	Nov 20	Budget	Jul - Nov 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4000 · Income					
4001 · Gross Tax Assessments	0.00	0.00	0.00	0.00	220,000.00
4003 · Sales Tax	31,509.59	12,000.00	121,766.50	54,000.00	130,000.00
4004 · Extended Parking Pass Sales	125.00	100.00	1,025.00	500.00	1,200.00
4005 · Voluntary Contributions	0.00	0.00	22,500.00	14,000.00	14,000.00
4007 · Interest Income	1.98	80.00	262.40	340.00	1,000.00
4009 · Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
4012 · Rent Income	920.00	480.00	6,981.68	7,900.00	16,760.00
Total 4000 · Income	<u>32,556.57</u>	<u>12,660.00</u>	<u>152,535.58</u>	<u>76,740.00</u>	<u>382,960.00</u>
Total Income	<u>32,556.57</u>	<u>12,660.00</u>	<u>152,535.58</u>	<u>76,740.00</u>	<u>382,960.00</u>
Gross Profit	<u>32,556.57</u>	<u>12,660.00</u>	<u>152,535.58</u>	<u>76,740.00</u>	<u>382,960.00</u>
Expense					
5100 · ADMINISTRATION					
5102 · Admin- Payroll					
5102-02 · Salary	5,492.30	5,816.67	30,207.65	29,083.35	69,800.04
5102-04 · Health Insur	0.00		0.00		
5102-06 · Retirement	164.76	161.08	906.18	885.94	2,094.04
5102-08 · Admin- Payroll Taxes	420.16	410.76	2,310.90	2,259.12	5,685.13
Total 5102 · Admin- Payroll	<u>6,077.22</u>	<u>6,388.51</u>	<u>33,424.73</u>	<u>32,228.41</u>	<u>77,579.21</u>
5103 · Miscellaneous - Admin	120.00	333.33	1,024.23	1,666.69	4,000.00
5105 · Professional Services	0.00	0.00	136.50	3,000.00	3,000.00
5108 · Renewal Reserve Expense	0.00	0.00	0.00	0.00	0.00
5110 · Admin- Insurance					
5102-12 · Admin- Work Comp	(46.92)	245.00	325.39	705.71	2,420.71
5210-30 · Insurance - Officer & Director	1,585.00	1,800.00	1,585.00	1,800.00	1,800.00
Total 5110 · Admin- Insurance	<u>1,538.08</u>	<u>2,045.00</u>	<u>1,910.39</u>	<u>2,505.71</u>	<u>4,220.71</u>
5111 · Collection Fee	0.00	265.00	28.20	300.00	3,000.00
5112 · Payroll Fee	187.90	183.33	752.13	916.69	2,200.00
5130 · Office Rent	0.00	0.00	0.00	0.00	0.00
5132 · Office Utilities	0.00	0.00	0.00	0.00	0.00
5134 · Office Phone	135.00	100.00	675.00	500.00	1,200.00
5136 · Office Supplies	171.20	200.00	730.97	1,000.00	2,400.00
5138 · Office Copies	134.39	166.67	694.47	891.35	2,058.04
5140 · Office Maintenance	0.00	0.00	70.00	0.00	0.00
5150 · Boonville Bldg Cost					
5151-01 · Boonville Loan Payment	1,932.17	1,932.17	9,660.85	9,660.85	23,186.04
5151-02 · Boonville 2nd loan	0.00	0.00	0.00	0.00	0.00
5151-05 · Bldg Utilities	356.64	700.00	2,276.75	3,500.00	8,400.00
5151-06 · Bldg Trash	97.49	250.00	419.68	1,250.00	3,000.00
5151-07 · Bldg Alarm	0.00	70.00	494.90	350.00	840.00
5151-10 · Bldg Maintenance	0.00	500.00	1,825.62	2,500.00	6,000.00
Total 5150 · Boonville Bldg Cost	<u>2,386.30</u>	<u>3,452.17</u>	<u>14,677.80</u>	<u>17,260.85</u>	<u>41,426.04</u>
Total 5100 · ADMINISTRATION	<u>10,750.09</u>	<u>13,134.01</u>	<u>54,124.42</u>	<u>60,269.70</u>	<u>141,084.00</u>
5200 · Image Enhancement					
5210 · Advertising					
5210-05 · Advertising	0.00	0.00	0.00	0.00	0.00
5210-10 · Downtown Guide - Image Enhanc	0.00	0.00	0.00	3,500.00	7,000.00
5210.3 · Grant Advertising	0.00	0.00	0.00	0.00	0.00
Total 5210 · Advertising	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,500.00</u>	<u>7,000.00</u>
5220 · Communications					
5220-15 · Website	100.00	66.67	500.00	333.31	800.00
Total 5220 · Communications	<u>100.00</u>	<u>66.67</u>	<u>500.00</u>	<u>333.31</u>	<u>800.00</u>
5230 · Events					
5230-05 · Event - Sponsorships	0.00	0.00	39.19	1,000.00	10,000.00
5230-25 · Square Programming	41.00	841.00	205.00	1,805.00	3,800.00
Total 5230 · Events	<u>41.00</u>	<u>841.00</u>	<u>244.19</u>	<u>2,805.00</u>	<u>13,800.00</u>
5240 · Visual Improvements					
5240-05 · Utilities	101.26	100.00	507.87	500.00	1,200.00
5240-13 · Flowers	0.00	0.00	199.96	0.00	6,000.00
5240-15 · Banners	0.00	1,000.00	0.00	2,000.00	8,000.00
5240-16 · Outdoor Furniture	1,605.37		5,024.71		
5240-20 · Decorations	4,811.40	10,000.00	4,811.40	17,000.00	20,000.00
5240.25 · IE Projects	0.00	0.00	4,198.11	0.00	0.00
Total 5240 · Visual Improvements	<u>6,518.03</u>	<u>11,100.00</u>	<u>14,742.05</u>	<u>19,500.00</u>	<u>35,200.00</u>
Total 5200 · Image Enhancement	<u>6,659.03</u>	<u>12,007.67</u>	<u>15,486.24</u>	<u>26,138.31</u>	<u>56,800.00</u>

**DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance**

	Nov 20	Budget	Jul - Nov 20	YTD Budget	Annual Budget
6100 · MAINTENANCE					
6101 · Equipment - Maintenance Repair	0.00	200.00	5,271.38	1,000.00	2,400.00
6103 · Equipment Purchase	0.00	0.00	0.00	0.00	8,000.00
6104 · Utilities- Maintenance	272.79	100.00	850.20	500.00	1,200.00
6105 · Phone/pager - Maintenance	214.85	250.00	1,087.26	1,250.00	3,000.00
6106 · Powerwashing - Maintenance	0.00	0.00	903.72	1,200.00	4,000.00
6107 · Supplies - Maintenance	990.36	500.00	3,174.82	2,500.00	6,000.00
6108 · Trash Receptacles	0.00	0.00	0.00	0.00	4,000.00
6110 · Clothes/Uniforms - Maintenance	192.80		904.85		
6114 · Maintenance Misc	0.00	0.00	0.00	0.00	0.00
6115 · Vehicle (Rental & Gas)	131.34	500.00	648.56	2,500.00	6,600.00
6120-00 · Personnel					
6120-05 · Salaries - Maintenance	8,054.63	10,000.00	41,538.36	41,140.00	129,140.00
6120-10 · Payroll Taxes - Maintenance	412.08	350.00	2,259.37	1,450.00	4,400.00
6120-12 · Main- Health Insur	0.00		355.02		
6120-14 · Main Retirement	0.00	0.00	134.15	0.00	0.00
Total 6120-00 · Personnel	8,466.71	10,350.00	44,286.90	42,590.00	133,540.00
6150 · Insurance					
6150-05 · Insurance - Maintenance- Work C	1,384.12	0.00	4,149.74	0.00	6,000.00
6150-07 · Maint- General Liability	1,074.00	800.00	5,372.00	4,000.00	10,000.00
Total 6150 · Insurance	2,458.12	800.00	9,521.74	4,000.00	16,000.00
Total 6100 · MAINTENANCE	12,726.97	12,700.00	66,649.43	55,540.00	184,740.00
7100 · PARKING					
7106 · Car Expense	0.00	166.66	0.00	833.38	2,000.00
7107 · Supplies - Parking	223.02	37.50	331.35	187.50	450.00
7108 · Clothes/Uniforms- Parking	0.00		144.55		
7120 · Personnel					
7120-05 · Salaries - Parking	1,455.30	0.00	2,717.40	0.00	0.00
7120-10 · Payroll Taxes - Parking	135.66	0.00	253.31	0.00	0.00
7120-15 · Parking Health Insur	0.00		0.00		
7120-17 · Parking- Retirement	0.00		0.00		
Total 7120 · Personnel	1,590.96	0.00	2,970.71	0.00	0.00
Total 7100 · PARKING	1,813.98	204.16	3,446.61	1,020.88	2,450.00
8100 · SAFETY AND SECURITY					
8110 · Off Duty Police Patrols					
8101-02 · Safety Work Comp	1,091.32	0.00	3,271.91	0.00	8,000.00
8101-04 · Off Duty Police	9,485.00	8,000.00	50,575.00	42,000.00	100,000.00
8101-05 · Library Police Reimbursement	(4,622.00)	0.00	(13,866.00)	(13,866.00)	(28,000.00)
8101-06 · City Police Reimburesement	(4,296.25)	(15,610.00)	(6,693.75)	(15,610.00)	(21,000.00)
8101-07 · Other Reimbursement	0.00	0.00	0.00	0.00	0.00
8101-09 · Saftey Misc	0.00	0.00	0.00	0.00	0.00
Total 8110 · Off Duty Police Patrols	1,658.07	(7,610.00)	33,287.16	12,524.00	59,000.00
Total 8100 · SAFETY AND SECURITY	1,658.07	(7,610.00)	33,287.16	12,524.00	59,000.00
Total Expense	33,608.14	30,435.84	172,993.86	155,492.89	444,074.00
Net Ordinary Income	(1,051.57)	(17,775.84)	(20,458.28)	(78,752.89)	(61,114.00)
Net Income	(1,051.57)	(17,775.84)	(20,458.28)	(78,752.89)	(61,114.00)

DOWNTOWN SPRINGFIELD CID Balance Sheet

Dec 31, 20

ASSETS	
Current Assets	
Checking/Savings	
1000 · Current Assets	
1001 · Checking - Great Southern	36,515.81
1030 · Central Bank Acct	86,027.44
Total 1000 · Current Assets	122,543.25
Total Checking/Savings	122,543.25
Accounts Receivable	
1005-05 · CID Property Taxes Receivable	3,440.29
Total Accounts Receivable	3,440.29
Total Current Assets	125,983.54
Fixed Assets	
Land	
1080 · Boonville Building	747,482.56
1090 · Equipment	
1095 · Accumulated Depreciation	(92,282.03)
1090 · Equipment - Other	125,830.31
Total 1090 · Equipment	33,548.28
Total Fixed Assets	807,030.84
TOTAL ASSETS	933,014.38
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 · IRA Payable	329.52
Total Other Current Liabilities	329.52
Total Current Liabilities	329.52
Long Term Liabilities	
2100 · Central Bank Loan	300,230.53
Total Long Term Liabilities	300,230.53
Total Liabilities	300,560.05
Equity	
3000-05 · Renewal Reserve (Bd Desig)	12,000.00
3000-06 · Investment in fixed assets	72,016.94
3000-15 · IE Reserve	30,000.00
3000-20 · Maintenance Reserve	13,164.00
3000 · Fund Balance	560,692.42
Net Income	(55,419.03)
Total Equity	632,454.33
TOTAL LIABILITIES & EQUITY	933,014.38

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	Dec 20	Budget	Jul - Dec 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4000 · Income					
4001 · Gross Tax Assessments	262,247.76	220,000.00	262,247.76	220,000.00	220,000.00
4003 · Sales Tax	0.00	12,000.00	121,766.50	66,000.00	130,000.00
4004 · Extended Parking Pass Sales	125.00	100.00	1,150.00	600.00	1,200.00
4005 · Voluntary Contributions	3,392.25	0.00	25,892.25	14,000.00	14,000.00
4007 · Interest Income	6.12	80.00	268.52	420.00	1,000.00
4009 · Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
4012 · Rent Income	920.00	480.00	7,901.68	8,380.00	16,760.00
Total 4000 · Income	<u>266,691.13</u>	<u>232,660.00</u>	<u>419,226.71</u>	<u>309,400.00</u>	<u>382,960.00</u>
4200 · Care Grant	17,000.00		17,000.00		
Total Income	<u>283,691.13</u>	<u>232,660.00</u>	<u>436,226.71</u>	<u>309,400.00</u>	<u>382,960.00</u>
Gross Profit	283,691.13	232,660.00	436,226.71	309,400.00	382,960.00
Expense					
5100 · ADMINISTRATION					
5102 · Admin- Payroll					
5102-02 · Salary	5,492.30	5,816.67	35,699.95	34,900.02	69,800.04
5102-04 · Health Insur	0.00		0.00		
5102-06 · Retirement	164.76	161.08	1,070.94	1,047.02	2,094.04
5102-08 · Admin- Payroll Taxes	420.16	410.75	2,731.06	2,669.87	5,685.13
Total 5102 · Admin- Payroll	<u>6,077.22</u>	<u>6,388.50</u>	<u>39,501.95</u>	<u>38,616.91</u>	<u>77,579.21</u>
5103 · Miscellaneous - Admin	178.37	333.33	1,202.60	2,000.02	4,000.00
5105 · Professional Services	0.00	0.00	136.50	3,000.00	3,000.00
5108 · Renewal Reserve Expense	0.00	0.00	0.00	0.00	0.00
5110 · Admin- Insurance					
5102-12 · Admin- Work Comp	286.58	245.00	611.97	950.71	2,420.71
5210-30 · Insurance - Officer & Director	0.00	0.00	1,585.00	1,800.00	1,800.00
Total 5110 · Admin- Insurance	<u>286.58</u>	<u>245.00</u>	<u>2,196.97</u>	<u>2,750.71</u>	<u>4,220.71</u>
5111 · Collection Fee	11.81	500.00	40.01	800.00	3,000.00
5112 · Payroll Fee	129.93	183.33	882.06	1,100.02	2,200.00
5130 · Office Rent	0.00	0.00	0.00	0.00	0.00
5132 · Office Utilities	0.00	0.00	0.00	0.00	0.00
5134 · Office Phone	135.00	100.00	810.00	600.00	1,200.00
5136 · Office Suplies	307.49	200.00	1,038.46	1,200.00	2,400.00
5138 · Office Copies	134.39	166.67	828.86	1,058.02	2,058.04
5140 · Office Maintenance	0.00	0.00	70.00	0.00	0.00
5150 · Boonville Bldg Cost					
5151-01 · Boonville Loan Payment	1,932.17	1,932.17	11,593.02	11,593.02	23,186.04
5151-02 · Boonville 2nd loan	0.00	0.00	0.00	0.00	0.00
5151-05 · Bldg Utilities	424.23	700.00	2,700.98	4,200.00	8,400.00
5151-06 · Bldg Trash	97.49	250.00	517.17	1,500.00	3,000.00
5151-07 · Bldg Alarm	0.00	70.00	494.90	420.00	840.00
5151-10 · Bldg Maintenance	47.59	500.00	1,873.21	3,000.00	6,000.00
Total 5150 · Boonville Bldg Cost	<u>2,501.48</u>	<u>3,452.17</u>	<u>17,179.28</u>	<u>20,713.02</u>	<u>41,426.04</u>
Total 5100 · ADMINISTRATION	<u>9,762.27</u>	<u>11,569.00</u>	<u>63,886.69</u>	<u>71,838.70</u>	<u>141,084.00</u>
5200 · Image Enhancement					
5210 · Advertising					
5210-05 · Advertising	0.00	0.00	0.00	0.00	0.00
5210-10 · Downtown Guide - Image Enhanc	0.00	0.00	0.00	3,500.00	7,000.00
5210.3 · Grant Advertising	0.00	0.00	0.00	0.00	0.00
Total 5210 · Advertising	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,500.00</u>	<u>7,000.00</u>
5220 · Communications					
5220-15 · Website	100.00	66.67	600.00	399.98	800.00
Total 5220 · Communications	<u>100.00</u>	<u>66.67</u>	<u>600.00</u>	<u>399.98</u>	<u>800.00</u>
5230 · Events					
5230-05 · Event - Sponsorships	0.00	1,000.00	39.19	2,000.00	10,000.00
5230-25 · Square Programming	41.00	1,041.00	246.00	2,846.00	3,800.00
Total 5230 · Events	<u>41.00</u>	<u>2,041.00</u>	<u>285.19</u>	<u>4,846.00</u>	<u>13,800.00</u>

**DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance**

	<u>Dec 20</u>	<u>Budget</u>	<u>Jul - Dec 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
5240 · Visual Improvements					
5240-05 · Utilities	104.73	100.00	612.60	600.00	1,200.00
5240-06 · Lights	463.60		463.60		
5240-13 · Flowers	747.00	1,000.00	946.96	1,000.00	6,000.00
5240-15 · Banners	832.32	0.00	832.32	2,000.00	8,000.00
5240-16 · Outdoor Furniture	11,042.00		16,066.71		
5240-20 · Decorations	11,449.48	0.00	16,260.88	17,000.00	20,000.00
5240.25 · IE Projects	0.00	0.00	4,198.11	0.00	0.00
Total 5240 · Visual Improvements	<u>24,639.13</u>	<u>1,100.00</u>	<u>39,381.18</u>	<u>20,600.00</u>	<u>35,200.00</u>
Total 5200 · Image Enhancement	<u>24,780.13</u>	<u>3,207.67</u>	<u>40,266.37</u>	<u>29,345.98</u>	<u>56,800.00</u>
6100 · MAINTENANCE					
6101 · Equipment - Maintenance Repair	20.00	200.00	5,291.38	1,200.00	2,400.00
6103 · Equipment Purchase	0.00	0.00	0.00	0.00	8,000.00
6104 · Utilities- Maintenance	146.09	100.00	996.29	600.00	1,200.00
6105 · Phone/pager - Maintenance	214.85	250.00	1,302.11	1,500.00	3,000.00
6106 · Powerwashing - Maintenance	0.00	0.00	903.72	1,200.00	4,000.00
6107 · Supplies - Maintenance	228.67	500.00	3,403.49	3,000.00	6,000.00
6108 · Trash Receptacles	0.00	0.00	0.00	0.00	4,000.00
6110 · Clothes/Uniforms - Maintenance	46.46		951.31		
6114 · Maintenance Misc	0.00	0.00	0.00	0.00	0.00
6115 · Vehicle (Rental & Gas)	115.37	500.00	763.93	3,000.00	6,600.00
6120-00 · Personnel					
6120-05 · Salaries - Maintenance	7,392.70	10,000.00	48,931.06	51,140.00	129,140.00
6120-10 · Payroll Taxes - Maintenance	450.21	350.00	2,709.58	1,800.00	4,400.00
6120-12 · Main- Health Insur	0.00		355.02		
6120-14 · Main Retirement	0.00	0.00	134.15	0.00	0.00
Total 6120-00 · Personnel	<u>7,842.91</u>	<u>10,350.00</u>	<u>52,129.81</u>	<u>52,940.00</u>	<u>133,540.00</u>
6150 · Insurance					
6150-05 · Insurance - Maintenance- Work C	2,129.21	1,000.00	6,278.95	1,000.00	6,000.00
6150-07 · Maint- General Liability	1,074.00	800.00	6,446.00	4,800.00	10,000.00
Total 6150 · Insurance	<u>3,203.21</u>	<u>1,800.00</u>	<u>12,724.95</u>	<u>5,800.00</u>	<u>16,000.00</u>
Total 6100 · MAINTENANCE	<u>11,817.56</u>	<u>13,700.00</u>	<u>78,466.99</u>	<u>69,240.00</u>	<u>184,740.00</u>
7100 · PARKING					
7106 · Car Expense	0.00	166.66	0.00	1,000.04	2,000.00
7107 · Supplies - Parking	0.00	37.50	331.35	225.00	450.00
7108 · Clothes/Uniforms- Parking	0.00		144.55		
7120 · Personnel					
7120-05 · Salaries - Parking	1,080.90	0.00	3,798.30	0.00	0.00
7120-10 · Payroll Taxes - Parking	100.75	0.00	354.06	0.00	0.00
7120-15 · Parking Health Insur	0.00		0.00		
7120-17 · Parking- Retirement	0.00		0.00		
Total 7120 · Personnel	<u>1,181.65</u>	<u>0.00</u>	<u>4,152.36</u>	<u>0.00</u>	<u>0.00</u>
Total 7100 · PARKING	<u>1,181.65</u>	<u>204.16</u>	<u>4,628.26</u>	<u>1,225.04</u>	<u>2,450.00</u>
8100 · SAFETY AND SECURITY					
8110 · Off Duty Police Patrols					
8101-02 · Safety Work Comp	1,678.76	1,050.00	4,950.67	1,050.00	8,000.00
8101-04 · Off Duty Police	8,163.75	8,000.00	58,738.75	50,000.00	100,000.00
8101-05 · Library Police Reimbursement	0.00	(4,622.00)	(13,866.00)	(18,488.00)	(28,000.00)
8101-06 · City Police Reimbursement	(980.00)	0.00	(7,673.75)	(15,610.00)	(21,000.00)
8101-07 · Other Reimbursement	0.00	0.00	0.00	0.00	0.00
8101-09 · Safety Misc	0.00	0.00	0.00	0.00	0.00
Total 8110 · Off Duty Police Patrols	<u>8,862.51</u>	<u>4,428.00</u>	<u>42,149.67</u>	<u>16,952.00</u>	<u>59,000.00</u>
Total 8100 · SAFETY AND SECURITY	<u>8,862.51</u>	<u>4,428.00</u>	<u>42,149.67</u>	<u>16,952.00</u>	<u>59,000.00</u>
Total Expense	<u>56,404.12</u>	<u>33,108.83</u>	<u>229,397.98</u>	<u>188,601.72</u>	<u>444,074.00</u>
Net Ordinary Income	<u>227,287.01</u>	<u>199,551.17</u>	<u>206,828.73</u>	<u>120,798.28</u>	<u>(61,114.00)</u>
Net Income	<u>227,287.01</u>	<u>199,551.17</u>	<u>206,828.73</u>	<u>120,798.28</u>	<u>(61,114.00)</u>

Downtown Springfield CID Sales Tax Receipts

Month	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-2018	2018-2019	2019-2020	2020-2021
July	\$ 8,453.72	\$ 6,298.10	\$ 5,783.34	\$ 4,745.80	\$ 5,524.49	\$ 4,754.45	\$ 4,935.30	\$ 6,513.70	\$ 6,060.83	\$ 7,115.41	\$ 17,618.28	\$ 16,529.40	\$ 19,960.24	\$ 15,509.71
Aug	\$ 7,924.08	\$ 8,811.39	\$ 9,171.14	\$ 13,354.57	\$ 16,820.47	\$ 17,357.45	\$ 17,623.50	\$ 16,759.49	\$ 21,393.46	\$ 22,422.52	\$ 38,568.48	\$ 45,096.34	\$ 39,034.69	\$ 32,451.57
Sept	\$ 6,235.96	\$ 6,071.99	\$ 4,637.85	\$ 7,358.83	\$ 3,968.54	\$ 4,734.17	\$ 9,643.39	\$ 14,926.42	\$ 12,346.02	\$ 13,882.74	\$ 28,662.33	\$ 20,090.70	\$ 25,487.90	\$ 23,175.36
Oct	\$ 12,624.26	\$ 11,691.82	\$ 15,236.81	\$ 14,707.13	\$ 16,736.57	\$ 17,085.73	\$ 15,509.21	\$ 18,686.91	\$ 19,641.13	\$ 9,248.40	\$ 17,621.17	\$ 26,173.98	\$ 26,246.62	\$ 18,955.56
Nov	\$ 10,951.74	\$ 11,183.95	\$ 11,083.75	\$ 11,208.69	\$ 11,576.41	\$ 11,845.70	\$ 10,673.66	\$ 15,342.13	\$ 13,246.12	\$ 22,229.71	\$ 41,854.06	\$ 34,889.21	\$ 38,540.54	\$ 31,509.59
Dec	\$ 8,054.33	\$ 6,584.75	\$ 5,031.00	\$ 6,667.74	\$ 6,453.38	\$ 6,925.01	\$ 7,126.77	\$ 6,852.20	\$ 7,866.07	\$ 8,896.52	\$ 28,984.26	\$ 21,843.44	\$ 32,817.24	\$ 24,273.69
Jan	\$ 15,554.87	\$ 13,780.29	\$ 12,081.69	\$ 9,219.54	\$ 15,466.81	\$ 16,627.85	\$ 13,712.19	\$ 20,363.70	\$ 21,614.61	\$ 30,556.01	\$ 36,229.17	\$ 36,409.02	\$ 34,715.58	
Feb	\$ 11,104.46	\$ 11,327.99	\$ 10,540.42	\$ 11,091.29	\$ 9,977.01	\$ 10,849.12	\$ 10,094.59	\$ 11,755.68	\$ 16,599.44	\$ 30,517.16	\$ 32,717.38	\$ 26,928.08	\$ 31,747.32	
March	\$ 2,767.59	\$ 6,809.40	\$ 6,413.31	\$ 7,420.05	\$ 4,598.74	\$ 5,384.33	\$ 10,088.77	\$ 5,069.52	\$ 6,120.24	\$ 16,479.11	\$ 23,986.68	\$ 20,713.82	\$ 18,376.62	
April	\$ 17,943.11	\$ 14,603.53	\$ 12,317.34	\$ 14,041.79	\$ 19,755.47	\$ 18,399.10	\$ 16,268.31	\$ 21,005.52	\$ 22,585.59	\$ 48,273.64	\$ 46,304.49	\$ 43,816.26	\$ 25,734.24	
May	\$ 11,223.34	\$ 10,451.14	\$ 12,185.43	\$ 13,985.54	\$ 13,186.27	\$ 13,709.35	\$ 16,369.79	\$ 15,363.97	\$ 14,889.89	\$ 37,534.79	\$ 34,176.26	\$ 29,358.39	\$ 17,887.31	
June	\$ 112,837.46	\$ 122,266.50	\$ 118,448.65	\$ 123,230.94	\$ 135,835.96	\$ 136,702.77	\$ 138,235.45	\$ 158,199.39	\$ 169,450.07	\$ 262,375.66	\$ 372,876.79	\$ 350,017.12	\$ 331,319.57	
Total														

January 2017 sales tax was increased from 1/4 cent to 1/2 cent

April 2018 sales tax amount includes \$ 4,500.00 sales tax for February 2018

2020 Holiday Decorations Expenses for Park Central Square

Creative Outdoor Lighting Original Contract \$ 14,470.00
(Hang lights on tree, order additional lights,
Hang garland & bells on light posts)

North Pole Productions
(rental of 4 Holiday Displays) \$ 4,500.00

Sub-total ***\$18,970.00***

Creative Outdoor Lighting \$ 2,280.00
(additional lights & labor)

North Pole Productions \$ 1,000.00
(Replace 3 stolen displays)

Blue Sky Design (design banners) \$ 145.00

Springfield Blue Print 8 Banners (4 we can reuse) \$ 816.00

Barricade Rental \$ 180.00

Miscellaneous Expenses \$ 310.00

One CID Electric Box was stolen value \$ 1,000.00

Three CID Maintenance Staff - Labor \$ 500.00
(set up, took down & delivered barricades,
removed lights from trees, repairs in square)

Total Cost of Holiday Décor ***\$ 25,201.00***

Creative Outdoor Lighting gave CID credit of \$ 1,045.00

North Pole Productions gave CID credit of \$ 750.00

Chris donated 10 boxes of lights for the tree



Downtown Springfield Community Improvement District
2021 Meeting Dates – Meetings are held at 8:00 am

Officers

Chris Ball
Chairman

Dick Scott
Secretary/Treasurer

Mary Lilly Smith
City Liaison

Craig Wagoner
Past Chairman

Board of Directors

Paula Adams

Chris Ball

Michelle Billionis

Rev. Ken Chumbley

Allen Kunkel

Jennifer Peterson

Doug Roller

Charlie Rosenbury

Jeff Schrag

Dick Scott

Mary Lilly Smith

Bart Tacke

Craig Wagoner

Andrew Wells

Bruce Adib-Yazdi

**CID Maintenance
Supervisor**

Brian Ussery

CID Manager

Barb Baker

January 6th CID Executive Meeting
January 13th CID Board Meeting

February 3rd CID Executive Meeting
February 10th CID Board Meeting

March 3rd CID Executive Meeting
March 10th CID Board Meeting

April 7th CID Executive Meeting
April 14th CID Board Meeting

May 5th CID Executive Meeting
May 12th CID Board Meeting

June 2nd CID Executive Meeting
June 9th CID Board Meeting

July 7th CID Executive Meeting
July 14th CID Board Meeting

August 4th CID Executive Meeting
August 11th CID Board Meeting

September 1st CID Executive Meeting
September 8th CID Board meeting

October 6th CID Executive Meeting
October 13th CID Board Meeting

November 3rd CID Executive Meeting
November 10th CID Board Meeting

December 1st CID Executive Meeting
December 8th CID Board Meeting

CID Parking Report

November 2020

In the month of November the CID Conservator of the Peace (Parking Ambassador) wrote a total of 137 parking tickets and issued 12 warnings in the form of verbal discussions or yellow notice on windshields.

These violations occurred on the three city lots (Olive/Boonville 2x and Harbell) as well as the 2-hour parking spots along city streets in the CID zone.

The most problematic area in November still appeared to be the 400 block of East Walnut, with approximately 80% of the vehicles parked being in violation, parked for a minimum of 4 hours in the 2-hour zone.

The Parking Ambassador worked a total of 7 days in November.

Kevin Sweckard

CID December 2020 Parking Report

In the month of December 2020 the CID Conservator of the Peace (Parking Ambassador) wrote a total of 127 parking tickets and issued 10 warnings in the form of verbal discussions or yellow notice on windshields.

These violations occurred on the three city lots (Olive/Boonville 2x and Harbell) as well as the 2-hour parking zones along city streets in the CID zone.

The most problematic area in December still appeared to be the 400 block of East Walnut, with approximately 80% of the vehicles parked being in violation, parked for a minimum of 4 hours up to all day in the 2-hour zone.

The Parking Ambassador worked a total of 7 days in December.

Kevin spoke to two girls who work at the DMV about parking and moving their cars every two hours in the Olive & Boonville Lot. They were provided information to park in the Heers garage for free all day or to purchase parking passes from CID. Two of the employees came into the office today and purchased parking passes.

Kevin was informed by the Court today that on 1/1/2021 Parking Tickets were increased to \$ 67.00 (previously \$ 15.50). This amount is mandated by the State. I am sure we will be receiving calls concerning the increase.

Kevin Sweckard

Barb Baker

**CID Work Plan
2020 - 2021**

Image Enhancement Plan	December	January	February	Comments
Priorities				
Plantings				
Trashcans				
Banners				
Website	on-going	on-going	on-going	monthly updates & as needed
Ash urns				
On-Going IE Activities				
Administrative Support	yes	yes	yes	
Budget tracking	yes	yes	yes	
RFP information Gathering				
Bringing of suggestions				
All activities as assigned	yes	yes	yes	
Administration Plan 2020-21	December	January	February	Comments
Agenda Distribution	yes	yes	yes	
Minutes	yes	yes	yes	
Bid Coordination				as needed for purchases
General information/feedback	yes	yes	yes	
Coordination with other entities	yes	yes	yes	
Financial reporting	yes	yes	yes	2019-2020 Review Completed by CPA
Management of CID resources	yes	yes	yes	
Risk management	yes	yes	yes	
Staff support to CID Bd. & committees	yes	yes	yes	
Orientation of new board members	as needed	as needed	as needed	
Compliance with legal requirements	yes	yes	yes	
Program reporting, CID updates	yes-in packet	yes-in packet	yes-in packet	
Customer Service	yes	yes	yes	general information/lofts/real estate/parking
Volunteer Contributions				
Coordinating with City services	yes	yes	yes	street sweeping, emptying of trashcans, square
Management as needed to carryout committee/board decisions	yes	yes	yes	

CID DOWNTOWN

Springfield Community Improvement District

Happenings in our CID

Willoughby Wright Beauty Salon has opened at
318 W. Walnut

Sweet Emotions SGF has opened at 322 South Ave.
(ice cream and pizza)

The Merry Moore Boutique has moved from
400 S. Jefferson Suite 120

The Hepcat at 220 S. Campbell has closed

December 2020 Sales Tax	\$ 24,273.69
December 2019 Sales Tax	\$ 32,817.24

January 7, 2021

Officers

Chris Ball
Chairman

Dick Scott
Secretary

Mary Lilly Smith
City Liaison

Craig Wagoner
Treasurer

Board of Directors

Paula Adams

Michelle Billionis

Chris Ball

Rev. Ken Chumbley

Allen Kunkel

Jennifer Peterson

Doug Roller

Charlie Rosenbury

Jeff Schrag

Dick Scott

Mary Lilly Smith

Bart Tacke

Craig Wagoner

Andrew Wells

Bruce Adib-Yazdi

Brian Ussery
Maintenance Supervisor

Barb Baker
CID Manager