

Downtown Springfield Community
Improvement District Meeting

July 10, 2019

***** 8:00 am *****

Councilman Denny Whayne Conference Room
Busch Building 4th Floor

FY 2019 – 2020 Meetings to Date: 10

Paula Adams	6	Charlie Rosenbury	6
Chris Ball	9	Jeff Schrag	4
Michelle Billionis	4	Dick Scott	8
Ken Chumbley	6	Mary Lilly Smith	7
Allen Kunkel	6	Bart Tacke	5
Dylan Rauhoff	4	Craig Wagoner	5
Doug Roller	5	Andrew Wells	9
		Bruce Adib-Yazdi	8

Agenda

Information

Welcome – *Chris Ball*

Agenda

Call to Order

Information

Comments from the Public

Information

Safety & Security Update – *Officer Keith Wright, Officer Casandra Lightwine, Sgt. Nelson Kibby*

Action

Approval of May 8 & June 12, 2019 Meeting Minutes

Action

Approval of May & June Financial Reports – *Craig Wagoner*

Action

Allocate \$3,000 to Renewal Reserve – *Craig Wagoner*

Action

Employee Compensation – *Bruce Adib-Yazdi*

Information

650 N. Boonville Update – *Chris Ball & Craig Wagoner*

Information/Action

Parking & Maintenance Committee – *Bruce Adib-Yazdi*
Safety & Security Committee – *Craig Wagoner*

July Events:

July 5th First Friday

July 5th First Firkin Friday at Mother's Tasting Room 6:00 pm

July 5th Joe Dillstrom Plays & Sings for You in Mother's Backyard 6:00 pm

July 12th Shaun Munday 6:00 pm

July 20th Share at the Square 12:00 pm – 10:00 pm

July 20th Mother's First Annual Craft Fair 1:00 pm

July 27th Star Wars Movies at the Gillioz 12:30 pm

Image Enhancement Committee – *Paula Adams*

Information

CID Update – *Barb Baker*

All other Matters within Jurisdiction of the Board

Adjournment

Closed session for the purpose of confidential and privileged communications between a governmental body or its representatives and its attorney relating to legal action, causes of action or litigation involving the public governmental body and confidential and privileged communications with the attorney for the CID Board pursuant to Section 610.021(1), Revised Statutes of Missouri.

Closed session for the purpose of leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration for the CID Board pursuant to Section 610.021 (2), Revised Statutes of Missouri. In accordance with ADA guidelines, if you need special accommodations when attending any City meeting, please notify the City Clerk's Office at 864-1443 at least 3 days prior to the scheduled meeting.

**Downtown Springfield Community Improvement District Annual Meeting Minutes
May 8, 2019**

Present: Chris Ball, Ken Chumbley, Dylan Rauhoff, Doug Roller, Charlie Rosenbury, Dick Scott, Craig Wagoner, Andrew Wells, Bruce Adib-Yaydi **Excused:** Paula Adams, Allen Kunkel, Jeff Schrag, Mary Lilly Smith,
City Staff: Officer Casandra Lightwine, **Guest:** Dr. Robert Carolla **Staff:** Barb Baker

I. **Call to Order**
Chris Ball called the Downtown Springfield Community Improvement District Meeting to order at 8:15 am.

II. Roll call was taken and quorum was declared.

Safety & Security: Officer Casandra Lightwine gave an update on the downtown patrols. Shifts have been filled and not many problems or issues.

Guest: Dr. Robert Carolla reported on the 4th year of Sculpture Walk and it is growing. There are 22 new sculptures and one Sculpture added in the Rountree area. 9 of the sculptures are permanent. Dr. Carolla provided Sculpture maps and their brochures will be ready in a few weeks.

III. **Motion:** To approve April 10, 2019 Board meeting minutes

Moved: Doug Roller

Second: Craig Wagoner

Vote approved

IV. **Financial Reports:** Craig Wagoner reported on the April Financials. Quiet month, CID did receive some property tax in April. Year to Date sales tax is doing ok. IE will be spending money in the next few months, flowers, trashcans etc. Maintenance is under budget due to not hiring additional staff.

Motion: To approve April 2019 Financial Reports

Moved: Dylan Rauhoff

Second: Bruce Adib-Yazdi

Vote approved

Open Public Hearing FY 2019-2020 Budget – no comments, close Public Hearing

Motion: To approved CID FY 2019-2020 Budget

Moved: Bruce Adib-Yazdi

Second: Ken Chumbley

Vote Approved

650 N. Boonville Update: Electrician, Plumber and Stucco is being done at the building. HVAC will be in the building in June. Chris has been talking to Ozark Greenways about the upstairs space.

Parking & Maintenance Committee: Bruce reported the P & M committee is waiting for a map from the City showing the 2 hr parking in the downtown CID. Several complaints on the construction going on, dirt on streets, sidewalks. Barb will contact the City and file a report.

Safety & Security Committee: Shifts have been filled and going well.

Image Enhancement Committee: Barb reported CID IE committee approved a \$1,000 sponsorship to Taste of SoMo. Chris Ball recommended the committee meet and bring recommendation back to Board in June on sponsorship guidelines and committee guidelines.

CID Update: Included in packet

Other

Meeting Adjourned: 8:50 am

Minutes submitted by: Barb Baker

Next CID Meeting: June 12, 2019

Downtown Springfield Community Improvement District Meeting Minutes
June 12, 2019

Present: Paula Adams, Chris Ball, Ken Chumbley, Charlie Rosenbury, Jeff Schrag, Andrew Wells,

Excused: Michelle Billionis, Allen Kunkel, Dillon Rauhoff, Doug Roller, Dick Scott, Mary Lilly Smith, Bart Tacke, Craig Wagoner, Bruce Adib-Yazdi **City Staff:** Sarah Kerner, Officer Casandra Lightwine, **Guest:** David Hutchison, Brandon Jenson

Staff: Barb Baker

- I. **Call to Order**
Chris Ball called the Downtown Springfield Community Improvement District Meeting to order at 8:10 am.
- II. **Roll call** was taken and no quorum was present

Safety & Security: Officer Casandra Lightwine gave an update on the downtown patrols. Shifts have been filled and not many problems or issues at this time.

Bike Share Update: David Hutchison provided the Board with the Bike Share program update. Gotcha Bike has decided to own and finance the bikes. MO State will be participating in the Bike Share. 6 Stations downtown and 3 stations on Campus. Looking at August roll out. Downtown locations: Boonville & Mill, City Utilities, Northeast Pershing & South Ave., Square, Walnut & Kimbrough & BKD. 5-6 bikes at each location. Also looking at Jubilee Park, \$2,000 bike rack sponsorship and then \$500.00 annual. Gotcha Bike owns/provides the bikes but not the stations. No contract has been signed at this time.

- III. **Motion:** To approve May 8, 2019 Board meeting minutes
Moved:
Second:
- IV. **Financial Reports:** Barb reported on the May Financials. Quiet month.

Motion: To approve May 2019 Financial Reports
Moved:
Second:

650 N. Boonville Update: Electrician, Plumber, HVAC and Stucco people have been working on the building.

Parking & Maintenance Committee: Chris reported P & M committee waiting on the 2 hr parking map from the City. Power washing list is in the office and will be updated on the CID map. An email vote will be sent to the CID Board to Declare Surplus Property: 2014 Kawasaki Mule 4010, Little Wonder HPV VAC and Trailer.

Safety & Security Committee: Shifts have been filled and going well.

Image Enhancement Committee: Paula reported committee met. Approved the Rt. 66 ad for \$ 495.00, Committee is looking at guidelines for sponsorships, score card, criteria, structured. Charlie Rosenbury will be providing the Board with a score card template. Sponsorships are \$2,000.00, \$ 1,000.00 and \$ 500.00. Charlie will be providing a contact to update the CID website. IE Committee is looking to purchase interactive musical instruments for Jubilee Park South. Committee looking at term limits to serve on CID committees. Flowers have been planted.

CID Update: Included in packet

Other

Meeting Adjourned: 8:55 am

Minutes submitted by: Barb Baker

Next CID Meeting: July 10, 2019

DOWNTOWN SPRINGFIELD CID

Balance Sheet

May 31, 19

ASSETS	
Current Assets	
Checking/Savings	
1000 · Current Assets	
1001 · Checking - Great Southern	399,329.59
1030 · Central Bank Acct	2,411.00
Total 1000 · Current Assets	401,740.59
Total Checking/Savings	401,740.59
Accounts Receivable	
1005-05 · CID Property Taxes Receivable	4,987.72
1006 · Sales Tax Receivable	43,816.26
Total Accounts Receivable	48,803.98
Total Current Assets	450,544.57
Fixed Assets	
1080 · Boonville Building	357,238.43
1090 · Equipment	
1095 · Accumulated Depreciation	(65,348.69)
1090 · Equipment - Other	147,060.30
Total 1090 · Equipment	81,711.61
Total Fixed Assets	438,950.04
TOTAL ASSETS	889,494.61
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 · IRA Payable	746.00
Total Other Current Liabilities	746.00
Total Current Liabilities	746.00
Long Term Liabilities	
2100 · Central Bank Loan	251,361.26
Total Long Term Liabilities	251,361.26
Total Liabilities	252,107.26
Equity	
3000-05 · Renewal Reserve (Bd Desig)	9,000.00
3000-06 · Investment in fixed assets	81,711.61
3000-20 · Maintenance Reserve	12,154.00
3000 · Fund Balance	421,973.82
Net Income	112,547.92
Total Equity	637,387.35
TOTAL LIABILITIES & EQUITY	889,494.61

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	May 19	Budget	Jul '18 - May 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4000 · Income					
4001 · Gross Tax Assessments	0.00	0.00	240,041.32	240,000.00	240,000.00
4003 · Sales Tax	43,816.26	36,000.00	320,658.73	292,000.00	320,000.00
4004 · Extended Parking Pass Sales	175.00	0.00	2,025.00	0.00	0.00
4005 · Voluntary Contributions	0.00		34,319.00	34,000.00	34,000.00
4007 · Interest Income	596.76	400.00	1,766.58	1,910.00	2,000.00
4009 · Miscellaneous Income	1,664.86		1,664.86		
Total 4000 · Income	46,252.88	36,400.00	600,475.49	567,910.00	596,000.00
Total Income	46,252.88	36,400.00	600,475.49	567,910.00	596,000.00
Gross Profit	46,252.88	36,400.00	600,475.49	567,910.00	596,000.00
Expense					
5100 · ADMINISTRATION					
5101 · Management Contract	0.00		0.00	0.00	0.00
5102 · Admin- Payroll					
5102-02 · Salary	8,053.86	5,500.00	64,430.88	66,100.00	71,600.00
5102-04 · Health Insur	0.00		0.00	0.00	0.00
5102-06 · Retirement	241.62	165.00	1,932.96	1,975.00	2,140.00
5102-08 · Admin- Payroll Taxes	616.12	420.00	5,182.41	4,920.00	5,340.00
Total 5102 · Admin- Payroll	8,911.60	6,085.00	71,546.25	72,995.00	79,080.00
5103 · Miscellaneous - Admin	38.77	200.00	1,234.78	2,200.00	2,400.00
5105 · Professional Services	0.00	0.00	2,500.00	2,000.00	2,000.00
5108 · Renewal Reserve Expense	0.00		3,000.00	3,000.00	3,000.00
5110 · Admin- Insurance					
5102-12 · Admin- Work Comp	193.45	76.00	961.96	844.00	920.00
5210-30 · Insurance - Officer & Director	0.00	0.00	1,585.00	1,800.00	1,800.00
Total 5110 · Admin- Insurance	193.45	76.00	2,546.96	2,644.00	2,720.00
5111 · Collection Fee	37.56	30.00	2,402.40	2,970.00	3,000.00
5112 · Payroll Fee	179.84	180.00	1,683.99	2,020.00	2,200.00
5130 · Office Rent	1,060.00	1,100.00	11,180.00	12,100.00	13,200.00
5132 · Office Utilities	140.71	233.00	2,206.64	2,567.00	2,800.00
5134 · Office Phone	175.00	100.00	1,090.00	1,100.00	1,200.00
5136 · Office Suplies	172.34	200.00	2,976.88	2,200.00	2,400.00
5138 · Office Copies	100.85	135.00	1,566.03	1,465.00	1,600.00
5140 · Office Maintenance	0.00	0.00	2,900.00	0.00	0.00
5150 · Boonville Bldg Cost					
5151-01 · Boonville Loan Payment	1,932.17	1,932.17	21,253.87	21,253.87	23,186.04
5151-05 · Bldg Utilities	105.17		1,453.67		
5151-06 · Bldg Trash	51.24		631.42		
5151-07 · Bldg Alarm	54.95		439.60		
5151-10 · Bldg Maintenance	90.00		788.26		
5150 · Boonville Bldg Cost - Other	0.00	1,167.83	0.00	12,846.13	14,013.96
Total 5150 · Boonville Bldg Cost	2,233.53	3,100.00	24,566.82	34,100.00	37,200.00
Total 5100 · ADMINISTRATION	13,243.65	11,439.00	131,400.75	141,361.00	152,800.00
5200 · Image Enhancement					
5210 · Advertising					
Marketing & Communications	0.00	0.00	0.00	0.00	0.00
5210-05 · Advertising	0.00	0.00	95.00	2,000.00	5,000.00
5210-10 · Downtown Guide - Image Enhanc	9.51	3,500.00	3,085.83	7,000.00	7,000.00
5210.3 · Grant Advertising	0.00	0.00	1,977.00	12,500.00	32,500.00
5210 · Advertising - Other	0.00		0.00	0.00	0.00
Total 5210 · Advertising	9.51	3,500.00	5,157.83	21,500.00	44,500.00
5220 · Communications					
5220-10 · Newsletter - Postcard	0.00		0.00	0.00	0.00
5220-15 · Website	216.00	250.00	216.00	1,250.00	1,000.00
Total 5220 · Communications	216.00	250.00	216.00	1,250.00	1,000.00
5230 · Events					
5230-05 · Event - Sponsorships	1,150.00	2,700.00	8,150.00	11,300.00	12,500.00
5230-25 · Square Programming	41.00	40.00	2,618.14	3,760.00	3,800.00
Total 5230 · Events	1,191.00	2,740.00	10,768.14	15,060.00	16,300.00

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	May 19	Budget	Jul '18 - May 19	YTD Budget	Annual Budget
5240 · Visual Improvements					
5240-05 · Utilities	108.28	100.00	1,448.98	1,100.00	1,200.00
5240-10 · Trash Receptacles	0.00	0.00	0.00	0.00	0.00
5240-13 · Flowers	682.82	3,000.00	1,310.04	8,500.00	10,000.00
5240-15 · Banners	0.00	0.00	682.27	10,000.00	10,000.00
5240-20 · Decorations	0.00	1,000.00	13,804.24	20,000.00	20,000.00
5240.25 · Park Central Hanging Lights	0.00	0.00	17,898.00	20,000.00	20,000.00
Total 5240 · Visual Improvements	791.10	4,100.00	35,143.53	59,600.00	61,200.00
Total 5200 · Image Enhancement	2,207.61	10,590.00	51,285.50	97,410.00	123,000.00
6100 · MAINTENANCE					
6101 · Equipment - Maintenance Repair	0.00	350.00	1,380.46	4,100.00	4,450.00
6103 · Equipment Purchase	0.00	0.00	12,900.89	13,000.00	13,000.00
6104 · Utilities- Maintenance	0.00	0.00	464.83	600.00	600.00
6105 · Phone/pager - Maintenance	212.93	250.00	2,356.77	2,750.00	3,000.00
6106 · Powerwashing - Maintenance	275.12	500.00	2,107.15	3,500.00	4,000.00
6107 · Supplies - Maintenance	72.13	500.00	4,048.41	5,300.00	5,800.00
6108 · Trash Receptacles	0.00	0.00	0.00	8,000.00	8,000.00
6110 · Clothes/Uniforms - Maintenance	0.00	0.00	0.00	1,200.00	1,200.00
6114 · Maintenance Misc	0.00	0.00	15.00	0.00	0.00
6115 · Vehicle (Rental & Gas)	1,077.28	600.00	4,266.95	6,600.00	7,200.00
6120-00 · Personnel					
6120-05 · Salaries - Maintenance	12,300.43	18,000.00	100,629.25	144,950.00	162,950.00
6120-10 · Payroll Taxes - Maintenance	1,071.64	1,000.00	8,718.12	12,000.00	13,000.00
6120-12 · Main- Health Insur	0.00	0.00	0.00	0.00	0.00
6120-14 · Main Retirement	131.38	120.00	1,122.59	1,380.00	1,500.00
6120-15 · Contract Labor - Maintenance	0.00	0.00	0.00	0.00	0.00
Total 6120-00 · Personnel	13,503.45	19,120.00	110,469.96	158,330.00	177,450.00
6150 · Insurance					
6150-05 · Insurance - Maintenance- Work C	1,437.07	1,200.00	6,572.80	13,200.00	14,400.00
6150-07 · Maint- General Liability	1,559.00	600.00	8,948.00	6,600.00	7,200.00
Total 6150 · Insurance	2,996.07	1,800.00	15,520.80	19,800.00	21,600.00
Total 6100 · MAINTENANCE	18,136.98	23,120.00	153,531.22	223,180.00	246,300.00
7100 · PARKING					
7104 · Lot Lease Payment - Parking	0.00		0.00	0.00	0.00
7106 · Car Expense	0.00	200.00	533.18	1,800.00	2,000.00
7107 · Supplies - Parking	0.00	45.00	161.83	405.00	450.00
7108 · Clothes/Uniforms- Parking	0.00	0.00	0.00	200.00	200.00
7120 · Personnel					
7120-05 · Salaries - Parking	3,115.53	3,200.00	25,875.18	26,400.00	29,600.00
7120-10 · Payroll Taxes - Parking	304.14	180.00	2,228.89	2,160.00	2,400.00
7120-15 · Parking Health Insur	0.00	0.00	0.00	0.00	0.00
7120-17 · Parking- Retirement	0.00		0.00		
Total 7120 · Personnel	3,419.67	3,380.00	28,104.07	28,560.00	32,000.00
Total 7100 · PARKING	3,419.67	3,625.00	28,799.08	30,965.00	34,650.00
8100 · SAFETY AND SECURITY					
8102-08 · Equipment Purchase	0.00	0.00	0.00	0.00	0.00
8110 · Off Duty Police Patrols					
8101-02 · Safety Work Comp	1,133.07	1,000.00	6,710.77	11,000.00	12,000.00
8101-04 · Off Duty Police	14,105.00	14,000.00	162,891.25	146,000.00	160,000.00
8101-05 · Library Police Reimbursement	(4,622.00)	(4,800.00)	(27,732.00)	(28,000.00)	(28,000.00)
8101-06 · City Police Reimbursement	0.00	0.00	(21,000.00)	(21,000.00)	(21,000.00)
8101-07 · Other Reimbursement	0.00	0.00	(256.00)	0.00	0.00
8101-09 · Safety Misc	0.00	0.00	165.00	0.00	0.00
8110 · Off Duty Police Patrols - Other	0.00		4,180.00	0.00	0.00
Total 8110 · Off Duty Police Patrols	10,616.07	10,200.00	124,959.02	108,000.00	123,000.00
8100 · SAFETY AND SECURITY - Other	0.00	0.00	(2,048.00)	0.00	0.00
Total 8100 · SAFETY AND SECURITY	10,616.07	10,200.00	122,911.02	108,000.00	123,000.00
Total Expense	47,623.98	58,974.00	487,927.57	600,916.00	679,750.00
Net Ordinary Income	(1,371.10)	(22,574.00)	112,547.92	(33,006.00)	(83,750.00)
Net Income	(1,371.10)	(22,574.00)	112,547.92	(33,006.00)	(83,750.00)

DOWNTOWN SPRINGFIELD CID Balance Sheet

	Jun 30, 19
ASSETS	
Current Assets	
Checking/Savings	
1000 · Current Assets	
1001 · Checking - Great Southern	378,166.07
1030 · Central Bank Acct	2,411.00
Total 1000 · Current Assets	380,577.07
Total Checking/Savings	380,577.07
Accounts Receivable	
1005-05 · CID Property Taxes Receivable	4,601.62
Total Accounts Receivable	4,601.62
Total Current Assets	385,178.69
Fixed Assets	
1080 · Boonville Building	370,595.55
1090 · Equipment	
1095 · Accumulated Depreciation	(65,348.69)
1090 · Equipment - Other	147,060.30
Total 1090 · Equipment	81,711.61
Total Fixed Assets	452,307.16
TOTAL ASSETS	837,485.85
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 · IRA Payable	510.98
Total Other Current Liabilities	510.98
Total Current Liabilities	510.98
Long Term Liabilities	
2100 · Central Bank Loan	251,361.26
Total Long Term Liabilities	251,361.26
Total Liabilities	251,872.24
Equity	
3000-05 · Renewal Reserve (Bd Desig)	9,000.00
3000-06 · Investment in fixed assets	81,711.61
3000-20 · Maintenance Reserve	12,154.00
3000 · Fund Balance	421,973.82
Net Income	60,774.18
Total Equity	585,613.61
TOTAL LIABILITIES & EQUITY	837,485.85

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	Jun 19	Budget	Jul '18 - Jun ...	YTD Budget	Annual Bud...
Ordinary Income/Expense					
Income					
4000 · Income					
4001 · Gross Tax Assessments	457.70	0.00	240,499.02	240,000.00	240,000.00
4003 · Sales Tax	0.00	28,000.00	320,658.73	320,000.00	320,000.00
4004 · Extended Parking Pass Sales	225.00	0.00	2,250.00	0.00	0.00
4005 · Voluntary Contributions	0.00		34,319.00	34,000.00	34,000.00
4007 · Interest Income	146.83	90.00	1,913.41	2,000.00	2,000.00
4009 · Miscellaneous Income	0.00		1,664.86		
Total 4000 · Income	829.53	28,090.00	601,305.02	596,000.00	596,000.00
Total Income	829.53	28,090.00	601,305.02	596,000.00	596,000.00
Gross Profit	829.53	28,090.00	601,305.02	596,000.00	596,000.00
Expense					
5100 · ADMINISTRATION					
5101 · Management Contract	0.00		0.00	0.00	0.00
5102 · Admin- Payroll					
5102-02 · Salary	5,369.24	5,500.00	69,800.12	71,600.00	71,600.00
5102-04 · Health Insur	0.00		0.00	0.00	0.00
5102-06 · Retirement	161.08	165.00	2,094.04	2,140.00	2,140.00
5102-08 · Admin- Payroll Taxes	410.74	420.00	5,593.15	5,340.00	5,340.00
Total 5102 · Admin- Payroll	5,941.06	6,085.00	77,487.31	79,080.00	79,080.00
5103 · Miscellaneous - Admin	119.70	200.00	1,354.48	2,400.00	2,400.00
5105 · Professional Services	0.00	0.00	2,500.00	2,000.00	2,000.00
5108 · Renewal Reserve Expense	0.00		3,000.00	3,000.00	3,000.00
5110 · Admin- Insurance					
5102-12 · Admin- Work Comp	193.45	76.00	1,155.41	920.00	920.00
5210-30 · Insurance - Officer & Director	0.00	0.00	1,585.00	1,800.00	1,800.00
Total 5110 · Admin- Insurance	193.45	76.00	2,740.41	2,720.00	2,720.00
5111 · Collection Fee	4.90	30.00	2,407.30	3,000.00	3,000.00
5112 · Payroll Fee	121.72	180.00	1,805.71	2,200.00	2,200.00
5130 · Office Rent	1,060.00	1,100.00	12,240.00	13,200.00	13,200.00
5132 · Office Utilities	0.00	233.00	2,206.64	2,800.00	2,800.00
5134 · Office Phone	60.00	100.00	1,150.00	1,200.00	1,200.00
5136 · Office Suplies	94.41	200.00	3,071.29	2,400.00	2,400.00
5138 · Office Copies	100.85	135.00	1,666.88	1,600.00	1,600.00
5140 · Office Maintenance	0.00	0.00	2,900.00	0.00	0.00
5150 · Boonville Bldg Cost					
5151-01 · Boonville Loan Payment	1,932.17	1,932.17	23,186.04	23,186.04	23,186.04
5151-05 · Bldg Utilities	222.39		1,676.06		
5151-06 · Bldg Trash	134.13		765.55		
5151-07 · Bldg Alarm	54.95		494.55		
5151-10 · Bldg Maintenance	100.00		888.26		
5150 · Boonville Bldg Cost - Other	0.00	1,167.83	0.00	14,013.96	14,013.96
Total 5150 · Boonville Bldg Cost	2,443.64	3,100.00	27,010.46	37,200.00	37,200.00
Total 5100 · ADMINISTRATION	10,139.73	11,439.00	141,540.48	152,800.00	152,800.00
5200 · Image Enhancement					
5210 · Advertising					
Marketing & Communications	0.00	0.00	0.00	0.00	0.00
5210-05 · Advertising	520.00	3,000.00	615.00	5,000.00	5,000.00
5210-10 · Downtown Guide - Image Enhanc	0.00	0.00	3,085.83	7,000.00	7,000.00
5210.3 · Grant Advertising	0.00	20,000.00	1,977.00	32,500.00	32,500.00
5210 · Advertising - Other	0.00		0.00	0.00	0.00
Total 5210 · Advertising	520.00	23,000.00	5,677.83	44,500.00	44,500.00
5220 · Communications					
5220-10 · Newsletter - Postcard	0.00		0.00	0.00	0.00
5220-15 · Website	0.00	(250.00)	216.00	1,000.00	1,000.00
Total 5220 · Communications	0.00	(250.00)	216.00	1,000.00	1,000.00

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	Jun 19	Budget	Jul '18 - Jun ...	YTD Budget	Annual Bud...
5230 · Events					
5230-05 · Event - Sponsorships	1,150.00	1,200.00	9,300.00	12,500.00	12,500.00
5230-25 · Square Programming	72.92	40.00	2,691.06	3,800.00	3,800.00
Total 5230 · Events	1,222.92	1,240.00	11,991.06	16,300.00	16,300.00
5240 · Visual Improvements					
5240-05 · Utilities	105.93	100.00	1,554.91	1,200.00	1,200.00
5240-10 · Trash Receptacles	0.00	0.00	0.00	0.00	0.00
5240-13 · Flowers	3,930.14	1,500.00	5,240.18	10,000.00	10,000.00
5240-15 · Banners	0.00	0.00	682.27	10,000.00	10,000.00
5240-20 · Decorations	0.00	0.00	13,804.24	20,000.00	20,000.00
5240.25 · Park Central Hanging Lights	0.00	0.00	17,898.00	20,000.00	20,000.00
Total 5240 · Visual Improvements	4,036.07	1,600.00	39,179.60	61,200.00	61,200.00
Total 5200 · Image Enhancement	5,778.99	25,590.00	57,064.49	123,000.00	123,000.00
6100 · MAINTENANCE					
6101 · Equipment - Maintenance Repair	0.00	350.00	1,380.46	4,450.00	4,450.00
6103 · Equipment Purchase	0.00	0.00	12,900.89	13,000.00	13,000.00
6104 · Utilities- Maintenance	152.35	0.00	617.18	600.00	600.00
6105 · Phone/pager - Maintenance	210.68	250.00	2,567.45	3,000.00	3,000.00
6106 · Powerwashing - Maintenance	7.48	500.00	2,114.63	4,000.00	4,000.00
6107 · Supplies - Maintenance	644.68	500.00	4,693.09	5,800.00	5,800.00
6108 · Trash Receptacles	4,163.00	0.00	4,163.00	8,000.00	8,000.00
6110 · Clothes/Uniforms - Maintenance	0.00	0.00	0.00	1,200.00	1,200.00
6114 · Maintenance Misc	0.00	0.00	15.00	0.00	0.00
6115 · Vehicle (Rental & Gas)	420.05	600.00	4,687.00	7,200.00	7,200.00
6120-00 · Personnel					
6120-05 · Salaries - Maintenance	9,003.91	18,000.00	109,633.16	162,950.00	162,950.00
6120-10 · Payroll Taxes - Maintenance	759.18	1,000.00	9,477.30	13,000.00	13,000.00
6120-12 · Main- Health Insur	0.00	0.00	0.00	0.00	0.00
6120-14 · Main Retirement	94.41	120.00	1,217.00	1,500.00	1,500.00
6120-15 · Contract Labor - Maintenance	0.00	0.00	0.00	0.00	0.00
Total 6120-00 · Personnel	9,857.50	19,120.00	120,327.46	177,450.00	177,450.00
6150 · Insurance					
6150-05 · Insurance - Maintenance- Work C	1,437.07	1,200.00	8,009.87	14,400.00	14,400.00
6150-07 · Maint- General Liability	1,409.00	600.00	10,357.00	7,200.00	7,200.00
Total 6150 · Insurance	2,846.07	1,800.00	18,366.87	21,600.00	21,600.00
Total 6100 · MAINTENANCE	18,301.81	23,120.00	171,833.03	246,300.00	246,300.00
7100 · PARKING					
7104 · Lot Lease Payment - Parking	0.00		0.00	0.00	0.00
7106 · Car Expense	0.00	200.00	533.18	2,000.00	2,000.00
7107 · Supplies - Parking	0.00	45.00	161.83	450.00	450.00
7108 · Clothes/Uniforms- Parking	0.00	0.00	0.00	200.00	200.00
7120 · Personnel					
7120-05 · Salaries - Parking	1,768.90	3,200.00	27,644.08	29,600.00	29,600.00
7120-10 · Payroll Taxes - Parking	139.32	240.00	2,368.21	2,400.00	2,400.00
7120-15 · Parking Health Insur	0.00	0.00	0.00	0.00	0.00
7120-17 · Parking- Retirement	0.00		0.00		
Total 7120 · Personnel	1,908.22	3,440.00	30,012.29	32,000.00	32,000.00
Total 7100 · PARKING	1,908.22	3,685.00	30,707.30	34,650.00	34,650.00
8100 · SAFETY AND SECURITY					
8102-08 · Equipment Purchase	0.00	0.00	0.00	0.00	0.00
8110 · Off Duty Police Patrols					
8101-02 · Safety Work Comp	1,133.07	1,000.00	7,843.84	12,000.00	12,000.00
8101-04 · Off Duty Police	14,883.75	14,000.00	181,955.00	160,000.00	160,000.00
8101-05 · Library Police Reimbursement	0.00	0.00	(27,732.00)	(28,000.00)	(28,000.00)
8101-06 · City Police Reimbursement	0.00	0.00	(21,000.00)	(21,000.00)	(21,000.00)
8101-07 · Other Reimbursement	0.00	0.00	(2,304.00)	0.00	0.00
8101-09 · Saftey Misc	0.00	0.00	165.00	0.00	0.00
8110 · Off Duty Police Patrols - Other	0.00		0.00	0.00	0.00
Total 8110 · Off Duty Police Patrols	16,016.82	15,000.00	138,927.84	123,000.00	123,000.00

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	Jun 19	Budget	Jul '18 - Jun ...	YTD Budget	Annual Bud...
8100 · SAFETY AND SECURITY - Other	0.00	0.00	0.00	0.00	0.00
Total 8100 · SAFETY AND SECURITY	<u>16,016.82</u>	<u>15,000.00</u>	<u>138,927.84</u>	<u>123,000.00</u>	<u>123,000.00</u>
Total Expense	<u>52,145.57</u>	<u>78,834.00</u>	<u>540,073.14</u>	<u>679,750.00</u>	<u>679,750.00</u>
Net Ordinary Income	<u>(51,316.04)</u>	<u>(50,744.00)</u>	<u>61,231.88</u>	<u>(83,750.00)</u>	<u>(83,750.00)</u>
Net Income	<u><u>(51,316.04)</u></u>	<u><u>(50,744.00)</u></u>	<u><u>61,231.88</u></u>	<u><u>(83,750.00)</u></u>	<u><u>(83,750.00)</u></u>

Downtown Springfield CID Sales Tax Receipts

<u>Month Received</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-2018</u>	<u>2018-2019</u>
July	\$ 8,453.72	\$ 6,298.10	\$ 5,783.34	\$ 4,745.80	\$ 5,524.49	\$ 4,754.45	\$ 4,935.30	\$ 6,513.70	\$ 6,060.83	\$ 7,115.41	\$ 17,618.28	\$ 16,529.40
Aug	\$ 7,924.08	\$ 14,652.15	\$ 13,966.57	\$ 13,354.57	\$ 16,820.47	\$ 17,357.45	\$ 17,623.50	\$ 16,759.49	\$ 21,393.46	\$ 22,422.52	\$ 38,568.48	\$ 45,096.34
Sept	\$ 6,235.96	\$ 8,811.39	\$ 9,171.14	\$ 9,429.97	\$ 11,771.80	\$ 9,030.51	\$ 9,643.39	\$ 14,926.42	\$ 12,346.02	\$ 13,882.74	\$ 28,662.33	\$ 20,090.70
Oct	\$ 12,624.26	\$ 6,071.99	\$ 4,637.85	\$ 7,358.83	\$ 3,968.54	\$ 4,734.17	\$ 6,189.97	\$ 5,560.15	\$ 7,086.67	\$ 9,248.40	\$ 17,621.17	\$ 26,173.98
Nov	\$ 10,951.74	\$ 11,691.82	\$ 15,236.81	\$ 14,707.13	\$ 16,736.57	\$ 17,085.73	\$ 15,509.21	\$ 18,686.91	\$ 19,641.13	\$ 22,229.71	\$ 41,854.06	\$ 34,889.21
Dec	\$ 8,054.33	\$ 11,183.95	\$ 11,083.75	\$ 11,208.69	\$ 11,576.41	\$ 11,845.70	\$ 10,673.66	\$ 15,342.13	\$ 13,246.12	\$ 15,219.65	\$ 26,154.23	\$ 28,168.48
Jan	\$ 15,554.87	\$ 6,584.75	\$ 5,031.00	\$ 6,667.74	\$ 6,453.38	\$ 6,925.01	\$ 7,126.77	\$ 6,852.20	\$ 7,866.07	\$ 8,896.52	\$ 28,984.26	\$ 21,843.44
Feb	\$ 11,104.46	\$ 13,780.29	\$ 12,081.69	\$ 9,219.54	\$ 15,466.81	\$ 16,627.85	\$ 13,712.19	\$ 20,363.70	\$ 21,614.61	\$ 30,556.01	\$ 36,229.17	\$ 36,409.02
Mar	\$ 2,767.59	\$ 11,327.99	\$ 10,540.42	\$ 11,091.29	\$ 9,977.01	\$ 10,849.12	\$ 10,094.59	\$ 11,755.68	\$ 16,599.44	\$ 30,517.16	\$ 32,717.38	\$ 26,928.08
April	\$ 17,943.11	\$ 6,809.40	\$ 6,413.31	\$ 7,420.05	\$ 4,598.74	\$ 5,384.33	\$ 10,088.77	\$ 5,069.52	\$ 6,120.24	\$ 16,479.11	\$ 23,986.68	\$ 20,713.82
May	\$ 11,223.34	\$ 14,603.53	\$ 12,317.34	\$ 14,041.79	\$ 19,755.47	\$ 18,399.10	\$ 16,268.31	\$ 21,005.52	\$ 22,585.59	\$ 48,273.64	\$ 46,304.49	\$ 43,816.26
June	\$ 112,837.46	\$ 10,451.14	\$ 12,185.43	\$ 13,985.54	\$ 13,186.27	\$ 13,709.35	\$ 16,369.79	\$ 15,363.97	\$ 14,889.89	\$ 37,534.79	\$ 34,176.26	\$ 29,358.39
Total	\$112,837.46	\$122,266.50	\$118,448.65	\$123,230.94	\$135,835.96	\$136,702.77	\$138,235.45	\$158,199.39	\$169,450.07	\$ 262,375.66	\$372,876.79	\$350,017.12

January 2017 sales tax was increased from 1/4 cent to 1/2 cent

April 2018 sales tax amount includes \$ 4,500.00 sales tax for February 2018

JUNE 2019 Downtown Springfield CID Parking Report

There were 125 total tickets written for June 2019, of these 23 were voided. June of 2018 there were 107 total tickets with 10 voids. There are significantly more people living and patronizing downtown in the summer months, this is the reason for the ticket volume increase. The volume could have been significantly more if I had not been on vacation.

The ticket volume for the summer continues to have the potential to rise an effort is made to keep the volume low in summer months. This month there was a particular increase in timed parking violations. As traffic and residency increases downtown violations during the summer and patrolling will need to increase with them. The only real rise this month was in timed parking. Other violations such as no parking zones or wrong side were very low.

Just a note on the loading zone situation: I can not ticket in loading zones until the city fixes the signs. They should have times zones are for loading: days of week, and times of day for instance. This is on the city ordinance. Prosecutor has stated if the signs don't match the ordinance, we cannot write tickets. Personally, I think they should mostly be loading zones 24/7 with exceptions for instances like Outland's night parking for police officers.

I hope you are all having a wonderful summer,

Krista Louderback
Downtown Springfield CID
Parking Ambassador

**CID Work Plan
2019**

Image Enhancement Plan		June	July	August	Comments
Priorities					
Plantings					
Trashcans					2 new trashcans placed in CID
Banners	on-going	on-going	on-going	on-going	
Website	on-going	Updating Site		on-going	
Ash urns					
On-Going IE Activities					
Administrative Support	yes	yes	yes	yes	
Budget tracking	yes	yes	yes	yes	
RFP Information Gathering					
Bringing of suggestions					
All activities as assigned	yes	yes	yes	yes	
Administration Plan 2019					
	June	July	August	Comments	
Agenda Distribution	yes	yes	yes		
Minutes	yes	yes	yes		
Bid Coordination					
General information/feedback	yes	yes	yes		
Coordination with other entities	yes	yes	yes		
Financial reporting	yes	yes	yes		
Management of CID resources	yes	yes	yes		
Risk management	yes	yes	yes		
Staff support to CID Bd. & committees	yes	yes	yes		
Orientation of new board members	as needed	as needed	as needed		
Compliance with legal requirements	yes	yes	yes		
Program reporting, CID updates	yes-in packet	yes-in packet	yes-in packet		
Customer Service	yes	yes	yes		general information/lofts/real estate/parking
Volunteer Contributions		Invoicing Non-Profits			
Coordinating with City services	yes	yes	yes		street sweeping, emptying of trashcans, square
Management as needed to carryout committee/board decisions	yes	yes	yes		

CID DOWNTOWN

Springfield Community Improvement District

Happenings in our CID

Scorpion INK has opened at 506 W. College

July 5th First Friday

July 5th First Firkin Friday at Mother's Tasting Rm 6:00 pm

July 5th Joe Dillstrom Plays & Sings for You in Mother's Backyard 6:00 pm

July 12th Shaun Mundy at Mother's 6:00 pm

July 20th Share at the Square 12:00 pm—10:00 pm

July 20th Mother's First Annual Craft Fair 1:00 pm

July 27th Star Wars Movies at the Gillioz begins at 12:30 pm

June 2019 Sales Tax	\$ 29,358.39
June 2018 Sales Tax	\$ 34,176.26

July 5, 2019

Officers

Chris Ball
Chairman

Dick Scott
Secretary

Mary Lilly Smith
City Liaison

Craig Wagoner
Treasurer

Board of Directors

Paula Adams

Michelle Billionis

Chris Ball

Rev. Ken Chumbley

Allen Kunkel

Dylan Rauhoff

Doug Roller

Charlie Rosenbury

Jeff Schrag

Dick Scott

Mary Lilly Smith

Bart Tacke

Craig Wagoner

Andrew Wells

Bruce Adib-Yazdi

Barb Baker
CID Manager