

Downtown Springfield Community
Improvement District Board Meeting

July 13, 2022

***** 8:00 am *****

**Councilman Denny Wayne Conference Room
Busch Building 4th Floor**

FY 2022- 2023 Meetings to Date:

Paula Adams
Chris Ball
Michelle Billionis
Steve Eudaly
Brett Foster
Dan Griffin
Allen Kunkel

Lori Lampert
Jeff Schrag
Dick Scott
Eleanor Taylor
Craig Wagoner
Andrew Wells
Bruce Adib-Yazdi

Agenda

Information Welcome – *Chris Ball*

Agenda Call to Order

Information Comments from the Public

Information Safety & Security Update – *Officer Keith Wright*

Action Approval of June 8, 2022 Meeting Minutes

Action Approval of June Financial Statements – *Chris Ball*

Information Employee Health Insurance Update – *Chris Ball*

Information/Action Parking & Maintenance Committee – *Dick Scott, Bruce Adib-Yazdi*
Safety & Security Committee – *Barb Baker*
July 6,13,20,27 –Wiffle Ball in the Square
July 13 – Windhjammers Concert - Square 7:00 pm-9:00 pm
July 16 – Amped Outreach – Square – 2:00 pm – 10:00 pm
July 17 – Extreme Tour Concert – Square 3:00 pm – 10:00 pm
July 23 – Youth Roe vs Wade Protest – Square 5:00 pm – 8:00 pm
Visit www.itsalldowntown.com Calendar for a list of July events

Information Image Enhancement Committee – *Paula Adams*
CID Update – *Barb Baker*

Closed session for the purpose of confidential and privileged communications between a governmental body or its representatives and its attorney relating to legal action, causes of action or litigation involving the public governmental body and confidential and privileged communications with the attorney for the CID Board pursuant to Section 610.021(1), Revised Statutes of Missouri.

Closed session for the purpose of leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration for the CID Board pursuant to Section 610.021 (2), Revised Statutes of Missouri in accordance with ADA guidelines, if you need special accommodations when attending any City meeting, please notify the City Clerk's Office at 864-1443 at least 3 days prior to the scheduled meeting.

**Downtown Springfield Community Improvement District Meeting Minutes
June 8, 2022**

Present: Paula Adams, Chris Ball, Michelle Billionis, Steve Eudaly, Brett Foster, Dan Griffin, Lori Lampert, Jeff Schrag, Dick Scott, Eleanor Taylor, Craig Wagoner, Andrew Wells, Bruce Adib-Yazdi **Excused:** Allen Kunkel
City Staff: Tim Rosenbury, Cora Scott, Officer Keith Wright, **Staff:** Brian Ussery, Barb Baker

I. Call to Order

Chris Ball called the Downtown Springfield Community Improvement District Meeting to order at 8:00 am. Roll call was taken and quorum was present.

Safety & Security Update: Officer Wright reported some problems since it is summer, more people out. Parking garages are being monitored, O'Reilly Center for Hope and Burrell are working together on the Mental Health Issues to help people and will provide an information sheet to the Business owners in the area. Inmates were moved to the jail over the week-end. Still trying to clear up the "Hill" next to CID office if it is City or MODOT to clean and if tickets can be issued?

II. **Motion:** To approve May 11, 2022 Board meeting minutes

Moved: Jeff Schrag

Second: Dick Scott

Approved

III. **Financial Reports:** Craig reported on May financials, Balance Sheet nothing unusual. Profit & Loss Sheet shows Sales Tax continues to go well. Sales tax was \$51,000 for May. Admin on track, IE flowers expense, Parking, additional Conservator of the Peace, Safety & security expenses lower due to shortage of staffing.

Motion: To approve May Financials

Moved: Paula Adams

Second: Andrew Wells

Approved

BirthPlace of Rt. 66 Festival Update: Chris introduced Cora Scott who provided the Board with an update. After 2 years the event will be happening on August 11-13th. This year they are adding a concert in the square on Thursday night with Static in the Attic and Emerald City Band. Some traffic areas downtown will begin to be closed on Thursday, August 11th. Parade will be held on Friday night at 6:00 pm. Begins at College & Kansas Expw. & ends on Glenstone. The Aaron Sachs stage will be set up at Jefferson & McDaniel with regional acts on the stage on Friday & Saturday nights. They have sold out of vendor space that will be on Jefferson & St.Louis.

South Ave over the Street Lights Update: Project will expand the lights from McDaniel to Walnut. Craig mentioned we will get power from the Kresege, at the middle of the street and look for power at Great Southern Bank building. One pole will be needed at the vacant lot at McDaniel & South. Craig will meet with Sechler for additional information on the project. Brett mentioned they will be working on the intersection at South & Pershing and if we eventually go that far with the lights look to add the power at this time.

Parking & Maintenance Committee: Full-time maintenance person has been hired to work Monday-Friday. Several issues with RPM towing in downtown. Brett mentioned he has received 20-30 complaints last month about the towing. People come downtown been towed and now they will not return. RPM has been staging the cars at the church parking lot. The Y is no longer towing, looking at some of the businesses that the signage for towing is incorrect. DSA is looking at new banners, signage that everything is consistent with parking in the downtown area. Three bids have been received on a new trailer.

Motion: To purchase a new trailer for CID

Moved: Craig Wagoner

Second: Dick Scott

Approved

Image Enhancement Committee: Flowers were planted in the square, flower pots at the intersections and in Jubilee South. Chess tables will be completed in June and working with Public Works on the concrete pad for the tables & stools.

CID Update: Included in packet

Meeting Adjourned: 9:02 am

Minutes submitted by: Barb Baker

Next CID Meeting: July 13, 2022

DOWNTOWN SPRINGFIELD CID Balance Sheet

	Jun 30, 22
ASSETS	
Current Assets	
Checking/Savings	
1000 · Current Assets	137,809.07
1001 · Checking - Great Southern	439,911.19
1030 · Central Bank Acct	577,720.26
Total 1000 · Current Assets	577,720.26
Total Checking/Savings	577,720.26
Accounts Receivable	
1005-05 · CID Property Taxes Receivable	7,270.00
Total Accounts Receivable	7,270.00
Total Current Assets	584,990.26
Fixed Assets	
1080 · Boonville Building	
1081 · Land	26,000.00
1082 · Building	747,482.56
1085 · Building Accum Depr	(38,081.31)
Total 1080 · Boonville Building	735,401.25
1090 · Equipment	
1095 · Accumulated Depreciation	(82,928.29)
1090 · Equipment - Other	144,884.10
Total 1090 · Equipment	61,955.81
Total Fixed Assets	797,357.06
TOTAL ASSETS	1,382,347.32
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 · IRA Payable	912.60
Total Other Current Liabilities	912.60
Total Current Liabilities	912.60
Long Term Liabilities	
2100 · Central Bank Loan	242,849.73
Total Long Term Liabilities	242,849.73
Total Liabilities	243,762.33
Equity	
3000-05 · Renewal Reserve (Bd Desig)	18,000.00
3000-06 · Investment in fixed assets	52,942.52
3000-15 · IE Reserve	30,000.00
3000-20 · Maintenance Reserve	13,164.00
3000 · Fund Balance	791,188.30
Net Income	233,290.17
Total Equity	1,138,584.99
TOTAL LIABILITIES & EQUITY	1,382,347.32

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4000 · Income					
4001 · Gross Tax Assessments	0.00	0.00	264,638.57	255,000.00	255,000.00
4002 · Gross Tax Assessments Refunded	0.00	0.00	0.00	0.00	0.00
4003 · Sales Tax	0.00	25,000.00	392,243.38	210,000.00	210,000.00
4004 · Extended Parking Pass Sales	0.00	100.00	1,100.00	1,200.00	1,200.00
4005 · Voluntary Contributions	0.00	0.00	36,069.00	30,000.00	30,000.00
4007 · Interest Income	3.23	60.00	1,224.70	600.00	600.00
4009 · Miscellaneous Income	0.00	0.00	6,100.00	0.00	0.00
4012 · Rent Income	980.00	1,396.67	19,530.00	16,760.00	16,760.00
Total 4000 · Income	983.23	26,556.67	720,905.65	513,560.00	513,560.00
4200 · Grant	0.00	0.00	0.00	0.00	0.00
Total Income	983.23	26,556.67	720,905.65	513,560.00	513,560.00
Gross Profit	983.23	26,556.67	720,905.65	513,560.00	513,560.00
Expense					
5100 · ADMINISTRATION					
5102 · Admin- Payroll					
5102-02 · Salary	5,711.92	9,420.00	74,145.15	75,420.00	75,420.00
5102-04 · Health Insur	0.00		0.00		
5102-06 · Retirement	171.36	175.00	2,224.38	2,100.00	2,100.00
5102-08 · Admin- Payroll Taxes	436.96	440.00	6,039.89	5,280.00	5,280.00
Total 5102 · Admin- Payroll	6,320.24	10,035.00	82,409.42	82,800.00	82,800.00
5103 · Miscellaneous - Admin	474.53	263.33	1,944.27	3,930.00	3,930.00
5105 · Professional Services	0.00	0.00	2,753.50	3,000.00	3,000.00
5108 · Renewal Reserve Expense	0.00	0.00	3,000.00	3,000.00	3,000.00
5110 · Admin- Insurance					
5102-12 · Admin- Work Comp	0.00	100.00	488.95	1,200.00	1,200.00
5210-30 · Insurance - Officer & Director	0.00		0.00	1,800.00	1,800.00
Total 5110 · Admin- Insurance	0.00	100.00	488.95	3,000.00	3,000.00
5111 · Collection Fee	0.90	40.00	2,625.44	3,400.00	3,400.00
5112 · Payroll Fee	124.82	183.33	1,889.73	2,200.00	2,200.00
5130 · Office Rent	0.00		0.00	0.00	0.00
5132 · Office Utilities	0.00		0.00	0.00	0.00
5134 · Office Phone	135.00	125.00	1,620.00	1,600.00	1,600.00
5136 · Office Suplies	252.17	300.00	2,578.07	3,600.00	3,600.00
5138 · Office Copies	134.39	166.66	1,731.65	2,000.00	2,000.00
5140 · Office Maintenance	0.00		0.00	70.00	70.00
5150 · Boonville Bldg Cost					
5151-01 · Boonville Loan Payment	1,932.17	1,932.17	23,186.04	23,186.04	23,186.04
5151-05 · Bldg Utilities	510.65	700.00	6,730.68	8,400.00	8,400.00
5151-06 · Bldg Trash	179.64	210.00	1,937.32	2,520.00	2,520.00
5151-07 · Bldg Alarm	57.70	65.00	673.15	780.00	780.00
5151-10 · Bldg Maintenance	4.72	500.00	8,676.91	6,158.00	6,158.00
5151-11 · Mortgage Interest	0.00	0.00	0.00	0.00	0.00
Total 5150 · Boonville Bldg Cost	2,684.88	3,407.17	41,204.10	41,044.04	41,044.04
Total 5100 · ADMINISTRATION	10,126.93	14,620.49	142,245.13	149,644.04	149,644.04
5200 · Image Enhancement					
5210 · Advertising					
5210-05 · Advertising	0.00	0.00	0.00	0.00	0.00
5210-10 · Downtown Guide - Image Enhanc	14.90	0.00	2,990.90	7,000.00	7,000.00
5210.3 · Grant Advertising	0.00		0.00	0.00	0.00
Total 5210 · Advertising	14.90	0.00	2,990.90	7,000.00	7,000.00

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	Jun 22	Budget	Jul '21 - Jun 22	YTD Budget	Annual Budget
5220 · Communications					
5220-15 · Website	100.00	100.00	1,481.84	1,200.00	1,200.00
5220-20 · Map	0.00	0.00	0.00	0.00	0.00
Total 5220 · Communications	100.00	100.00	1,481.84	1,200.00	1,200.00
5230 · Events					
5230-05 · Event - Sponsorships	1,400.00	0.00	4,550.00	10,000.00	10,000.00
5230-25 · Square Programming	41.00	1,000.00	2,292.00	3,560.00	3,560.00
Total 5230 · Events	1,441.00	1,000.00	6,842.00	13,560.00	13,560.00
5240 · Visual Improvements					
5240-05 · Utilities	116.34	120.00	1,640.01	1,440.00	1,440.00
5240-06 · Lights	0.00		1,165.02		
5240-13 · Flowers	0.00	4,000.00	8,326.92	8,000.00	8,000.00
5240-15 · Banners	0.00	0.00	52.02	6,000.00	6,000.00
5240-16 · Outdoor Furniture	0.00	0.00	0.00	0.00	0.00
5240-20 · Decorations	0.00	0.00	16,201.10	20,000.00	20,000.00
5240-35 · Other	0.00	0.00	0.00	0.00	0.00
5240.25 · IE Projects	1,975.69	0.00	9,719.69	20,000.00	20,000.00
Total 5240 · Visual Improvements	2,092.03	4,120.00	37,104.76	55,440.00	55,440.00
Total 5200 · Image Enhancement	3,647.93	5,220.00	48,419.50	77,200.00	77,200.00
6100 · MAINTENANCE					
6101 · Equipment - Maintenance Repair	0.00	500.00	5,772.93	5,600.00	5,600.00
6103 · Equipment Purchase	2,825.00	0.00	52,957.65	20,000.00	20,000.00
6104 · Utilities- Maintenance	171.84	100.00	1,371.10	1,200.00	1,200.00
6105 · Phone/pager - Maintenance	191.13	250.00	2,225.94	3,000.00	3,000.00
6106 · Powerwashing - Maintenance	1,223.75	500.00	3,497.50	4,000.00	4,000.00
6107 · Supplies - Maintenance	670.58	1,100.00	10,046.32	7,000.00	7,000.00
6108 · Trash Receptacles	0.00		6,505.00	4,000.00	4,000.00
6110 · Clothes/Uniforms - Maintenance	248.60	0.00	1,692.21	1,300.00	1,300.00
6114 · Maintenance Misc	35.00		797.90	0.00	0.00
6115 · Vehicle (Rental & Gas)	450.24	200.00	3,449.56	2,400.00	2,400.00
6120-00 · Personnel					
6120-05 · Salaries - Maintenance	8,415.80	11,000.00	112,258.39	120,000.00	120,000.00
6120-10 · Payroll Taxes - Maintenance	732.28	800.00	8,692.97	8,940.00	8,940.00
6120-12 · Main- Health Insur	0.00	0.00	0.00	0.00	0.00
6120-14 · Main Retirement	173.13	300.00	2,809.72	3,300.00	3,300.00
Total 6120-00 · Personnel	9,321.21	12,100.00	123,761.08	132,240.00	132,240.00
6150 · Insurance					
6150-05 · Insurance - Maintenance- Work C	0.00	0.00	7,432.01	6,000.00	6,000.00
6150-07 · Maint- General Liability	1,436.00	1,000.00	15,002.00	12,000.00	12,000.00
Total 6150 · Insurance	1,436.00	1,000.00	22,434.01	18,000.00	18,000.00
Total 6100 · MAINTENANCE	16,573.35	15,750.00	234,511.20	198,740.00	198,740.00
7100 · PARKING					
7106 · Car Expense	0.00	333.33	1,738.98	4,000.00	4,000.00
7107 · Supplies - Parking	167.84	60.00	247.72	800.00	800.00
7108 · Clothes/Uniforms- Parking	0.00	0.00	0.00	0.00	0.00
7120 · Personnel					
7120-05 · Salaries - Parking	2,587.20	950.00	18,516.70	11,400.00	11,400.00
7120-10 · Payroll Taxes - Parking	284.43	100.00	1,811.29	1,200.00	1,200.00
7120-15 · Parking Health Insur	0.00		0.00		
7120-17 · Parking- Retirement	0.00	0.00	0.00	0.00	0.00
Total 7120 · Personnel	2,871.63	1,050.00	20,327.99	12,600.00	12,600.00
Total 7100 · PARKING	3,039.47	1,443.33	22,314.69	17,400.00	17,400.00

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	<u>Jun 22</u>	<u>Budget</u>	<u>Jul '21 - Jun 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
8100 - SAFETY AND SECURITY					
8110 - Off Duty Police Patrols					
8101-02 - Safety Work Comp	0.00	0.00	5,861.33	8,000.00	8,000.00
8101-04 - Off Duty Police	8,707.50	10,000.00	81,397.50	120,000.00	120,000.00
8101-05 - Library Police Reimbursement	0.00	(268.00)	(27,732.00)	(28,000.00)	(28,000.00)
8101-06 - City Police Reimbursement	(6,146.25)	0.00	(20,533.87)	(21,000.00)	(21,000.00)
8101-07 - Other Reimbursement	0.00		0.00	0.00	0.00
8101-09 - Saftey Misc	90.00	0.00	1,132.00	0.00	0.00
Total 8110 - Off Duty Police Patrols	<u>2,651.25</u>	<u>9,732.00</u>	<u>40,124.96</u>	<u>79,000.00</u>	<u>79,000.00</u>
Total 8100 - SAFETY AND SECURITY	<u>2,651.25</u>	<u>9,732.00</u>	<u>40,124.96</u>	<u>79,000.00</u>	<u>79,000.00</u>
Total Expense	<u>36,038.93</u>	<u>46,765.82</u>	<u>487,615.48</u>	<u>521,984.04</u>	<u>521,984.04</u>
Net Ordinary Income	<u>(35,055.70)</u>	<u>(20,209.15)</u>	<u>233,290.17</u>	<u>(8,424.04)</u>	<u>(8,424.04)</u>
Net Income	<u><u>(35,055.70)</u></u>	<u><u>(20,209.15)</u></u>	<u><u>233,290.17</u></u>	<u><u>(8,424.04)</u></u>	<u><u>(8,424.04)</u></u>

Downtown Springfield CID Sales Tax Receipts

Month	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
July	\$ 8,453.72	\$ 14,652.15	\$ 13,966.57	\$ 13,354.57	\$ 16,820.47	\$ 17,357.45	\$ 17,623.50	\$ 16,759.49	\$ 21,393.46	\$ 22,422.52	\$ 38,568.48	\$ 45,096.34	\$ 39,034.69	\$ 32,451.57	\$ 30,156.57
Aug	\$ 7,924.08	\$ 8,811.39	\$ 9,171.14	\$ 9,429.97	\$ 11,771.80	\$ 9,030.51	\$ 9,643.39	\$ 14,926.42	\$ 12,346.02	\$ 13,882.74	\$ 28,662.33	\$ 20,090.70	\$ 25,487.90	\$ 23,175.36	\$ 33,467.60
Sept	\$ 6,235.86	\$ 6,071.99	\$ 4,657.85	\$ 7,358.83	\$ 3,968.54	\$ 4,734.17	\$ 6,189.97	\$ 5,560.15	\$ 7,086.67	\$ 9,248.40	\$ 17,621.17	\$ 26,173.98	\$ 26,246.62	\$ 18,955.56	\$ 28,445.66
Oct	\$ 12,624.26	\$ 11,691.82	\$ 15,236.81	\$ 14,707.13	\$ 16,736.57	\$ 17,085.73	\$ 15,509.21	\$ 18,686.91	\$ 19,641.13	\$ 22,229.71	\$ 41,854.06	\$ 34,889.21	\$ 38,540.54	\$ 31,509.59	\$ 42,823.42
Nov	\$ 10,951.74	\$ 11,183.95	\$ 11,083.75	\$ 11,208.69	\$ 11,576.41	\$ 11,845.70	\$ 10,673.66	\$ 15,342.13	\$ 13,246.12	\$ 15,219.65	\$ 26,154.23	\$ 28,168.48	\$ 32,817.24	\$ 24,273.69	\$ 44,931.08
Dec	\$ 8,054.33	\$ 6,584.75	\$ 5,031.00	\$ 6,667.74	\$ 6,453.38	\$ 6,925.01	\$ 7,126.77	\$ 6,852.20	\$ 7,866.07	\$ 8,496.52	\$ 28,984.26	\$ 21,843.44	\$ 20,771.27	\$ 26,614.61	\$ 28,604.14
Jan	\$ 15,554.87	\$ 13,780.29	\$ 12,081.69	\$ 9,219.54	\$ 15,466.81	\$ 16,627.85	\$ 13,712.19	\$ 20,363.70	\$ 21,614.61	\$ 30,556.01	\$ 36,229.17	\$ 36,403.02	\$ 34,715.58	\$ 30,715.02	\$ 30,026.95
Feb	\$ 11,104.46	\$ 11,327.99	\$ 10,540.42	\$ 11,091.29	\$ 9,977.01	\$ 10,849.12	\$ 10,094.59	\$ 11,755.68	\$ 16,599.44	\$ 30,517.16	\$ 32,717.38	\$ 26,928.08	\$ 31,747.32	\$ 18,441.45	\$ 41,273.42
Mar	\$ 2,767.59	\$ 6,809.40	\$ 6,413.31	\$ 7,420.05	\$ 4,598.74	\$ 5,384.33	\$ 10,088.77	\$ 5,069.52	\$ 6,120.24	\$ 16,479.11	\$ 23,986.68	\$ 20,713.82	\$ 18,376.62	\$ 19,283.81	\$ 31,995.29
April	\$ 17,943.11	\$ 14,603.63	\$ 12,317.34	\$ 14,041.79	\$ 19,755.47	\$ 18,399.10	\$ 16,268.31	\$ 21,005.52	\$ 22,585.59	\$ 48,273.64	\$ 46,304.49	\$ 43,816.26	\$ 25,734.24	\$ 37,489.44	\$ 51,042.06
May	\$ 11,223.34	\$ 10,451.14	\$ 12,185.43	\$ 13,985.54	\$ 13,186.27	\$ 13,709.35	\$ 16,369.79	\$ 15,363.97	\$ 14,889.89	\$ 37,534.79	\$ 34,176.26	\$ 29,358.39	\$ 17,887.31	\$ 37,832.40	\$ 33,664.40
June	\$ 112,837.46	\$ 122,266.50	\$ 118,448.65	\$ 123,230.94	\$ 135,835.96	\$ 136,702.77	\$ 138,235.45	\$ 158,199.39	\$ 169,450.07	\$ 262,375.66	\$ 372,876.79	\$ 350,017.12	\$ 331,319.57	\$ 316,252.21	\$ 425,907.78
Total															

January 2017 sales tax was increased from 1/4 cent to 1/2 cent

April 2018 sales tax amount includes \$ 4,500.00 sales tax for February 2018

CID June 2022 Parking Report

In the month of June 2022 Conservator of the Peace Sweckard (Parking Ambassador) wrote 79 tickets for parking violations. He also issued 13 warnings in the form of verbal or warning pamphlets.

The parking enforcement efforts were concentrated on the three city parking lots, including the two on Boonville and one at Harbell, as well as two hour parking, handicap and loading zones throughout the CID district.

Special notes:

On 06/28/22 Sweckard was flagged down by two out-of-state teachers as they were in the Springfield area for teacher training on broadcast journalism. Sweckard was interviewed on camera for their project, which included them editing and presenting a video report on Kevin's parking job, the CID and history in the downtown area.

On 06/28/22 Sweckard ticketed a white Jeep Compass parked in front of the Walnut Street Barber shop with the engine running. The windows were down but there were no occupants inside the Jeep. The Jeep was parked in motorcycle only parking. About an hour and a half later he noticed the same vehicle was still parked in the no parking zone as the motor was still running. Sweckard contacted the CID hired off-duty police officer working and the police officer discovered it was an employee from nearby Black Sheep and she forgot to turn off her vehicle and roll the windows up when she parked illegally and started her shift at Black Sheep.

COP Sweckard worked a total of 6 six hour shifts in the month of June.

In the month of June 2022 Conservator of the Peace Doty (Parking Ambassador) wrote 94 tickets for parking violations. He also issued 9 warnings in the form of verbal or warning pamphlets.

The parking enforcement efforts were concentrated on the three city parking lots, including the two on Boonville and one at Harbell, as well as two hour parking, handicap and loading zones throughout the CID district.

COP Doty worked a total of 6 eight hour shifts in the month of June.

Parking & Maintenance Update
June 2022

It was a pretty slow month. Still dealing with some graffiti and cleaning up homeless camps.

Jonathan Collier, our new employee, has been with us for almost a month and is doing great.

We purchased a new trailer and used it to haul 2 of the Mules to Marionville for service.

Stacy is still power washing 5 days a week. We are considering adding some safety lighting to the back of the power washer.

Thanks,
Brian Ussery

**CID Work Plan
2022**

Maintenance Plan 2022		June	July	August	Comments
Priorities					
Cleaning	daily	daily		daily	
Snow Removal					
Powerwashing	yes	yes	yes	yes	weather permitting 5 days per week
Spray Weeds	yes	yes	yes	as needed	
Graffiti Removal	on-going	on-going	on-going	on-going	graffiti reports & pictures sent to police
On-Going Maintenance Activities					
Trash pick-up	daily	daily	daily	daily	
Truck Serviced	as needed	as needed	as needed	as needed	
Equipment Serviced	as needed	Mules serviced		as needed	
Supplies Ordered	as needed	as needed		as needed	
Quarterly Inventory					
Coordinate Streetscape Projects	yes	yes	yes	yes	coordinate street closures with new construction
Parking Plan 2022					
Priorities					
Parking Enforcement	yes	yes	yes	yes	CID officers help if needed with issues
Parking Information /Signs	Report to Public Works	Report to Public Works	Report to Public Works	Report to Public Works	New handicap spaces & signs were placed in CID
Wayfinding					
On-Going Parking Activities					
1 parking ambassador	Four days a week	Four days a week	Four days a week	Four days a week	Second parking ambassador in June
Monthly ticket report	in Board Packet	in Board Packet	in Board Packet	in Board Packet	
Inform CID property & business owners in CID of available parking	on-going	on-going	on-going	on-going	
Issue parking passes as needed	N/A	N/A	N/A	N/A	
Coordinate dumpster permit requests	as requested	as requested	as requested	as requested	

**CID Work Plan
2022**

Image Enhancement	June	July	August	Comments
Priorities				
Plantings	Flowers watered	Flowers watered		
Trashcans				
Banners				
Website/Facebook/Twitter	on-going	on-going	on-going	monthly updates & as needed
Ash urns				
On-Going IE Activities				
Administrative Support	yes	yes	yes	
Budget tracking				
RFP Information Gathering				
Bringing of suggestions				
All activities as assigned	yes	yes	yes	
Administration Plan 2022				
Agenda Distribution	yes	yes	yes	
Minutes	yes	yes	yes	
Bid Coordination				
General information/feedback	yes	yes	yes	as needed for purchases
Coordination with other entities	yes	yes	yes	
Financial reporting	yes	Sending info to CPA for review	yes	
Management of CID resources	yes	yes	yes	
Risk management	yes	yes	yes	
Staff support to CID Bd. & committees	yes	yes	yes	
Orientation of new board members				
Compliance with legal requirements	yes	yes	yes	
Program reporting, CID updates	yes-in packet	yes-in packet	yes-in packet	
Customer Service	yes	yes	yes	general information/lofts/real estate/parking
Volunteer Contributions				
Coordinating with City services	yes	yes	yes	street sweeping, emptying of trashcans, square
Management as needed to carryout committee/board decisions	yes	yes	yes	contacting South Ave Property owners

CID DOWNTOWN

Springfield Community Improvement District

Happenings in our CID

Sunflower Garden planted at South &
McDaniel



Empress Salon opened at 400 South Ave

Forming Art Studio opened at 330 South Ave

Offworld Tattoo opened at 400 South Ave. #110

Piercings & Tattoos opened at 210 S. Market

The Bearded Lady Tattoo opened at 302 Park Central East

Suddenlies at 315 South Ave has closed

July Events in Downtown

July 6,13,20,27 –Wiffle Ball in the Square 5:30 pm

July 13 – Windhammers Concert - Square 7:00 pm-9:00 pm

July 16 – Amped Outreach – Square – 2:00 pm – 10:00 pm

July 17 – Extreme Tour Concert – Square
3:00 pm – 10:00 pm

July 23 – Youth Roe vs Wade Protest – Square
5:00 pm – 8:00 pm

Visit: www.itsalldowntown.com for July calendar of events

June 2022 Sales Tax	\$ 33,664.40
June 2021 Sales Tax	\$ 37,832.40
June 2020 Sales Tax	\$ 17,887.31

July 7, 2022

Officers

Chris Ball
Chairman

Dick Scott
Secretary

Craig Wagoner
Treasurer

Board of Directors

Paula Adams

Chris Ball

Michelle Billionis

Steve Eudaly

Brett Foster

Dan Griffin

Allen Kunkel

Lori Lampert

Jeff Schrag

Dick Scott

Eleanor Taylor

Craig Wagoner

Andrew Wells

Bruce Adib-Yazdi

Brian Ussery
Maintenance Supervisor

Barb Baker
CID Manager

Mary Lilly Smith
Director Emeritus