

Downtown Springfield Community  
Improvement District Meeting  
**March 10, 2021**  
\*\*\*\*\* 8:00 am \*\*\*\*\*

**Via Zoom**

**FY 2020-2021 Meetings to Date: 7**

Paula Adams	4	Jeff Schrag	3
Chris Ball	5	Dick Scott	5
Michelle Billionis	1	Mary Lilly Smith	6
Ken Chumbley	6	Bart Tacke	3
Allen Kunkel	6	Craig Wagoner	4
Doug Roller	5	Andrew Wells	4
Charlie Rosenbury	4	Bruce Adib-Yazdi	6

**Agenda**

<b>Information</b>	Welcome – <i>Chris Ball</i>
<b>Agenda</b>	Call to Order
<b>Information</b>	Comments from the Public
<b>Information</b>	Safety & Security Update – <i>Officer Keith Wright</i>
<b>Action</b>	Approval of February 10, 2021 Meeting Minutes
<b>Action</b>	Approval of February Financial Statements – <i>Craig Wagoner</i>
<b>Action</b>	CID Draft Budget 2021-2022 – <i>Craig Wagoner</i>
<b>Information</b>	Better Block Concept – South Ave Update – <i>Bruce Adib-Yazdi, Addison Jones</i>
<b>Information/Action</b>	Parking & Maintenance Committee – <i>Dick Scott, Bruce Adib-Yazdi</i> Equipment Update Declare Surplus Property: Ford Truck F350 & Dodge Ram 2500 Purchase Truck Safety & Security Committee – <i>Craig Wagoner</i> March 5 First Friday 5:00 pm-9:00 pm March 6 Campfire 5K 5:00 pm March 13 ShamRox Run at Dublin’s 7:00 am <i>alcohol event</i> March 20 Strongman Competition on Patton 9:00 am – 8:30 pm Image Enhancement Committee – <i>Paula Adams</i>
<b>Information</b>	CID Update – <i>Barb Baker</i>

Closed session for the purpose of confidential and privileged communications between a governmental body or its representatives and its attorney relating to legal action, causes of action or litigation involving the public governmental body and confidential and privileged communications with the attorney for the CID Board pursuant to Section 610.021(1), Revised Statutes of Missouri.

Closed session for the purpose of leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration for the CID Board pursuant to Section 610.021 (2), Revised Statutes of Missouri in accordance with ADA guidelines, if you need special accommodations when attending any City meeting, please notify the City Clerk’s Office at 864-1443 at least 3 days prior to the scheduled meeting.

**Downtown Springfield Community Improvement District Meeting Minutes**  
**Via Zoom**  
**February 10, 2021**

**Present:** Paula Adams, Michelle Billionis, Ken Chumbley, Allen Kunkel, Doug Roller, Dick Scott, Mary Lilly Smith, Bart Tacke, Craig Wagoner, Andrew Wells, Bruce Adib-Yazdi **Excused:** Chris Ball, Jeff Schrag, **City Staff:** Sarah Kerner, Tim Rosenbury, Officer Keith Wright **Staff:** Brian Ussery, Barb Baker

- I. **Call to Order**  
Bruce Adib-Yazdi called the Zoom Downtown Springfield Community Improvement District Meeting to order at 8:00am
- II. **Roll call was taken and quorum was present**

**Safety & Security:** Officer Keith Wright reported on the incident on Patton over the week-end. It was a domestic issue. With the colder weather more people hanging out in the garages and PW and Officers are needing to remove them in the mornings so they can clean. Police Dept. is looking to have a designated shift for the downtown area, possibly shrink the area that they cover. Chris & Barb met with Mike Lucas and Ryan Russell to maybe change the times the CID patrols are hired. The Police department is reviewing and will get back with CID.

- III. **Motion:** To approve January 13, 2021 Board meeting minutes  
**Moved:** Mary Lilly Smith  
**Second:** Bruce Adib-Yazdi  
**Approved**

- IV. **Financial Reports:** Craig reported on the January financials, straight forward report, Property Tax was received, Sales Tax \$ 26,000. Admin is right on budget, IE spent money on decorations, year to date is higher than budget due to vandalism to holiday decorations. Maintenance just over budget, Parking is under budget and Safety & Security is over budget waiting to receive reimbursement funds from the City. Craig will begin working on a draft budget that CID will need to adopt at the March Board meeting. Committees need to meet and send him any comments or suggestions on their budgets.

**Motion:** To approve January Financials  
**Moved:** Michelle Billionis  
**Second:** Allen Kunkel  
**Approved**

**Better Block Concept – South Avenue:** Bruce gave an update on the park(lets) on South Ave. Looking to make them permanent and leave longer then the temporary ordinance that was put in place by the City. Bruce has invited Tim to join the meeting tomorrow at 9:00 am to talk about the project in more detail. Dick is concerned about the parking spaces on South and how many will we lose?

**Update on Jordan Creek Renewal and Grant Avenue Parkway Projects:** Tim Rosenbury provided the Board with an update on the progress on Grant Avenue Project. The area will be a Quality of Place. The draft document for the Grant Avenue Project is available to review: [www.grantavenueparkway.com](http://www.grantavenueparkway.com), Tim also provided an update on the Renew Jordan Creek project. This is part of the big picture project for downtown and Tim encourages everyone to get involved. Please review: [www.renewjordancreek.com](http://www.renewjordancreek.com) for updates, meetings and information. Thanks Tim for the updates and lots of exciting projects happening in Center City.

**Parking & Maintenance Committee:** Dick mentioned Brian is looking into the cost to shorten the power washer trailer add a water heater to the trailer, approximately \$ 3,700.00. We have been informed (again)the parking tickets are \$ 67.00.

**Safety & Security Committee:** No issues and shifts have been filled and will be working on budget.

**Image Enhancement Committee:** Looking at areas to add new banners and working on the downtown guide.

**CID Update:** Included in packet

**Other:** Bruce mentioned sales tax is still strong. Some are surviving, restaurants and bars are struggling.

**Meeting Adjourned:** 9:00 am  
**Minutes submitted by:** Barb Baker  
**Next CID Meeting:** March 10, 2021

## DOWNTOWN SPRINGFIELD CID Balance Sheet

	Feb 28, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Current Assets	
1001 · Checking - Great Southern	261,742.44
1030 · Central Bank Acct	110,440.74
<b>Total 1000 · Current Assets</b>	372,183.18
<b>Total Checking/Savings</b>	372,183.18
<b>Accounts Receivable</b>	
1005-05 · CID Property Taxes Receivable	16,316.93
1006 · Sales Tax Receivable	(26,614.61)
<b>Total Accounts Receivable</b>	(10,297.68)
<b>Total Current Assets</b>	361,885.50
<b>Fixed Assets</b>	
<b>Land</b>	26,000.00
1080 · Boonville Building	747,482.56
1090 · Equipment	
1095 · Accumulated Depreciation	(92,282.03)
1090 · Equipment - Other	125,830.31
<b>Total 1090 · Equipment</b>	33,548.28
<b>Total Fixed Assets</b>	807,030.84
<b>TOTAL ASSETS</b>	<b>1,168,916.34</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
2010 · IRA Payable	329.52
<b>Total Other Current Liabilities</b>	329.52
<b>Total Current Liabilities</b>	329.52
<b>Long Term Liabilities</b>	
2100 · Central Bank Loan	300,230.53
<b>Total Long Term Liabilities</b>	300,230.53
<b>Total Liabilities</b>	300,560.05
<b>Equity</b>	
3000-05 · Renewal Reserve (Bd Desig)	12,000.00
3000-06 · Investment in fixed assets	72,016.94
3000-15 · IE Reserve	30,000.00
3000-20 · Maintenance Reserve	13,164.00
3000 · Fund Balance	560,692.42
Net Income	180,482.93
<b>Total Equity</b>	868,356.29
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,168,916.34</b>

**DOWNTOWN SPRINGFIELD CID**  
**Profit & Loss Budget Performance**

	Feb 21	Budget	Jul '20 - Feb 21	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · Income</b>					
4001 · Gross Tax Assessments	0.00	0.00	262,247.76	220,000.00	220,000.00
4003 · Sales Tax	0.00	14,000.00	146,040.19	90,000.00	130,000.00
4004 · Extended Parking Pass Sales	200.00	100.00	1,525.00	800.00	1,200.00
4005 · Voluntary Contributions	3,392.25		29,284.50	14,000.00	14,000.00
4007 · Interest Income	69.68	100.00	461.69	600.00	1,000.00
4009 · Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
4012 · Rent Income	950.00	480.00	12,351.68	14,840.00	16,760.00
<b>Total 4000 · Income</b>	4,611.93	14,680.00	451,910.82	340,240.00	382,960.00
4200 · Care Grant	0.00		17,000.00		
<b>Total Income</b>	4,611.93	14,680.00	468,910.82	340,240.00	382,960.00
<b>Gross Profit</b>	4,611.93	14,680.00	468,910.82	340,240.00	382,960.00
<b>Expense</b>					
<b>5100 · ADMINISTRATION</b>					
<b>5102 · Admin- Payroll</b>					
5102-02 · Salary	5,492.30	5,816.67	46,684.55	46,533.36	69,800.04
5102-04 · Health Insur	0.00		0.00		
5102-06 · Retirement	164.76	161.08	1,400.46	1,449.72	2,094.04
5102-08 · Admin- Payroll Taxes	497.51	524.16	3,726.07	3,810.14	5,685.13
<b>Total 5102 · Admin- Payroll</b>	6,154.57	6,501.91	51,811.08	51,793.22	77,579.21
5103 · Miscellaneous - Admin	225.98	333.33	1,448.58	2,666.68	4,000.00
5105 · Professional Services	0.00		2,636.50	3,000.00	3,000.00
5108 · Renewal Reserve Expense	0.00	0.00	0.00	0.00	0.00
<b>5110 · Admin- Insurance</b>					
5102-12 · Admin- Work Comp	0.00	245.00	611.97	1,440.71	2,420.71
5210-30 · Insurance - Officer & Director	0.00		1,585.00	1,800.00	1,800.00
<b>Total 5110 · Admin- Insurance</b>	0.00	245.00	2,196.97	3,240.71	4,220.71
5111 · Collection Fee	614.66	450.00	2,535.58	2,950.00	3,000.00
5112 · Payroll Fee	125.88	183.33	1,355.52	1,466.68	2,200.00
5130 · Office Rent	0.00	0.00	0.00	0.00	0.00
5132 · Office Utilities	0.00	0.00	0.00	0.00	0.00
5134 · Office Phone	135.00	100.00	1,080.00	800.00	1,200.00
5136 · Office Suplies	154.84	200.00	1,698.53	1,600.00	2,400.00
5138 · Office Copies	134.39	166.67	1,109.36	1,391.36	2,058.04
5140 · Office Maintenance	0.00	0.00	70.00	0.00	0.00
<b>5150 · Boonville Bldg Cost</b>					
5151-01 · Boonville Loan Payment	1,932.17	1,932.17	15,457.36	15,457.36	23,186.04
5151-02 · Boonville 2nd loan	0.00		0.00	0.00	0.00
5151-05 · Bldg Utilities	629.91	700.00	3,914.59	5,600.00	8,400.00
5151-06 · Bldg Trash	97.49	250.00	712.15	2,000.00	3,000.00
5151-07 · Bldg Alarm	0.00	70.00	494.90	560.00	840.00
5151-10 · Bldg Maintenance	550.48	500.00	2,423.69	4,000.00	6,000.00
<b>Total 5150 · Boonville Bldg Cost</b>	3,210.05	3,452.17	23,002.69	27,617.36	41,426.04
<b>Total 5100 · ADMINISTRATION</b>	10,755.37	11,632.41	88,944.81	96,526.01	141,084.00
<b>5200 · Image Enhancement</b>					
<b>5210 · Advertising</b>					
5210-05 · Advertising	0.00	0.00	0.00	0.00	0.00
5210-10 · Downtown Guide - Image Enhanc	0.00	0.00	0.00	3,500.00	7,000.00
5210.3 · Grant Advertising	0.00	0.00	0.00	0.00	0.00
<b>Total 5210 · Advertising</b>	0.00	0.00	0.00	3,500.00	7,000.00
<b>5220 · Communications</b>					
5220-15 · Website	100.00	66.67	800.00	533.32	800.00
5220-20 · Map	0.00		96.00		
<b>Total 5220 · Communications</b>	100.00	66.67	896.00	533.32	800.00
<b>5230 · Events</b>					
5230-05 · Event - Sponsorships	2,000.00	0.00	2,039.19	2,000.00	10,000.00
5230-25 · Square Programming	41.00	41.00	328.00	2,928.00	3,800.00
<b>Total 5230 · Events</b>	2,041.00	41.00	2,367.19	4,928.00	13,800.00

**DOWNTOWN SPRINGFIELD CID**  
**Profit & Loss Budget Performance**

	Feb 21	Budget	Jul '20 - Feb 21	YTD Budget	Annual Budget
<b>5240 · Visual Improvements</b>					
5240-05 · Utilities	0.00	100.00	612.60	800.00	1,200.00
5240-06 · Lights	104.36		676.56		
5240-13 · Flowers	0.00	0.00	946.96	1,000.00	6,000.00
5240-15 · Banners	0.00	0.00	832.32	2,000.00	8,000.00
5240-16 · Outdoor Furniture	0.00		16,066.71		
5240-20 · Decorations	(1,900.00)	0.00	23,686.88	18,000.00	20,000.00
5240.25 · IE Projects	0.00	0.00	4,428.32	0.00	0.00
<b>Total 5240 · Visual Improvements</b>	<b>(1,795.64)</b>	<b>100.00</b>	<b>47,250.35</b>	<b>21,800.00</b>	<b>35,200.00</b>
<b>Total 5200 · Image Enhancement</b>	<b>345.36</b>	<b>207.67</b>	<b>50,513.54</b>	<b>30,761.32</b>	<b>56,800.00</b>
<b>6100 · MAINTENANCE</b>					
6101 · Equipment - Maintenance Repair	0.00	200.00	5,655.69	1,600.00	2,400.00
6103 · Equipment Purchase	300.00	0.00	300.00	0.00	8,000.00
6104 · Utilities- Maintenance	0.00	100.00	996.29	800.00	1,200.00
6105 · Phone/pager - Maintenance	216.61	250.00	1,719.59	2,000.00	3,000.00
6106 · Powerwashing - Maintenance	1,345.41	0.00	2,249.13	1,200.00	4,000.00
6107 · Supplies - Maintenance	775.56	500.00	4,280.99	4,000.00	6,000.00
6108 · Trash Receptacles	0.00	0.00	0.00	0.00	4,000.00
6110 · Clothes/Uniforms - Maintenance	0.00		951.31		
6114 · Maintenance Misc	0.00	0.00	0.00	0.00	0.00
6115 · Vehicle (Rental & Gas)	101.60	600.00	984.31	4,200.00	6,600.00
<b>6120-00 · Personnel</b>					
6120-05 · Salaries - Maintenance	6,627.17	12,000.00	62,291.11	73,140.00	129,140.00
6120-10 · Payroll Taxes - Maintenance	600.27	450.00	3,919.71	2,600.00	4,400.00
6120-12 · Main- Health Insur	0.00		355.02		
6120-14 · Main Retirement	0.00	0.00	134.15	0.00	0.00
<b>Total 6120-00 · Personnel</b>	<b>7,227.44</b>	<b>12,450.00</b>	<b>66,699.99</b>	<b>75,740.00</b>	<b>133,540.00</b>
<b>6150 · Insurance</b>					
6150-05 · Insurance - Maintenance- Work C	0.00	1,000.00	6,278.95	2,000.00	6,000.00
6150-07 · Maint- General Liability	1,082.00	800.00	8,656.00	6,400.00	10,000.00
<b>Total 6150 · Insurance</b>	<b>1,082.00</b>	<b>1,800.00</b>	<b>14,934.95</b>	<b>8,400.00</b>	<b>16,000.00</b>
<b>Total 6100 · MAINTENANCE</b>	<b>11,048.62</b>	<b>15,900.00</b>	<b>98,772.25</b>	<b>97,940.00</b>	<b>184,740.00</b>
<b>7100 · PARKING</b>					
7106 · Car Expense	20.00	166.66	20.00	1,333.36	2,000.00
7107 · Supplies - Parking	0.00	37.50	331.35	300.00	450.00
7108 · Clothes/Uniforms- Parking	0.00		144.55		
<b>7120 · Personnel</b>					
7120-05 · Salaries - Parking	1,266.00	0.00	5,966.40	0.00	0.00
7120-10 · Payroll Taxes - Parking	114.67	0.00	550.44	0.00	0.00
7120-15 · Parking Health Insur	0.00		0.00		
7120-17 · Parking- Retirement	0.00		0.00		
<b>Total 7120 · Personnel</b>	<b>1,380.67</b>	<b>0.00</b>	<b>6,516.84</b>	<b>0.00</b>	<b>0.00</b>
<b>Total 7100 · PARKING</b>	<b>1,400.67</b>	<b>204.16</b>	<b>7,012.74</b>	<b>1,633.36</b>	<b>2,450.00</b>
<b>8100 · SAFETY AND SECURITY</b>					
<b>8110 · Off Duty Police Patrols</b>					
8101-02 · Safety Work Comp	0.00	1,150.00	4,950.67	2,200.00	8,000.00
8101-04 · Off Duty Police	8,312.50	8,000.00	73,893.75	68,000.00	100,000.00
8101-05 · Library Police Reimbursement	0.00	0.00	(18,488.00)	(18,488.00)	(28,000.00)
8101-06 · City Police Reimbursement	(3,911.25)	0.00	(17,171.87)	(21,000.00)	(21,000.00)
8101-07 · Other Reimbursement	0.00	0.00	0.00	0.00	0.00
8101-09 · Safety Misc	0.00	0.00	0.00	0.00	0.00
<b>Total 8110 · Off Duty Police Patrols</b>	<b>4,401.25</b>	<b>9,150.00</b>	<b>43,184.55</b>	<b>30,712.00</b>	<b>59,000.00</b>
<b>Total 8100 · SAFETY AND SECURITY</b>	<b>4,401.25</b>	<b>9,150.00</b>	<b>43,184.55</b>	<b>30,712.00</b>	<b>59,000.00</b>
<b>Total Expense</b>	<b>27,951.27</b>	<b>37,094.24</b>	<b>288,427.89</b>	<b>257,572.69</b>	<b>444,074.00</b>
<b>Net Ordinary Income</b>	<b>(23,339.34)</b>	<b>(22,414.24)</b>	<b>180,482.93</b>	<b>82,667.31</b>	<b>(61,114.00)</b>
<b>Net Income</b>	<b>(23,339.34)</b>	<b>(22,414.24)</b>	<b>180,482.93</b>	<b>82,667.31</b>	<b>(61,114.00)</b>

### Downtown Springfield CID Sales Tax Receipts

Month	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-2018	2018-2019	2019-2020	2020-2021
July	\$ 8,453.72	\$ 6,298.10	\$ 5,783.34	\$ 4,745.80	\$ 5,524.49	\$ 4,754.45	\$ 4,935.30	\$ 6,513.70	\$ 6,060.83	\$ 7,115.41	\$ 17,618.28	\$ 16,529.40	\$ 19,960.24	\$ 15,509.71
Aug	\$ 7,924.08	\$ 14,652.15	\$ 13,966.57	\$ 13,354.57	\$ 16,820.47	\$ 17,357.45	\$ 17,623.50	\$ 16,759.49	\$ 21,393.46	\$ 22,422.52	\$ 38,568.48	\$ 45,096.34	\$ 39,034.69	\$ 32,451.57
Sept	\$ 6,235.96	\$ 8,111.39	\$ 9,171.14	\$ 9,429.97	\$ 11,771.80	\$ 9,030.51	\$ 9,643.39	\$ 14,926.42	\$ 12,346.02	\$ 13,882.74	\$ 28,662.33	\$ 20,090.70	\$ 25,487.90	\$ 23,175.36
Oct	\$ 12,624.26	\$ 6,071.99	\$ 4,637.85	\$ 7,358.83	\$ 3,968.54	\$ 4,734.17	\$ 6,189.97	\$ 5,560.15	\$ 7,086.67	\$ 9,248.40	\$ 17,621.17	\$ 26,173.98	\$ 26,246.62	\$ 18,955.56
Nov	\$ 10,951.74	\$ 11,691.82	\$ 15,236.81	\$ 14,707.13	\$ 16,736.57	\$ 17,085.73	\$ 15,509.21	\$ 18,686.91	\$ 19,641.13	\$ 22,229.71	\$ 41,854.06	\$ 34,889.21	\$ 38,540.54	\$ 31,509.59
Dec	\$ 8,054.33	\$ 11,183.95	\$ 11,083.75	\$ 11,208.69	\$ 11,576.41	\$ 11,845.70	\$ 10,673.66	\$ 15,342.13	\$ 13,246.12	\$ 15,219.65	\$ 26,154.23	\$ 28,168.48	\$ 32,817.24	\$ 24,273.69
Jan	\$ 15,554.87	\$ 6,584.75	\$ 5,031.00	\$ 6,667.74	\$ 6,453.38	\$ 6,925.01	\$ 7,126.77	\$ 6,852.20	\$ 7,866.07	\$ 8,896.52	\$ 28,984.26	\$ 21,843.44	\$ 20,771.27	\$ 26,614.61
Feb	\$ 11,104.46	\$ 13,780.29	\$ 12,081.69	\$ 9,219.54	\$ 15,466.81	\$ 16,627.85	\$ 13,712.19	\$ 20,363.70	\$ 21,614.61	\$ 30,556.01	\$ 36,229.17	\$ 36,409.02	\$ 34,715.58	\$ 30,715.02
Mar	\$ 2,767.59	\$ 11,327.99	\$ 10,540.42	\$ 11,091.29	\$ 9,977.01	\$ 10,849.12	\$ 10,094.59	\$ 11,755.68	\$ 16,599.44	\$ 30,517.16	\$ 32,717.38	\$ 26,928.08	\$ 31,747.32	
April	\$ 17,943.11	\$ 6,809.40	\$ 6,413.31	\$ 7,420.05	\$ 4,598.74	\$ 5,384.33	\$ 10,088.77	\$ 5,069.52	\$ 6,120.24	\$ 16,479.11	\$ 23,986.68	\$ 20,713.82	\$ 18,376.62	
May	\$ 11,223.34	\$ 14,603.53	\$ 12,317.34	\$ 14,041.79	\$ 19,755.47	\$ 18,399.10	\$ 16,268.31	\$ 21,005.52	\$ 22,585.59	\$ 48,273.64	\$ 46,304.49	\$ 43,816.26	\$ 25,734.24	
June	\$ 112,837.46	\$ 10,451.14	\$ 12,185.43	\$ 13,985.54	\$ 13,186.27	\$ 13,709.35	\$ 16,369.79	\$ 15,363.97	\$ 14,889.89	\$ 37,534.79	\$ 34,176.26	\$ 29,358.39	\$ 17,887.31	
<b>Total</b>	<b>\$112,837.46</b>	<b>\$122,266.50</b>	<b>\$118,448.65</b>	<b>\$123,230.94</b>	<b>\$135,835.96</b>	<b>\$136,702.77</b>	<b>\$138,235.45</b>	<b>\$158,199.39</b>	<b>\$169,450.07</b>	<b>\$262,375.66</b>	<b>\$372,876.79</b>	<b>\$350,017.12</b>	<b>\$331,319.57</b>	

January 2017 sales tax was increased from 1/4 cent to 1/2 cent

April 2018 sales tax amount includes \$ 4,500.00 sales tax for February 2018

# DT CID Operating Budget

## 2020-21

	ORIGINAL	Estimate			Budget	Budget	Budget
	Budget	Budget	Final	Budget			
	<u>2020-21</u>	<u>2020-21</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	
<b>Revenue</b>							
Sales Tax	\$335,000	\$130,000	\$210,000	\$210,000	\$250,000	\$270,000	
Property Tax	\$260,000	\$220,000	\$255,000	\$255,000	\$255,000	\$255,000	
Extended Parking Passes	\$2,400	\$1,200	\$1,600	\$1,200	\$1,200	\$1,200	
Voluntary Contributions	\$36,000	\$14,000	\$28,000	\$30,000	\$30,000	\$30,000	
Interest Income	\$1,800	\$1,000	\$450	\$600	\$600	\$600	
Rent- Small space 460 sq ft	\$5,760	\$5,760		\$5,760	\$6,200	\$6,400	
Rent large space 1100 sq ft	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$15,200</u>	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$12,000</u>	
<b>Total Revenues</b>	<b>\$651,960</b>	<b>\$382,960</b>	<b>\$510,250</b>	<b>\$513,560</b>	<b>\$554,000</b>	<b>\$575,200</b>	
<b>Expense</b>							
Administration	\$141,084	\$140,644	\$135,000	\$146,644	\$146,944	\$149,044	
Renewal Reserve	\$3,000	\$0	\$3,000	\$3,000	\$3,000	\$3,000	
Image Enhancement	\$69,300	\$56,800	\$62,000	\$77,200	\$79,700	\$79,700	
Maintenance	\$222,200	\$184,740	\$150,000	\$198,740	\$216,050	\$223,750	
Parking	\$40,450	\$2,450	\$12,000	\$17,400	\$17,400	\$17,400	
Safety & Security	<u>\$163,000</u>	<u>\$59,000</u>	<u>\$65,000</u>	<u>\$79,000</u>	<u>\$81,000</u>	<u>\$81,000</u>	
<b>Total Expenses</b>	<b>\$639,034</b>	<b>\$443,634</b>	<b>\$427,000</b>	<b>\$521,984</b>	<b>\$544,094</b>	<b>\$553,894</b>	
<b>Net Increase in Cash</b>	<b>\$12,926</b>	<b>-\$60,674</b>	<b>\$83,250</b>	<b>-\$8,424</b>	<b>\$9,906</b>	<b>\$21,306</b>	

# DT CID Operating Budget

## DRAFT 2021-2022

	ORIGINAL		Estimate		Budget	Budget	Budget
	<u>2020-21</u>	<u>2020-21</u>	<u>2020-21</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
<b>Revenue</b>							
Sales Tax	\$335,000	\$130,000	\$210,000	\$210,000	\$210,000	\$250,000	\$270,000
Property Tax	\$260,000	\$220,000	\$255,000	\$255,000	\$255,000	\$255,000	\$255,000
Extended Parking Passes	\$2,400	\$1,200	\$1,600	\$1,600	\$1,200	\$1,200	\$1,200
Voluntary Contributions	\$36,000	\$14,000	\$28,000	\$28,000	\$30,000	\$30,000	\$30,000
Interest Income	\$1,800	\$1,000	\$450	\$450	\$600	\$600	\$600
Rent- Small space 460 sq ft	\$5,760	\$5,760			\$5,760	\$6,200	\$6,400
Rent large space 1100 sq ft	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$15,200</u>	<u>\$15,200</u>	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$12,000</u>
<b>Total Revenues</b>	<b>\$651,960</b>	<b>\$382,960</b>	<b>\$510,250</b>	<b>\$510,250</b>	<b>\$513,560</b>	<b>\$554,000</b>	<b>\$575,200</b>
<b>Expense</b>							
Administration	\$141,084	\$140,644	\$135,000	\$135,000	\$146,644	\$146,944	\$149,044
Renewal Reserve	\$3,000	\$0	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Image Enhancement	\$69,300	\$56,800	\$62,000	\$62,000	\$77,200	\$79,700	\$79,700
Maintenance	\$222,200	\$184,740	\$150,000	\$150,000	\$198,740	\$216,050	\$223,750
Parking	\$40,450	\$2,450	\$12,000	\$12,000	\$17,400	\$17,400	\$17,400
Safety & Security	<u>\$163,000</u>	<u>\$59,000</u>	<u>\$65,000</u>	<u>\$65,000</u>	<u>\$79,000</u>	<u>\$81,000</u>	<u>\$81,000</u>
<b>Total Expenses</b>	<b>\$639,034</b>	<b>\$443,634</b>	<b>\$427,000</b>	<b>\$427,000</b>	<b>\$521,984</b>	<b>\$544,094</b>	<b>\$553,894</b>
<b>Net Increase in Cash</b>	<b>\$12,926</b>	<b>-\$60,674</b>	<b>\$83,250</b>	<b>\$83,250</b>	<b>-\$8,424</b>	<b>\$9,906</b>	<b>\$21,306</b>



# DT CID Admin Budget

## DRAFT 2021-22

	Budget <u>2020-21</u>		Budget <u>2022</u>	Budget <u>2023</u>	Budget <u>2024</u>
<u>Administration</u>					
Personnel	\$80,000		\$84,000	\$84,000	\$86,000
Office Rent					
Utilities					
Phone/Internet	\$1,200		\$1,600	\$1,600	\$1,600
Office Supplies	\$2,400		\$3,600	\$3,600	\$3,600
Accounting Reveiw	\$3,000		\$3,000	\$3,000	\$3,000
D&O Insurance	\$1,800		\$1,800	\$2,000	\$2,000
Copier	\$2,000		\$2,000	\$2,000	\$2,000
Collection Fee	\$3,000		\$3,400	\$3,500	\$3,600
Payroll Fee	\$2,200		\$2,200	\$2,200	\$2,200
Misc	\$4,000		\$4,000	\$4,000	\$4,000
New Facility Lease/Rent	\$41,044		\$41,044	\$41,044	\$41,044
Orig loan pmt		\$23,244			
Second loan pmt		\$0			
Utilities		\$8,400			
Trash		\$2,600			
Alarm		\$800			
Maintenance		\$6,000			
<b>Total Expenses</b>	<b>\$140,644</b>		<b>\$146,644</b>	<b>\$146,944</b>	<b>\$149,044</b>

**DT CID Parking  
& Main Budget**

**DRAFT 2021-2022**

	Budget A-M-J	Budget 2020-21	Budget 2022	Budget 2023	Budget 2024
<b>Parking</b>					
Supplies - Parking	\$100	\$450	\$800	\$800	\$800
Car Expense	\$250	\$2,000	\$4,000	\$4,000	\$4,000
Personnel - Parking	\$0	\$0	\$12,600	\$12,600	\$12,600
<b>Total Parking</b>	<b>\$350</b>	<b>\$2,450</b>	<b>\$17,400</b>	<b>\$17,400</b>	<b>\$17,400</b>
<b>Maintenance</b>					
Equipment-Purchase	\$0	\$8,000	\$20,000	\$8,000	\$8,000
Equipment/Truck Repairs & Fuel	\$1,000	\$9,000	\$8,000	\$10,000	\$10,000
Power Washing	\$1,200	\$4,000	\$4,000	\$4,000	\$4,000
Supplies	\$1,000	\$6,000	\$7,000	\$8,000	\$8,000
Trash Receptacles	\$0	\$4,000	\$4,000	\$6,000	\$6,000
Phone/Pager	\$900	\$3,000	\$3,000	\$3,000	\$3,000
Utilities	\$600	\$1,200	\$1,200	\$1,200	\$1,200
Insurance	\$6,000	\$16,000	\$18,000	\$18,000	\$18,000
Personnel	\$29,645	\$133,540	\$133,540	\$157,850	\$165,550
<b>Total Maintenance</b>	<b>\$40,345</b>	<b>\$184,740</b>	<b>\$198,740</b>	<b>\$216,050</b>	<b>\$223,750</b>
<b>Total Parking &amp; Maintenance</b>	<b>\$40,695</b>	<b>\$187,190</b>	<b>\$216,140</b>	<b>\$233,450</b>	<b>\$241,150</b>

DT CID Image & Enhancement Budget		Budget		Budget		Budget	
		2020-21	2022	2023	2024		
<b>DRAFT 2021-2022</b>							
<b>Advertising</b>							
Downtown Guide		\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
Website		\$800	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
Bike Sharing Program							
<b>Total Advertising</b>		<b>\$7,800</b>	<b>\$8,200</b>	<b>\$8,200</b>	<b>\$8,200</b>	<b>\$8,200</b>	<b>\$8,200</b>
<b>Events</b>							
Community Event Sponsorships		\$10,000	\$10,000	\$12,500	\$12,500	\$12,500	\$12,500
Square Programming		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
<b>Total Event Support</b>		<b>\$15,000</b>	<b>\$15,000</b>	<b>\$17,500</b>	<b>\$17,500</b>	<b>\$17,500</b>	<b>\$17,500</b>
<b>Visual Improvements</b>							
Banners		\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Holiday Decorations		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Flowers/Planters		\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
IE Project Reserve		\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
<b>Total Visual Improvements</b>		<b>\$34,000</b>	<b>\$54,000</b>	<b>\$54,000</b>	<b>\$54,000</b>	<b>\$54,000</b>	<b>\$54,000</b>
<b>Total Image Enhancement</b>		<b>\$56,800</b>	<b>\$77,200</b>	<b>\$79,700</b>	<b>\$79,700</b>	<b>\$79,700</b>	<b>\$79,700</b>

**DT CID Security Budget**

**DRAFT 2021-2022**

	Budget A-M-J	Budget 2020-21	Budget 2022	Budget 2023	Budget 2024
<b>Expense</b>					
Off Duty Police	\$30,000	\$100,000	\$120,000	\$120,000	\$120,000
Work Comp	\$3,200	\$8,000	\$8,000	\$10,000	\$10,000
<b>Total Expenses</b>	\$33,200	\$108,000	\$128,000	\$130,000	\$130,000
<b>Reimburse</b>					
City of Springfield	\$0	\$21,000	\$21,000	\$21,000	\$21,000
Library	\$4,400	\$28,000	\$28,000	\$28,000	\$28,000
<b>NET COST TO CID</b>	\$28,800	\$59,000	\$79,000	\$81,000	\$81,000

**Maint Personnel Cost**

	<u>Budget</u> <u>A-M-J</u>	<u>Budget</u> <u>2020-21</u>	<u>Budget</u> <u>2022</u>	<u>Budget</u> <u>2023</u>	<u>Budget</u> <u>2024</u>
Brian 45000/yr	\$11,250	\$45,000	\$46,500	\$48,000	\$49,500
Brian \$16/hr 40 hrs week	\$8,400	\$33,280	\$34,500	\$35,500	\$37,000
Mark \$14/hr 35hrs	\$7,300	\$29,120	\$16,500	\$0	\$0
Main Man 1 \$14/hr	\$0	\$14,000	\$29,120	\$31,000	\$33,000
Main Man 2 \$15/hr	\$0	\$0	\$14,000	\$29,000	\$31,000
Estimate PR taxes	\$2,695	\$121,400	\$140,620	\$143,500	\$150,500
<b>Total Payroll Cost</b>	<b>\$29,645</b>	<b>\$133,540</b>	<b>\$154,682</b>	<b>\$157,850</b>	<b>\$165,550</b>

Sales Tax Projections

20-Apr	\$15,000	
May-20	\$5,000	
Jun-20	\$5,000	
		\$25,000

20-Jul	\$6,000	
20-Aug	\$7,500	
20-Sep	\$7,500	
20-Oct	\$10,000	
20-Nov	\$12,000	
20-Dec	\$12,000	
20-Jan	\$12,000	
20-Feb	\$12,000	
20-Mar	\$12,000	
20-Apr	\$13,000	
20-May	\$13,000	
20-Jun	\$13,000	
		\$130,000

## CID Parking Report

February 2021

In the month of February 2021 the CID Conservator of the Peace (Parking Ambassador) wrote a total of 107 parking tickets and issued another 21 warnings in the form of verbal discussions or yellow notice on windshields.

The rise of parking ticket costs, combined with education of downtown patrons, are resulting in a reduction in the number of daytime violators in the two hour zones along the previous problem areas of Jefferson and Walnut.

The ticketed violations occurred on the three city lots (Olive/Boonville 2x and Harbell) as well as the 2-hour parking zones along city streets in the CID zone.

The Parking Ambassador worked a total of 6 days in January, having 2 days cancelled due to severe winter weather.

Kevin Sweckard





# CID Work Plan 2021

Image Enhancement Plan	February	March	April	Comments
<b>Priorities</b>				
Plantings				
Trashcans				
Banners				
Website	on-going	on-going	on-going	monthly updates & as needed
Ash urns				
<b>On-Going IE Activities</b>				
Administrative Support	yes	yes	yes	
Budget tracking	yes	draft budget will be adopted		2021-2022 CID Draft Budget will be adopted
RFP Information Gathering				
Bringing of suggestions				
All activities as assigned	yes	yes	yes	
<b>Administration Plan 2021</b>				
	<b>February</b>	<b>March</b>	<b>April</b>	<b>Comments</b>
Agenda Distribution	yes	yes	yes	
Minutes	yes	yes	yes	
Bid Coordination				as needed for purchases
General information/feedback	yes	yes	yes	
Coordination with other entities	yes	yes	yes	
Financial reporting	yes	yes	yes	
Management of CID resources	yes	yes	yes	
Risk management	yes	yes	yes	
Staff support to CID Bd. & committees	yes	yes	yes	
Orientation of new board members	as needed	as needed	as needed	
Compliance with legal requirements	yes	yes	yes	
Program reporting, CID updates	yes-in packet	yes-in packet	yes-in packet	
Customer Service	yes	yes	yes	general information/lofts/real estate/parking
Volunteer Contributions	City Contract for services			City second contract for services received
Coordinating with City services	yes	yes	yes	street sweeping, emptying of trashcans, square
Management as needed to carryout committee/board decisions	yes	yes	yes	

# CID DOWNTOWN

Springfield Community Improvement District

## Happenings in our CID

SBC's the Cellar has opened at 507 W. Walnut  
Liberation Tattoo has opened at 308 1/2 South Ave  
RSVPaint at 440 S. Campbell has closed  
Mo Beef at 405 W. Walnut has closed  
South Avenue Antiques has closed at 400 South Ave  
March 5th First Friday Artwalk, 5:00 pm—9:00 pm  
March 5th First Firkin Friday at Mother's 6:00 pm  
March 6th Barrel Aged Von Schrag Release 2:00 pm  
March 6th Campfire 5K at 5:00 pm  
March 6th Barrel House Sounds at Mother's 5:00 pm  
March 13th ShamRox Run at Dublin's 7:00 am.—5:00 pm.  
March 13th Barrel House Sounds at Mother's 7:00 pm.  
March 20th Strongman Competition on Patton  
9:00 am—8:30 pm  
March 20th Freshee Series Beer Release 2:00 pm  
March 20th Barrel House Sounds 7:00 pm

February 2021 Sales Tax \$ 30,715.02  
February 2020 Sales Tax \$ 34,715.58

**March 4, 2021**

### Officers

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Chris Ball  
*Chairman*

Dick Scott  
*Secretary*

Mary Lilly Smith  
*City Liaison*

Craig Wagoner  
*Treasurer*

### Board of Directors

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Paula Adams

Michelle Billionis

Chris Ball

Rev. Ken Chumbley

Allen Kunkel

Doug Roller

Charlie Rosenbury

Jeff Schrag

Dick Scott

Mary Lilly Smith

Bart Tacke

Craig Wagoner

Andrew Wells

Bruce Adib-Yazdi

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Brian Ussery  
*Maintenance Supervisor*

Barb Baker  
*CID Manager*