

Downtown Springfield Community
Improvement District Meeting
March 11, 2020
***** 8:00 am *****
Councilman Denny Wayne Conference Room
Busch Building 4th Floor

FY 2019-2020 Meetings to Date: 7

Paula Adams	5	Charlie Rosenbury	5
Chris Ball	7	Jeff Schrag	2
Michelle Billionis	5	Dick Scott	6
Ken Chumbley	3	Mary Lilly Smith	5
Allen Kunkel	6	Bart Tacke	2
Dylan Rauhoff	1	Craig Wagoner	6
Doug Roller	4	Andrew Wells	6
		Bruce Adib-Yazdi	2

Agenda

Information	Welcome – <i>Chris Ball</i>
Agenda	Call to Order
Information	Comments from the Public
Information	Safety & Security Update – <i>Officer Keith Wright</i>
Action	Approval of February 12, 2020 Meeting Minutes
Action	Approval of February 2020 Financial Reports – <i>Craig Wagoner</i>
Action	CID Draft Budget 2020-2021- <i>Craig Wagoner</i>
Information	650 N. Boonville Update – <i>Chris Ball, Craig Wagoner</i>
Information	Staffing Update – <i>Chris Ball, Dick Scott</i>
Information/Action	Parking & Maintenance Committee – <i>Dick Scott</i> Safety & Security Committee – <i>Craig Wagoner</i> March 6 First Friday March 6 Friday Night Jams with Kyle Nachitgal at Mother’s 5:00 pm March 7 Saturday Night Tap Room Vibes with Dallas Jones at Mother’s 5:00 pm March 14 St. Pat’s Parade 2:00 pm March 14 St. Pat’s Pub Crawl 9:00 pm March 27 & 28 Rated SGF Film Festival Image Enhancement Committee – <i>Paula Adams</i>
Information	CID Update – <i>Barb Baker</i>

Closed session for the purpose of confidential and privileged communications between a governmental body or its representatives and its attorney relating to legal action, causes of action or litigation involving the public governmental body and confidential and privileged communications with the attorney for the CID Board pursuant to Section 610.021(1), Revised Statutes of Missouri.

Closed session for the purpose of leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration for the CID Board pursuant to Section 610.021 (2), Revised Statutes of Missouri in accordance with ADA guidelines, if you need special accommodations when attending any City meeting, please notify the City Clerk's Office at 864-1443 at least 3 days prior to the scheduled meeting.

**Downtown Springfield Community Improvement District Meeting Minutes
February 12, 2020**

Present: Paula Adams, Chris Ball, Michelle Billionis, Ken Chumbley, Allen Kunkel, Charlie Rosenbury, Dick Scott, Mary Lilly Smith, Andrew Wells **Excused:** Dylan Rauhoff, Doug Roller, Jeff Schrag, Bart Tacke, Bruce Adib-Yazdi
Guest: Tery O'Shell **Staff:** Barb Baker

I. Call to Order

Chris Ball called the Downtown Springfield Community Improvement District Meeting to order at 8:10 am.

II. Roll call was taken and quorum was present

Safety & Security: Officer Keith Wright was unavailable to attend the meeting today. Barb reported downtown patrols have been filled and quiet downtown. Officers are still patrolling the garages and checking the cameras.

Jubilee Park South Update: Tery O'Shell with Sculpture Walk updated the Board on Jubilee Park South. Sculpture Boards will be placed in the park and have talked to Public Works about cleaning up the site. Sculpture Walk has applied for a grant for benches in the park and CID will look to plant flowers in the Spring and take care of them. Chris thanked Tery for coming and providing the CID Board with the update.

III. **Motion:** To approve January 15, 2020 Board meeting minutes

Moved: Mary Lilly Smith

Second: Paula Adams

Approved

IV. **Financial Reports:** Chris reported on the January Financials. Sales Tax was down. Parking & Maintenance is down due to staffing. Image Enhancement has paid the remaining invoices for the Holiday Decorations.

Motion: To approve January 2020 Financial Reports

Moved: Ken Chumbley

Second: Mary Lilly Smith

Approved

650 N. Boonville Update: Still waiting on the easement to be signed by Linda Thomas so we can proceed with the fence. CID will be seeking a new bid for the fence since we are adding a gate. Roofers have a few items to come back to do. Having issues with the sewer and plumber and excavator will be on site to find the issue. Maintenance Supervisor position has been advertised. 2 interviews have been held. The salary has been in the budget since last year.

Safety & Security Committee: Shifts have been filled and going well.

Parking & Maintenance Committee: Dick Scott has agreed to co-chair the committee since Bruce is working out of town for 3 weeks each month. The P & M Committee met and discussed the CID Draft Budget for 2020-2021. The 2 hr parking signs that were placed on Walnut from Jefferson to Kimbrough, Elm Street from Kimbrough to South Ave. Warnings are being placed on the cars before tickets are given.

Image Enhancement Committee: Paula reported the Committee has met and reviewed the CID Draft Budget for 2020-2021. They approved 2 sponsorship requests, St. Pat's Parade \$ 500.00, Rated SGF \$ 1,000.00. Committee also discussed murals in the CID area. Andrew and other committee members mentioned other cities to look at, Ft. Smith, Nashville and others.

CID Update: Included in packet

Other: Chris mentioned Inner Circle Vodka Bar will have a soft opening on February 29th.

Meeting Adjourned: 9:05 am

Minutes submitted by: Barb Baker

Next CID Meeting: March 11, 2020

DOWNTOWN SPRINGFIELD CID Balance Sheet

	Feb 29, 20
ASSETS	
Current Assets	
Checking/Savings	
1000 · Current Assets	
1001 · Checking - Great Southern	192,590.39
1030 · Central Bank Acct	39,076.95
Total 1000 · Current Assets	231,667.34
Total Checking/Savings	231,667.34
Accounts Receivable	
Accounts Receivable	250.00
1005-05 · CID Property Taxes Receivable	18,459.76
1006 · Sales Tax Receivable	34,715.58
Total Accounts Receivable	53,425.34
Total Current Assets	285,092.68
Fixed Assets	
Land	26,000.00
1080 · Boonville Building	716,702.75
1090 · Equipment	
1095 · Accumulated Depreciation	(68,104.37)
1090 · Equipment - Other	125,830.31
Total 1090 · Equipment	57,725.94
Total Fixed Assets	800,428.69
TOTAL ASSETS	1,085,521.37
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 · IRA Payable	481.68
Total Other Current Liabilities	481.68
Total Current Liabilities	481.68
Long Term Liabilities	
2100 · Central Bank Loan	307,752.09
Total Long Term Liabilities	307,752.09
Total Liabilities	308,233.77
Equity	
3000-05 · Renewal Reserve (Bd Desig)	12,000.00
3000-06 · Investment in fixed assets	72,016.94
3000-20 · Maintenance Reserve	12,154.00
3000 · Fund Balance	510,456.52
Net Income	170,660.14
Total Equity	777,287.60
TOTAL LIABILITIES & EQUITY	1,085,521.37

**DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance**

	Feb 20	Budget	Jul '19 - Feb 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Rent Income	0.00		2,400.00		
4000 - Income					
4001 - Gross Tax Assessments	0.00	0.00	243,016.16	240,000.00	240,000.00
4003 - Sales Tax	34,715.58	35,000.00	237,793.40	219,000.00	335,000.00
4004 - Extended Parking Pass Sales	200.00	200.00	1,650.00	1,600.00	2,400.00
4005 - Voluntary Contributions	0.00	0.00	36,319.00	34,000.00	34,000.00
4007 - Interest Income	437.72	100.00	1,512.01	600.00	1,000.00
4009 - Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Total 4000 - Income	35,353.30	35,300.00	520,290.57	495,200.00	612,400.00
Total Income	35,353.30	35,300.00	522,690.57	495,200.00	612,400.00
Gross Profit	35,353.30	35,300.00	522,690.57	495,200.00	612,400.00
Expense					
5100 - ADMINISTRATION					
5102 - Admin- Payroll					
5102-02 - Salary	5,369.24	5,369.24	45,638.54	45,638.54	69,800.12
5102-04 - Health Insur	0.00		0.00		
5102-06 - Retirement	161.08	161.08	1,369.18	1,369.18	2,094.04
5102-08 - Admin- Payroll Taxes	500.54	524.16	3,670.92	3,718.16	5,593.15
Total 5102 - Admin- Payroll	6,030.86	6,054.48	50,678.64	50,725.88	77,487.31
5103 - Miscellaneous - Admin	0.00	333.33	632.32	2,666.68	4,000.00
5105 - Professional Services	1,267.50	0.00	4,645.00	2,500.00	2,500.00
5108 - Renewal Reserve Expense	0.00	0.00	3,000.00	3,000.00	3,000.00
5110 - Admin- Insurance					
5102-12 - Admin- Work Comp	0.00	355.00	(186.43)	1,355.00	2,512.69
5210-30 - Insurance - Officer & Director	0.00	0.00	1,585.00	1,800.00	1,800.00
Total 5110 - Admin- Insurance	0.00	355.00	1,398.57	3,155.00	4,312.69
5111 - Collection Fee	893.63	450.00	2,295.71	2,950.00	3,000.00
5112 - Payroll Fee	121.70	183.33	1,291.32	1,466.68	2,200.00
5130 - Office Rent	0.00	0.00	6,681.34	0.00	0.00
5132 - Office Utilities	0.00	0.00	1,309.69	0.00	0.00
5134 - Office Phone	135.00	100.00	1,185.00	800.00	1,200.00
5136 - Office Supplies	111.26	340.00	4,585.51	2,640.00	4,000.00
5138 - Office Copies	235.24	166.67	1,152.78	1,333.32	2,000.00
5140 - Office Maintenance	0.00	0.00	80.00	0.00	0.00
5150 - Boonville Bldg Cost					
5151-01 - Boonville Loan Payment	1,932.17	1,932.17	15,457.36	15,457.36	23,186.04
5151-02 - Boonville 2nd loan	0.00	2,000.00	0.00	16,057.96	24,057.96
5151-05 - Bldg Utilities	534.59	700.00	2,003.17	5,600.00	8,400.00
5151-06 - Bldg Trash	51.62	250.00	1,002.20	2,000.00	3,000.00
5151-07 - Bldg Alarm	54.95	70.00	1,336.60	560.00	840.00
5151-10 - Bldg Maintenance	150.20	500.00	7,283.72	4,000.00	6,000.00
5150 - Boonville Bldg Cost - Other	0.00		0.00	0.00	0.00
Total 5150 - Boonville Bldg Cost	2,723.53	5,452.17	27,083.05	43,675.32	65,484.00
Total 5100 - ADMINISTRATION	11,518.72	13,434.98	106,018.93	114,912.88	169,184.00
5200 - Image Enhancement					
5210 - Advertising					
Marketing & Communications	0.00		0.00	0.00	0.00
5210-05 - Advertising	0.00	0.00	0.00	0.00	0.00
5210-10 - Downtown Guide - Image En...	0.00	0.00	3,999.24	3,500.00	7,000.00
5210.3 - Grant Advertising	0.00	0.00	0.00	0.00	0.00
Total 5210 - Advertising	0.00	0.00	3,999.24	3,500.00	7,000.00
5220 - Communications					
5220-15 - Website	100.00	0.00	500.00	250.00	500.00
5220-20 - Map	0.00		40.89		
Total 5220 - Communications	100.00	0.00	540.89	250.00	500.00
5230 - Events					
5230-05 - Event - Sponsorships	0.00	0.00	8,324.70	7,000.00	12,500.00
5230-25 - Square Programming	41.00	40.00	3,888.00	3,400.00	3,560.00
Total 5230 - Events	41.00	40.00	12,212.70	10,400.00	16,060.00
5240 - Visual Improvements					
5240-05 - Utilities	112.17	120.00	856.82	960.00	1,440.00
5240-10 - Trash Receptacles	0.00		0.00	0.00	0.00
5240-13 - Flowers	0.00	0.00	0.00	1,500.00	10,000.00
5240-15 - Banners	0.00	0.00	2,517.10	2,000.00	6,000.00
5240-20 - Decorations	0.00	0.00	21,435.77	20,000.00	20,000.00
5240-35 - Other	0.00		167.00		
5240.25 - IE Projects	0.00	0.00	0.00	0.00	30,000.00
5240 - Visual Improvements - Other	0.00		0.00		
Total 5240 - Visual Improvements	112.17	120.00	24,976.69	24,460.00	67,440.00
Total 5200 - Image Enhancement	253.17	160.00	41,729.52	38,610.00	91,000.00

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	Feb 20	Budget	Jul '19 - Feb 20	YTD Budget	Annual Budget
6100 · MAINTENANCE					
6101 · Equipment - Maintenance Repair	15.00	0.00	2,198.25	0.00	0.00
6103 · Equipment Purchase	0.00	0.00	0.00	0.00	13,000.00
6104 · Utilities- Maintenance	0.00	166.66	1,031.93	1,333.36	2,000.00
6105 · Phone/pager - Maintenance	213.50	250.00	1,719.68	2,000.00	3,000.00
6106 · Powerwashing - Maintenance	154.83	0.00	709.50	1,700.00	4,000.00
6107 · Supplies - Maintenance	239.54	500.00	3,139.75	4,000.00	6,000.00
6108 · Trash Receptacles	0.00	0.00	146.00	2,000.00	4,000.00
6110 · Clothes/Uniforms - Maintenance	0.00	0.00	116.81	0.00	0.00
6114 · Maintenance Misc	239.00	0.00	479.00	0.00	0.00
6115 · Vehicle (Rental & Gas)	447.41	590.00	2,909.91	4,640.00	7,000.00
6120-00 · Personnel					
6120-05 · Salaries - Maintenance	7,197.46	12,000.00	68,296.24	96,000.00	144,000.00
6120-10 · Payroll Taxes - Maintenance	670.95	1,231.92	5,577.60	9,855.32	14,783.00
6120-12 · Main- Health Insur	0.00	0.00	0.00	0.00	0.00
6120-14 · Main Retirement	80.76	84.31	778.41	805.84	1,217.00
Total 6120-00 · Personnel	7,949.17	13,316.23	74,652.25	106,661.16	160,000.00
6150 · Insurance					
6150-05 · Insurance - Maintenance- Wo...	0.00	500.00	1,780.00	4,000.00	6,000.00
6150-07 · Maint- General Liability	1,139.00	1,000.00	6,921.00	8,000.00	12,000.00
Total 6150 · Insurance	1,139.00	1,500.00	8,701.00	12,000.00	18,000.00
Total 6100 · MAINTENANCE	10,397.45	16,322.89	95,804.08	134,334.52	217,000.00
7100 · PARKING					
7106 · Car Expense	0.00	166.67	3,196.38	1,333.32	2,000.00
7107 · Supplles - Parking	0.00	37.50	0.00	300.00	450.00
7108 · Clothes/Uniforms- Parking	0.00	0.00	0.00	0.00	0.00
7120 · Personnel					
7120-05 · Salaries - Parking	2,094.00	2,800.00	19,530.23	21,200.00	33,460.00
7120-10 · Payroll Taxes - Parking	195.20	210.00	1,566.29	1,620.00	2,540.00
7120-15 · Parking Health Insur	0.00	0.00	0.00	0.00	0.00
7120-17 · Parking- Retirement	0.00	0.00	0.00	0.00	0.00
Total 7120 · Personnel	2,289.20	3,010.00	21,096.52	22,820.00	36,000.00
Total 7100 · PARKING	2,289.20	3,214.17	24,292.90	24,453.32	38,450.00
8100 · SAFETY AND SECURITY					
8102-08 · Equipment Purchase	0.00	0.00	0.00	0.00	0.00
8110 · Off Duty Police Patrols					
8101-02 · Safety Work Comp	0.00	1,000.00	1,403.00	8,000.00	12,000.00
8101-04 · Off Duty Police	11,812.50	12,000.00	125,797.50	114,000.00	176,000.00
8101-05 · Library Police Reimbursement	0.00	0.00	(18,488.00)	(18,600.00)	(28,000.00)
8101-06 · City Police Reimburesement	0.00	0.00	(21,000.00)	(21,000.00)	(21,000.00)
8101-07 · Other Reimbursement	0.00	0.00	(3,527.50)	0.00	0.00
8101-09 · Saftey Misc	0.00	0.00	0.00	0.00	0.00
Total 8110 · Off Duty Police Patrols	11,812.50	13,000.00	84,185.00	82,400.00	139,000.00
8100 · SAFETY AND SECURITY - Other	0.00	0.00	0.00	0.00	0.00
Total 8100 · SAFETY AND SECURITY	11,812.50	13,000.00	84,185.00	82,400.00	139,000.00
Total Expense	36,271.04	46,132.04	352,030.43	394,710.72	654,634.00
Net Ordinary Income	(917.74)	(10,832.04)	170,660.14	100,489.28	(42,234.00)
Net Income	(917.74)	(10,832.04)	170,660.14	100,489.28	(42,234.00)

Downtown Springfield CID Sales Tax Receipts

Month	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-2018	2018-2019	2019-2020
July	\$ 6,298.10	\$ 5,783.34	\$ 4,745.80	\$ 5,524.49	\$ 4,754.45	\$ 4,935.30	\$ 6,513.70	\$ 6,060.83	\$ 7,115.41	\$ 17,618.28	\$ 16,529.40	\$ 19,960.24	
Aug	\$ 8,453.72	\$ 14,652.15	\$ 13,966.57	\$ 13,354.57	\$ 16,820.47	\$ 17,357.45	\$ 16,759.49	\$ 21,393.46	\$ 22,422.52	\$ 38,568.48	\$ 45,096.34	\$ 39,034.69	
Sept	\$ 7,924.08	\$ 8,811.39	\$ 9,171.14	\$ 9,429.97	\$ 11,771.80	\$ 9,030.51	\$ 9,643.39	\$ 14,926.42	\$ 13,882.74	\$ 28,662.33	\$ 20,090.70	\$ 25,487.90	
Oct	\$ 6,235.96	\$ 6,071.99	\$ 4,637.85	\$ 7,358.83	\$ 3,968.54	\$ 4,734.17	\$ 6,189.97	\$ 7,086.67	\$ 9,248.40	\$ 17,621.17	\$ 26,173.98	\$ 26,246.62	
Nov	\$ 12,624.26	\$ 11,691.82	\$ 15,236.81	\$ 14,707.13	\$ 16,736.57	\$ 17,085.73	\$ 15,509.21	\$ 19,641.13	\$ 22,229.71	\$ 41,854.06	\$ 34,889.21	\$ 38,540.54	
Dec	\$ 10,951.74	\$ 11,183.95	\$ 11,083.75	\$ 11,208.69	\$ 11,576.41	\$ 11,845.70	\$ 10,673.66	\$ 15,342.13	\$ 15,219.65	\$ 26,154.23	\$ 28,168.48	\$ 32,817.24	
Jan	\$ 8,054.33	\$ 6,584.75	\$ 5,031.00	\$ 6,667.74	\$ 6,453.38	\$ 6,925.01	\$ 7,126.77	\$ 8,896.07	\$ 8,896.52	\$ 28,984.26	\$ 21,843.44	\$ 20,771.27	
Feb	\$ 15,554.87	\$ 13,780.29	\$ 12,081.69	\$ 9,219.54	\$ 15,466.81	\$ 16,627.85	\$ 13,712.19	\$ 20,363.70	\$ 21,614.61	\$ 30,556.01	\$ 36,229.17	\$ 36,409.02	
Mar	\$ 11,104.46	\$ 11,327.99	\$ 10,540.42	\$ 11,091.29	\$ 9,977.01	\$ 10,849.12	\$ 10,094.59	\$ 11,755.68	\$ 16,599.44	\$ 30,517.16	\$ 32,717.38	\$ 26,928.08	
April	\$ 2,767.59	\$ 6,809.40	\$ 6,413.31	\$ 7,420.05	\$ 4,598.74	\$ 5,384.33	\$ 10,088.77	\$ 5,069.52	\$ 6,120.24	\$ 16,479.11	\$ 23,986.68	\$ 20,713.82	
May	\$ 17,943.11	\$ 14,603.53	\$ 12,317.34	\$ 14,041.79	\$ 19,755.47	\$ 18,399.10	\$ 16,268.31	\$ 21,005.52	\$ 22,585.59	\$ 48,273.64	\$ 46,304.49	\$ 43,816.26	
June	\$ 11,223.34	\$ 10,451.14	\$ 12,185.43	\$ 13,985.54	\$ 13,186.27	\$ 13,709.35	\$ 16,369.79	\$ 15,363.97	\$ 14,889.89	\$ 37,534.79	\$ 34,176.26	\$ 29,358.39	
Total	\$112,837.46	\$122,266.50	\$118,448.65	\$123,230.94	\$135,835.96	\$136,702.77	\$138,235.45	\$158,199.39	\$169,450.07	\$262,375.66	\$372,876.79	\$350,017.12	

January 2017 sales tax was increased from 1/4 cent to 1/2 cent

April 2018 sales tax amount includes \$ 4,500.00 sales tax for February 2018

DT CID Operating Budget

2020-21

DRAFT BUDGET

	Budget 2020-21	Budget 2022	Budget 2023	Budget 2024
Revenue				
Sales Tax	\$335,000	\$350,000	\$350,000	\$360,000
Property Tax	\$260,000	\$260,000	\$270,000	\$270,000
Extended Parking Passes	\$2,400	\$2,400	\$2,400	\$2,400
Voluntary Contributions	\$36,000	\$36,000	\$36,000	\$36,000
Interest Income	\$1,800	\$1,800	\$1,800	\$1,800
Rent- Small space 460 sq ft	\$5,760	\$5,760	\$6,200	\$6,400
Rent large space 1100 sq ft	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$12,000</u>
Total Revenues	\$651,960	\$666,960	\$677,400	\$688,600
Expense				
Administration	\$141,084	\$146,284	\$146,484	\$148,484
Renewal Reserve	\$3,000	\$3,000	\$3,000	\$3,000
Image Enhancement	\$69,300	\$73,300	\$79,300	\$79,300
Maintenance	\$222,200	\$229,200	\$231,200	\$237,200
Parking	\$40,450	\$40,450	\$40,450	\$40,450
Safety & Security	<u>\$163,000</u>	<u>\$163,000</u>	<u>\$163,000</u>	<u>\$163,000</u>
Total Expenses	\$639,034	\$655,234	\$663,434	\$671,434
Net Increase in Fund Balance	\$12,926	\$11,726	\$13,966	\$17,166

DT CID Admin Budget								
	2020-21							
		Budget	Budget	Budget	Budget	Budget	Budget	Budget
		2020-21	2022	2023	2024			
Administration								
Personnel		\$80,000	\$84,000	\$84,000	\$86,000			
Office Rent								
Utilities								
Phone/Internet		\$1,200	\$1,200	\$1,200	\$1,200			
Office Supplies		\$2,400	\$3,600	\$3,600	\$3,600			
Accounting Reveiw		\$3,000	\$3,000	\$3,000	\$3,000			
D&O Insurance		\$1,800	\$1,800	\$2,000	\$2,000			
Copier		\$2,000	\$2,000	\$2,000	\$2,000			
Collection Fee		\$3,000	\$3,000	\$3,000	\$3,000			
Payroll Fee		\$2,200	\$2,200	\$2,200	\$2,200			
Misc		\$4,000	\$4,000	\$4,000	\$4,000			
New Facility Lease/Rent		\$41,484	\$41,484	\$41,484	\$41,484			
Orig loan pmt			\$23,244					
Second loan pmt			\$0					
Utilities			\$8,400					
Trash			\$3,000					
Alarm			\$840					
Maintenance			\$6,000					
Total Expenses		\$141,084	\$146,284	\$146,484	\$148,484			

DT CID Image & Enhancement Budget		2020-21		2022		2023		2024	
		Budget 2019-2020	Budget 2020-21	Budget 2022	Budget 2023	Budget 2024	Budget 2023	Budget 2024	Budget 2024
Advertising									
Downtown Guide	\$8,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
Website	\$6,000	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800
Bike Sharing Program	\$0								
Total Advertising	\$14,000	\$7,800	\$7,800	\$7,800	\$7,800	\$7,800	\$7,800	\$7,800	\$7,800
Events									
Community Event Sponsorships	\$7,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500
Square Programming	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Total Event Support	\$12,500	\$17,500	\$17,500	\$17,500	\$17,500	\$17,500	\$17,500	\$17,500	\$17,500
Visual Improvements									
Banners	\$8,000	\$6,000	\$10,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Holiday Decorations	\$16,750	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Flowers/Planters	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
IE Project Reserve	\$35,250	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total Visual Improvements	\$68,000	\$44,000	\$48,000	\$48,000	\$48,000	\$48,000	\$54,000	\$54,000	\$54,000
Total Image Enhancement	\$94,500	\$69,300	\$73,300	\$73,300	\$73,300	\$79,300	\$79,300	\$79,300	\$79,300

DT CID Parking & Main Budget 2020-21		<u>Budget 2019-20</u>	<u>Budget 2020-21</u>	<u>Budget 2022</u>	<u>Budget 2023</u>	<u>Budget 2024</u>
Parking						
Supplies - Parking		\$450	\$450	\$450	\$450	\$450
Car Expense		\$2,000	\$4,000	\$4,000	\$4,000	\$4,000
Personnel - Parking		\$36,000	\$36,000	\$36,000	\$36,000	\$36,000
Total Parking		\$38,450	\$40,450	\$40,450	\$40,450	\$40,450
Maintenance						
Equipment-Purchase		\$13,000	\$13,000	\$13,000	\$13,000	\$13,000
Equipment/Truck Repairs & Fuel		\$7,000	\$9,000	\$10,000	\$10,000	\$10,000
Power Washing		\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
Supplies		\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Trash Receptacles		\$4,000	\$4,000	\$4,000	\$6,000	\$6,000
Phone/Pager		\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Utilities		\$2,000	\$1,200	\$1,200	\$1,200	\$1,200
Insurance		\$18,000	\$16,000	\$16,000	\$16,000	\$18,000
Personnel		\$160,000	\$166,000	\$172,000	\$172,000	\$176,000
Total Maintenance		\$217,000	\$222,200	\$229,200	\$231,200	\$237,200
Total Parking & Maintenance		\$255,450	\$262,650	\$269,650	\$271,650	\$277,650

DT CID Security Budget

2020-2021

Expense	Budget	Budget	Budget	Budget	Budget	Budget
	<u>2019-20</u>	<u>2020-21</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2024</u>
Off Duty Police	\$176,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Work Comp	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
Total Expenses	\$188,000	\$212,000	\$212,000	\$212,000	\$212,000	\$212,000
Reimburse						
City of Springfield	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000
Library	\$28,000	\$28,000	\$28,000	\$28,000	\$28,000	\$28,000
NET COST TO CID	\$139,000	\$163,000	\$163,000	\$163,000	\$163,000	\$163,000

Fund Balance Review

Unrestricted Fund Balance June 30, 2018	\$421,973
Projected 2018-19	\$100,000
Fund Balance June 30, 2019	\$521,973
Transfer to Building	-\$220,000
Operations	
2020	-\$18,234
2021	\$12,926
2022	\$11,726
2023	\$13,966
2024	\$17,166
June 30, 2024	\$339,523

FEBRUARY 2020 Parking Report

This February 2020 brought 117 written ticket violations with 27 of those voided. February of 2019 brought in 153 written parking violations with 18 of those voided. There were fewer tickets this year than last year. The utility work around Walnut and Jefferson slowed ticket volume again this month.

I have marked East Walnut in the area with the new 2-hour parking. At this time, it appears the cars are moving after marking tires and none are staying overnight. The utility work has started again near there. For this reason, I am avoiding tickets for a little bit longer.

This February has brought an increase in parking on the wrong side of the street violations and parking to close to driveways. The driveway violation has been a big problem on East McDaniel again.

This month has also seen an overall increase in various violations. I will be increasing daily patrolling and ticketing until it improves. I don't imagine it will take much effort as this year's student crowd has been much more cooperative parking wise than past groups.

Respectfully,

Krista Louderback

Downtown CID Parking Ambassador

**CID Work Plan
2020**

Image Enhancement Plan	February	March	April	Comments
Priorities				
Plantings				
Trashcans				
Banners		new banners ordered	on-going	
Website	on-going	on-going	on-going	monthly updates & as needed
Ash urns				
On-Going IE Activities				
Administrative Support	yes	yes	yes	
Budget tracking	yes	CID Draft Budget to Council		
RFP Information Gathering				
Bringing of suggestions				
All activities as assigned	yes	yes	yes	
Administration Plan 2020	February	March	April	Comments
Agenda Distribution	yes	yes	yes	
Minutes	yes	yes	yes	
Bid Coordination				
General information/feedback	yes	yes	yes	
Coordination with other entities	yes	yes	yes	
Financial reporting	yes	yes	yes	
Management of CID resources	yes	yes	yes	
Risk management	yes	yes	yes	
Staff support to CID Bd. & committees	yes	yes	yes	
Orientation of new board members	as needed	as needed	as needed	
Compliance with legal requirements	yes	yes	yes	
Program reporting, CID updates	yes-in packet	yes-in packet	yes-in packet	
Customer Service	yes	yes	yes	general information/lofts/real estate/parking
Volunteer Contributions				
Coordinating with City services	yes	yes	yes	street sweeping, emptying of trashcans, square
Management as needed to carryout committee/board decisions	yes	yes	yes	

CID DOWNTOWN

Springfield Community Improvement District

Happenings in our CID

Inner Circle Vodka at 319 W. Walnut will open March 14th

Paragon Architecture at 637 W. College has opened

Crave Cookie Dough at 325 E. Walnut has closed

Worsham Law Firm has moved from South Ave

Bits of Britain at 401 N. Boonville has closed and their performances will be at the Grove at 407 N. Boonville

March 6th First Friday

March 6th Friday Night Jams with Kyle Nachtigal at Mother's Tap Room 5:00 pm

March 7th Saturday Tap Room Vibes with Dallas Jones at Mother's 5:00 pm

March 14th St. Patrick's Day Parade 2:00 pm

March 14th St. Pat's Pub Crawl 9:00 pm

March 27th & 28th Rated SGF

March 28th Saturday Tap Room Vibes with Joe Dillstrom at Mother's 5:00 pm

February 2020 Sales Tax	\$ 34,715.58
February 2019 Sales Tax	\$ 36,409.02

March 6, 2020

Officers

Chris Ball
Chairman

Dick Scott
Secretary

Mary Lilly Smith
City Liaison

Craig Wagoner
Treasurer

Board of Directors

Paula Adams

Michelle Billionis

Chris Ball

Rev. Ken Chumbley

Allen Kunkel

Dylan Rauhoff

Doug Roller

Charlie Rosenbury

Jeff Schrag

Dick Scott

Mary Lilly Smith

Bart Tacke

Craig Wagoner

Andrew Wells

Bruce Adib-Yazdi

Barb Baker
CID Manager