

Downtown Springfield Community
Improvement District Meeting
March 8, 2023
***** 8:00 am *****
Councilman Denny Wayne Conference Room
Busch Building 4th Floor

FY 2022- 2023 Meetings to Date: 6

Paula Adams	3	Lori Lampert	5
Chris Ball	6	Mack Musgrave	2
Michelle Billionis	1	Jeff Schrag	2
Steve Eudaly	4	Dick Scott	6
Brett Foster	5	Eleanor Taylor	4
Dan Griffin	6	Craig Wagoner	3
Allen Kunkel	5	Andrew Wells	5
		Bruce Adib-Yazdi	1

Agenda

Information	Welcome – <i>Chris Ball</i>
Agenda	Call to Order
Information	Comments from the Public
Information	Safety & Security Update – <i>Officer Scott Wallace</i>
Action	Approval of February 8, 2023 meeting minutes – <i>Chris Ball</i>
Action	Approval of February Financial Statements – <i>Craig Wagoner</i>
Action	CID Draft Budget 2023-2024 – <i>Craig Wagoner</i>
Information/Action	Parking & Maintenance Committee – <i>Bruce Adib-Yazdi, Dick Scott</i> Safety & Security Committee – <i>Craig Wagoner</i> March 3 – First Friday Artwalk March 11 – St. Pat’s Parade 2:00 pm March 11 – St. Pat’s Pub Crawl Visit www.itsalldowntown.com Calendar for a list of March events Image Enhancement Committee – <i>Andrew Wells</i>
Information	CID Update – <i>Barb Baker</i>
Other:	

Closed session for the purpose of confidential and privileged communications between a governmental body or its representatives and its attorney relating to legal action, causes of action or litigation involving the public governmental body and confidential and privileged communications with the attorney for the CID Board pursuant to Section 610.021(1), Revised Statutes of Missouri.

Closed session for the purpose of leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration for the CID Board pursuant to Section 610.021 (2), Revised Statutes of Missouri in accordance with ADA guidelines, if you need special accommodations when attending any City meeting, please notify the City Clerk’s Office at 864-1443 at least 3 days prior to the scheduled meeting.

**Downtown Springfield Community Improvement District
Meeting Minutes
February 8, 2023**

Present: Paula Adams, Chris Ball, Steve Eudaly, Brett Foster, Dan Griffin, Lori Lampert, Mack Musgrave, Dick Scott, Eleanor Taylor, Andrew Well, Bruce Adib-Yazdi **Excused:** Michelle Billionis, Allen Kunkel, Jeff Schrag, Craig Wagoner
City Staff: Officer Scott Wallace **Staff:** Brian Ussery, Barb Baker

I. **Call to Order**

Chris Ball called the Downtown Springfield Community Improvement District Meeting to order at 8:01 am.

Safety & Security Update: Officer Wallace gave an update on the downtown activities. New Years Eve Pub Crawl was quiet. Monthly reports were emailed to Board yesterday.

II. **Motion:** To approve January 11, 2023 Meeting Minutes

Moved: Bruce Adib-Yazdi

Second: Steve Eudaly

Approved

III. **Financial Reports:** Chris reported on the January financial reports. Sales tax continue to do well, \$ 37,187.97 for December up from last year. No big expenses for the month. CID will be placing some of the funds in a CD and Money Market at Central Bank. March meeting CID will have a draft budget for next year to approve. Committees will meet to review budgets.

Motion: To approve January Financials

Moved: Bruce Adib-Yazdi

Second: Dick Scott

Approved

CID/City Fund Uses: Brett said some City staff looked at some ideas for the CID and City to partner for the upgrades, safety issues in the Downtown CID. Can start looking at food trucks in the downtown area, update intersections, power washing, are there any other major improvements? Talked about the string lights and expanding the areas or completing Park Central East & West? Lori asked about lights on Walnut from Jefferson to Kimbrough. That area is well traveled to enter into the downtown. CID has talked about Gateways, what can we do or encourage people to come to the downtown area?? Parking Study is going on and looking to brand the parking in downtown.

Parking & Maintenance Committee: Looking into a piece of equipment to remove snow or rent the equipment when needed? Weather permitting will begin power washer in March. Staffing is going well and will be gearing up for Spring.

Safety & Security: Off duty shifts have been filling up and coverage is better than previously.

Image Enhancement Committee: Paula mentioned the IE committee will look at dates to meet. Will go over the ideas on the Fund Balance ideas and see if there are others to add.

CID Update: Included in packet

Other:

Meeting Adjourned: 9:05 am

Minutes submitted by: Barb Baker

Next CID Meeting: March 8, 2023

DOWNTOWN SPRINGFIELD CID

Balance Sheet

Feb 28, 23

ASSETS	
Current Assets	
Checking/Savings	
1000 · Current Assets	
Central Bank Money Market	100,029.67
Cert of Dep	250,000.00
1001 · Checking - Great Southern	260,932.05
1030 · Central Bank Acct	181,070.76
Total 1000 · Current Assets	792,032.48
Total Checking/Savings	792,032.48
Accounts Receivable	
1005-05 · CID Property Taxes Receivable	12,903.02
Total Accounts Receivable	12,903.02
Total Current Assets	804,935.50
Fixed Assets	
1080 · Boonville Building	
1081 · Land	26,000.00
1082 · Building	747,482.56
1085 · Building Accum Depr	(56,768.38)
Total 1080 · Boonville Building	716,714.18
1090 · Equipment	
1095 · Accumulated Depreciation	(101,917.25)
1090 · Equipment - Other	193,541.75
Total 1090 · Equipment	91,624.50
Total Fixed Assets	808,338.68
TOTAL ASSETS	1,613,274.18
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2020 · Central Credit Card	(530.95)
Total Credit Cards	(530.95)
Other Current Liabilities	
2010 · IRA Payable	1,578.17
Total Other Current Liabilities	1,578.17
Total Current Liabilities	1,047.22
Long Term Liabilities	
2100 · Central Bank Loan	234,022.11
Total Long Term Liabilities	234,022.11
Total Liabilities	235,069.33
Equity	
3000-05 · Renewal Reserve (Bd Desig)	18,000.00
3000-06 · Investment in fixed assets	52,942.52
3000-15 · IE Reserve	30,000.00
3000-20 · Maintenance Reserve	13,164.00
3000 · Fund Balance	1,079,039.94
Net Income	185,058.39
Total Equity	1,378,204.85
TOTAL LIABILITIES & EQUITY	1,613,274.18

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	Feb 23	Budget	Jul '22 - Feb 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4000 · Income					
4001 · Gross Tax Assessments	0.00	0.00	289,732.33	260,000.00	260,000.00
4002 · Gross Tax Assessments Refunded	0.00		0.00	0.00	0.00
4003 · Sales Tax	0.00	24,000.00	272,938.25	203,000.00	320,000.00
4004 · Extended Parking Pass Sales	0.00	0.00	0.00	0.00	0.00
4005 · Voluntary Contributions	0.00		36,069.00	36,000.00	36,000.00
4007 · Interest Income	141.38	80.00	442.39	360.00	600.00
4009 · Miscellaneous Income	0.00		0.00	0.00	0.00
4012 · Rent Income	1,020.00	6,750.00	13,320.00	13,400.00	17,200.00
Total 4000 · Income	1,161.38	30,830.00	612,501.97	512,760.00	633,800.00
4200 · Grant	0.00		0.00	0.00	0.00
Total Income	1,161.38	30,830.00	612,501.97	512,760.00	633,800.00
Gross Profit	1,161.38	30,830.00	612,501.97	512,760.00	633,800.00
Expense					
5100 · ADMINISTRATION					
5102 · Admin- Payroll					
5102-02 · Salary	5,961.92	6,390.00	50,551.32	50,520.00	76,080.00
5102-04 · Health Insur	0.00		0.00		
5102-06 · Retirement	178.86	170.00	1,516.56	1,360.00	2,040.00
5102-08 · Admin- Payroll Taxes	616.47	440.00	4,238.29	3,520.00	5,280.00
Total 5102 · Admin- Payroll	6,757.25	7,000.00	56,306.17	55,400.00	83,400.00
5103 · Miscellaneous - Admin	124.16	350.00	1,184.07	2,600.00	4,000.00
5105 · Professional Services	0.00		3,174.00	3,600.00	3,600.00
5108 · Renewal Reserve Expense	0.00	0.00	0.00	0.00	3,000.00
5110 · Admin- Insurance					
5102-12 · Admin- Work Comp	0.00	0.00	819.95	400.00	600.00
5210-30 · Insurance - Officer & Director	0.00		0.00	2,000.00	2,000.00
Total 5110 · Admin- Insurance	0.00	0.00	819.95	2,400.00	2,600.00
5111 · Collection Fee	1,364.97	1,000.00	2,810.37	3,280.00	3,500.00
5112 · Payroll Fee	133.54	200.00	1,442.84	1,600.00	2,400.00
5134 · Office Phone	135.00	150.00	1,080.00	1,200.00	1,800.00
5136 · Office Suplies	106.81	300.00	1,507.90	2,400.00	3,600.00
5138 · Office Copies	255.54	166.66	1,131.56	1,333.36	2,000.00
5150 · Boonville Bldg Cost					
5151-01 · Boonville Loan Payment	1,932.17	1,932.17	15,457.36	15,457.36	23,186.04
5151-02 · Boonville Bldg Interest	0.00	0.00	0.00	0.00	0.00
5151-05 · Bldg Utilities	968.78	400.00	5,022.21	3,200.00	4,800.00
5151-06 · Bldg Trash	411.01	180.00	1,402.12	1,440.00	2,160.00
5151-07 · Bldg Alarm	60.01	57.70	463.91	461.60	692.40
5151-10 · Bldg Maintenance	97.33	850.46	606.04	6,803.72	10,205.56
5151-11 · Mortgage Interest	0.00		0.00	0.00	0.00
Total 5150 · Boonville Bldg Cost	3,469.30	3,420.33	22,951.64	27,362.68	41,044.00
Total 5100 · ADMINISTRATION	12,346.57	12,586.99	92,408.50	101,176.04	150,944.00
5150-12 · Bldg Improvements	0.00	0.00	0.00	50,000.00	50,000.00
5200 · Image Enhancement					
5210 · Advertising					
5210-05 · Advertising	0.00		0.00	0.00	0.00
5210-10 · Downtown Guide - Image Enhanc	0.00	0.00	3,893.02	3,000.00	7,000.00
Total 5210 · Advertising	0.00	0.00	3,893.02	3,000.00	7,000.00
5220 · Communications					
5220-15 · Website	100.00	100.00	550.00	800.00	1,200.00
5220-20 · Map	0.00		0.00	0.00	0.00
Total 5220 · Communications	100.00	100.00	550.00	800.00	1,200.00

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	Feb 23	Budget	Jul '22 - Feb 23	YTD Budget	Annual Budget
5230 · Events					
5230-05 · Event - Sponsorships	2,000.00	0.00	9,485.00	4,000.00	12,500.00
5230-25 · Square Programming	44.00	41.00	2,146.00	2,746.00	5,000.00
Total 5230 · Events	2,044.00	41.00	11,631.00	6,746.00	17,500.00
5240 · Visual Improvements					
5240-05 · Utilities	123.61	220.00	948.47	1,130.00	1,600.00
5240-06 · Lights	0.00	0.00	4,246.39	0.00	0.00
5240-13 · Flowers	0.00	0.00	0.00	1,000.00	8,000.00
5240-15 · Banners	0.00	0.00	2,417.42	1,000.00	6,000.00
5240-16 · Outdoor Furniture	0.00	0.00	0.00	0.00	0.00
5240-20 · Decorations	0.00	0.00	19,433.65	19,000.00	20,000.00
5240-35 · Other	0.00	0.00	244.00	0.00	0.00
5240.25 · IE Projects	49,931.07	0.00	56,397.96	0.00	60,000.00
Total 5240 · Visual Improvements	50,054.68	220.00	83,687.89	22,130.00	95,600.00
Total 5200 · Image Enhancement	52,198.68	361.00	99,761.91	32,676.00	121,300.00
6100 · MAINTENANCE					
6101 · Equipment - Maintenance Repair	0.00	1,500.00	3,258.79	4,500.00	8,000.00
6103 · Equipment Purchase	0.00	800.00	4,459.00	2,800.00	4,800.00
6104 · Utilities- Maintenance	0.00	200.00	1,017.61	1,600.00	2,400.00
6105 · Phone/pager - Maintenance	181.07	250.00	1,467.28	2,000.00	3,000.00
6106 · Powerwashing - Maintenance	210.30	0.00	4,677.03	1,200.00	4,000.00
6107 · Supplies - Maintenance	1,079.57	850.00	7,292.69	6,600.00	10,000.00
6108 · Trash Receptacles	0.00	0.00	0.00	2,000.00	8,000.00
6110 · Clothes/Uniforms - Maintenance	0.00	250.00	1,193.75	2,000.00	3,000.00
6114 · Maintenance Misc	126.72	250.00	583.71	2,000.00	3,000.00
6115 · Vehicle (Rental & Gas)	0.00	600.00	3,599.16	4,800.00	7,200.00
6116 · Storage Rental	0.00	150.00	0.00	1,200.00	1,800.00
6120-00 · Personnel					
6120-05 · Salaries - Maintenance	9,648.85	11,450.00	83,898.58	95,450.00	143,450.00
6120-10 · Payroll Taxes - Maintenance	1,079.11	1,000.00	7,687.85	8,000.00	12,000.00
6120-12 · Main- Health Insur	906.34	0.00	6,344.38	0.00	0.00
6120-14 · Main Retirement	253.70	200.00	1,861.87	1,600.00	2,400.00
Total 6120-00 · Personnel	11,888.00	12,650.00	99,792.68	105,050.00	157,850.00
6150 · Insurance					
6150-05 · Insurance - Maintenance- Work C	0.00	0.00	6,090.00	5,900.00	8,000.00
6150-07 · Maint- General Liability	1,436.00	1,300.00	11,492.00	10,800.00	16,000.00
Total 6150 · Insurance	1,436.00	1,300.00	17,582.00	16,700.00	24,000.00
Total 6100 · MAINTENANCE	14,921.66	18,800.00	144,923.70	152,450.00	237,050.00
7100 · PARKING					
7106 · Car Expense	0.00	400.00	0.00	2,700.00	4,000.00
7107 · Supplies - Parking	0.00	65.00	74.43	540.00	800.00
7108 · Clothes/Uniforms- Parking	0.00	85.00	0.00	660.00	1,000.00
7120 · Personnel					
7120-05 · Salaries - Parking	1,604.75	2,200.00	14,944.30	17,360.00	26,160.00
7120-10 · Payroll Taxes - Parking	179.47	320.00	1,442.00	2,560.00	3,840.00
7120-15 · Parking Health Insur	0.00	0.00	0.00	0.00	0.00
7120-17 · Parking- Retirement	0.00	0.00	0.00	0.00	0.00
Total 7120 · Personnel	1,784.22	2,520.00	16,386.30	19,920.00	30,000.00
Total 7100 · PARKING	1,784.22	3,070.00	16,460.73	23,820.00	35,800.00

DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance

	Feb 23	Budget	Jul '22 - Feb 23	YTD Budget	Annual Budget
8100 · SAFETY AND SECURITY					
8110 · Off Duty Police Patrols					
8101-02 · Safety Work Comp	0.00	850.00	4,802.12	6,600.00	10,000.00
8101-04 · Off Duty Police	10,935.00	10,000.00	91,803.75	80,000.00	120,000.00
8101-05 · Library Police Reimbursement	0.00	0.00	0.00	0.00	0.00
8101-06 · City Police Reimburesement	(1,902.48)	(5,000.00)	(21,466.13)	(15,000.00)	(21,000.00)
8101-07 · Other Reimbursement	0.00		(2,085.00)		
8101-09 · Saftey Misc	100.00	0.00	834.00	0.00	0.00
Total 8110 · Off Duty Police Patrols	<u>9,132.52</u>	<u>5,850.00</u>	<u>73,888.74</u>	<u>71,600.00</u>	<u>109,000.00</u>
Total 8100 · SAFETY AND SECURITY	<u>9,132.52</u>	<u>5,850.00</u>	<u>73,888.74</u>	<u>71,600.00</u>	<u>109,000.00</u>
Total Expense	<u>90,383.65</u>	<u>40,667.99</u>	<u>427,443.58</u>	<u>431,722.04</u>	<u>704,094.00</u>
Net Ordinary Income	<u>(89,222.27)</u>	<u>(9,837.99)</u>	<u>185,058.39</u>	<u>81,037.96</u>	<u>(70,294.00)</u>
Net Income	<u><u>(89,222.27)</u></u>	<u><u>(9,837.99)</u></u>	<u><u>185,058.39</u></u>	<u><u>81,037.96</u></u>	<u><u>(70,294.00)</u></u>

DT CID Operating

Budget 2023-2024

DRAFT

	<u>Budget 2021-22</u>	<u>Budget 2022-23</u>	<u>Budget 2023-24</u>
Revenue			
Sales Tax	\$210,000	\$320,000	\$340,000
Property Tax	\$255,000	\$260,000	\$280,000
Extended Parking Passes	\$1,200	\$0	\$0
Voluntary Contributions	\$30,000	\$36,000	\$36,000
Interest Income	\$600	\$600	\$600
Other			
Rent- Small space 460 sq ft	\$5,760	\$6,200	\$6,400
Rent large space 1100 sq ft	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$12,000</u>
Total Revenues	\$513,560	\$633,800	\$675,000
Expense			
Administration	\$0	\$0	\$0
Renewal Reserve	\$3,000	\$3,000	\$3,000
Image Enhancement	\$77,200	\$121,300	\$121,300
Maintenance	\$198,740	\$237,050	\$255,750
Parking	\$17,400	\$35,800	\$35,800
Safety & Security	<u>\$79,000</u>	<u>\$81,000</u>	<u>\$126,000</u>
Total Expenses	\$375,340	\$478,150	\$541,850
Net Increase in Cash	\$138,220	\$155,650	\$133,150

DT CID Admin Budget		DRAFT	
2023-2024		Budget	Budget
		2021-22	2022-23
		Budget	Budget
		2023-24	
Administration			
Personnel		\$84,000	\$84,000
Office Rent			
Utilities			
Phone/Internet		\$1,600	\$1,800
Office Supplies		\$3,600	\$3,600
Accounting Reveiw		\$3,000	\$3,600
D&O Insurance		\$1,800	\$2,000
Copier		\$2,000	\$2,000
Collection Fee		\$3,400	\$3,500
Payroll Fee		\$2,200	\$2,400
Misc		\$4,000	\$4,000
Boonville Building		\$26,764	\$41,044
Loan Payment	\$13,525		
Utilities	\$3,506		
Trash	\$1,054		
Alarm	\$385		
Maintenance	\$8,294		
Improvements			\$50,000
Total Expenses		\$264,728	\$197,944
			\$150,044

DT CID Parking & Main Budget 2023-2024		DRAFT		
	Budget 2021-22	Budget 2022-23	Budget 2023-24	
Parking				
Supplies - Parking	\$800	\$800	\$800	
Car Expense	\$4,000	\$4,000	\$4,000	
Unifroems		\$1,000	\$1,000	
Personnel - Parking	\$12,600	\$30,000	\$30,000	
Total Parking	\$17,400	\$35,800	\$35,800	
Maintenance				
Equipment-Purchase	\$20,000	\$8,000	\$20,000	
Equipment/Truck Repairs & Fuel	\$8,000	\$12,000	\$12,000	
Power Washing	\$4,000	\$4,000	\$4,000	
Supplies	\$7,000	\$10,000	\$10,000	
Trash Receptacles	\$4,000	\$8,000	\$6,000	
Uniforms		\$3,000	\$4,000	
Phone/Pager	\$3,000	\$3,000	\$3,000	
Utilities	\$1,200	\$2,400	\$2,400	
Insurance	\$18,000	\$24,000	\$24,000	
Personnel	\$133,540	\$157,850	\$165,550	
Storage		\$1,800	\$1,800	
Misc	\$0	\$3,000	\$3,000	
Total Maintenance	\$198,740	\$237,050	\$255,750	
Total Parking & Maintenance	\$216,140	\$272,850	\$291,550	

DT CID Image		DRAFT	
Enhancement Budget			
2023-2024			
	Budget	Budget	Budget
	2021-22	2022-23	2023-24
Advertising			
Downtown Guide	\$7,000	\$7,000	\$7,000
Website	\$1,200	\$1,200	\$1,200
Bike Sharing Program			
Total Advertising	\$8,200	\$8,200	\$8,200
Events			
Community Event Sponsorships	\$10,000	\$12,500	\$12,500
Square Programming	\$5,000	\$5,000	\$5,000
Total Event Support	\$15,000	\$17,500	\$17,500
Visual Improvements			
Banners	\$6,000	\$6,000	\$6,000
Holiday Decorations	\$20,000	\$20,000	\$20,000
Flowers/Planters	\$8,000	\$8,000	\$8,000
IE Project Reserve	\$20,000	\$60,000	\$60,000
Utilities	\$0	\$1,600	\$1,600
Total Visual Improvements	\$54,000	\$95,600	\$95,600
Total Image Enhancement	\$77,200	\$121,300	\$121,300

DT CID Security Budget

DRAFT

2023-2024

	Budget 2021-22	Budget 2022-23	Budget 2023-24
Expense			
Off Duty Police	\$120,000	\$120,000	\$136,000
Work Comp	\$8,000	\$10,000	\$11,000
Other	\$0	\$0	\$0
Total Expenses	\$128,000	\$130,000	\$147,000
Reimburse			
City of Springfield	\$21,000	\$21,000	\$21,000
Library	\$28,000	\$28,000	\$0
NET COST TO CID	\$79,000	\$81,000	\$126,000

**CID Parking & Maintenance Committee Meeting
February 27, 2023**

Committee reviewed CID Draft Budget – no changes

Reviewed list of future equipment expenses: Mule, Leaf, Dingo
Next big expense replace Leaf – look at electric options

Reviewed list of Fund Balance ideas with the City, cleaning, painting crosswalks, Robberson Alley, artificial turf in the square, food trucks, moveable seating etc.

Grady Porter provided update on Parking Study. 11 participants were at the February meeting with Walker Consultants. (Bad weather at that time). Consultants felt they did received good comments. City will be sending out a Parking Study by the end of the week. Everyone please share with businesses, visitors, community. Survey available until March 20th.

Study should be completed by late Summer or early Fall

CID has committed to \$45,000 for the 11 parking spaces that will be placed on Chestnut Street. CID is partnering with the City on the project.

Two Parking Ambassadors are working 4 days a week at this time.

**CID IE Committee Meeting
February 28, 2023**

Committee reviewed CID IE Budget – no changes

Committee discussed how we brand downtown? Provide unification

New design for banners, incorporate the new flag, use symbol for : shopping, eating, theater etc.

Look at the gateways, entrances into the downtown area

Flowers will be planted in mid May

Follow up on Sunflower project

Over the street lights on South Ave needs to be completed to Pershing & seeking bids for lights on Park Central East & Park Central West and lights on Walnut from South Ave to Jefferson

Waiting to install chess tables

Downtown Springfield CID Parking Report

February 2023

In the month of February 2023 Conservator of the Peace Sweckard (Parking Ambassador) wrote 80 tickets for parking violations. He also issued 12 warnings in the form of verbal or warning pamphlets.

The parking enforcement efforts were concentrated on the three city parking lots, including the two on Boonville and one at Harbell, as well as two hour parking, handicap and loading zones throughout the CID District.

COP Sweckard worked a total of 6 six hour shifts in the month of February.

In the month of February I worked five, eight hour shifts (2 days a week).
I wrote 90 tickets and approximately 15 verbal warnings.

Parking enforcement was on streets and City Parking Lots.

Bob Doty

CID Work Plan 2023

Image Enhancement 2023	February	March	April	Comments
Priorities				
Plantings			Mid May	
Trashcans				
Banners		Seeking new designs		
Website/Facebook/	on-going	on-going	on-going	monthly updates & as needed
Ash urns				
On-Going IE Activities				
Administrative Support	yes	yes	yes	
Budget tracking		Adopt CID Draft Budget		
RFP Information Gathering				
Bringing of suggestions				
All activities as assigned	yes	yes	yes	
Administration Plan 2023				
	February	March	April	Comments
Agenda Distribution	yes	yes	yes	
Minutes	yes	yes	yes	
Bid Coordination				as needed for purchases
General information/feedback	yes	yes	yes	
Coordination with other entities	yes	yes	yes	
Financial reporting	yes	yes	yes	
Management of CID resources	yes	yes	yes	
Risk management	yes	yes	yes	
Staff support to CID Bd. & committees	Committees met	yes	yes	
Orientation of new board members				
Compliance with legal requirements	yes	yes	yes	
Program reporting, CID updates	yes-in packet	yes-in packet	yes-in packet	
Customer Service	yes	yes	yes	general information/lofts/real estate/parking
Volunteer Contributions				
Coordinating with City services	yes	yes	yes	street sweeping, emptying of trashcans, square
Management as needed to carryout committee/board decisions	yes	yes	yes	

CID DOWNTOWN

Springfield Community Improvement District

Happenings in our CID

The Dive on Patton has opened at 313 S. Patton

Shot Shack has opened at 302 S. Walnut

Arvest Bank has opened at 535 W. Walnut Ste. 101

Sweet Emotions SGF 322 South Ave has closed & moving
to a new space on Walnut St. soon

Over the Street String Lights—Pole has been placed on
South & Pershing—waiting to hang lights from Walnut
to Pershing

March Activities:

March 3rd First Friday Artwalk

March 11th St. Patrik's Day Parade 2:00 pm

March 11th St. Patrick's Day activities on the square

March 11th St. Patty's Pub Crawl

Visit www.itsalldowntown.com Calendar for a list of
March events

March 3, 2023 Officers

Chris Ball
Chairman

Dick Scott
Secretary

Craig Wagoner
Treasurer

Board of Directors

Paula Adams

Chris Ball

Michelle Billionis

Steve Eudaly

Brett Foster

Dan Griffin

Allen Kunkel

Lori Lampert

Mack Musgrave

Jeff Schrag

Dick Scott

Eleanor Taylor

Craig Wagoner

Andrew Wells

Bruce Adib-Yazdi

Brian Ussery
Maintenance Supervisor

Barb Baker
CID Manager

Mary Lilly Smith
Director Emeritus