

Downtown Springfield Community
Improvement District Board Meeting

March 9, 2022

***** 8:00 am *****

**Councilman Denny Wayne Conference Room
Busch Building 4th Floor**

FY 2021- 2022 Meetings to Date: 7

Paula Adams	2	Lori Lampert	3
Chris Ball	6	Jeff Schrag	1
Michelle Billionis	4	Dick Scott	6
Dan Griffin	2	Eleanor Taylor	1
Tyler Hoke	2	Craig Wagoner	2
Sarah Kerner	6	Andrew Wells	3
Allen Kunkel	4	Bruce Adib-Yazdi	3

Agenda

Information Welcome – *Chris Ball*

Agenda Call to Order

Information Comments from the Public

Information Safety & Security Update – *Officer Keith Wright*

Action Approval of February 9, 2022 Meeting Minutes

Action Approval of February Financial Statements – *Chris Ball*

Action Approval of CID Draft Budget – 2022-2023 – *Chris Ball*

Information Bass Pro World’s Fishing Festival Update – March 30th – April 3rd - *Sarah Kerner*

Information New CID Board Member – *Chris Ball*

Information/Action Parking & Maintenance Committee – *Dick Scott*
Safety & Security Committee – *Craig Wagoner*
March 4th First Friday 5:00 – 10:00 pm
March 5th Camp Barnabas Campfire Run – 5:00-6:00 pm
March 5th Stand with Ukraine Demonstration - Square noon-4:00 pm
March 12th St. Patrick’s Day Pubcrawl 9:00 pm
March 19th Shamrocks & Shenanigans (alcohol event) 7:00 am
March 31st Transgender Day of Visibility-Park Central Square 4:30-7:00 pm
Visit www.mothersbrewing.com for a list of March events
Visit www.itsalldowntown.com Calendar for a list of March events
Image Enhancement Committee – *Barb Baker*

Information CID Update – *Barb Baker*

Closed session for the purpose of confidential and privileged communications between a governmental body or its representatives and its attorney relating to legal action, causes of action or litigation involving the public governmental body and confidential and privileged communications with the attorney for the CID Board pursuant to Section 610.021(1), Revised Statutes of Missouri.

Closed session for the purpose of leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration for the CID Board pursuant to Section 610.021 (2), Revised Statutes of Missouri in accordance with ADA guidelines, if you need special accommodations when attending any City meeting, please notify the City Clerk's Office at 864-1443 at least 3 days prior to the scheduled meeting.

Downtown Springfield Community Improvement District Meeting Minutes
February 9, 2022

Present: Chris Ball, Michelle Billionis, Dan Griffin, Tyler Hoke, Sarah Kerner, Allen Kunkel, Lori Lampert, Dick Scott, Eleanor Taylor, Bruce Adib-Yazdi **Excused:** Paula Adams, Charlie Rosenbury, Jeff Schrag, Craig Wagoner, Andrew Wells
City Staff: Officer Keith Wright, **Staff:** Brian Ussery, Barb Baker

I. **Call to Order**
Chris Ball called the Downtown Springfield Community Improvement District Meeting to order at 8:05 am Chris welcomed new Board member Eleanor Taylor who owns Prairie Pie, started out as a shared kitchen and now has her own storefront. Open Wednesday- Saturday 11:00 am – 9:00 pm.

II. **Roll call** was taken and quorum was present

Safety & Security Update: Officer Wright mentioned he had sent the monthly reports, they are in a different format and has included the activities in the downtown area. Two new shifts working 3:00 pm – 3:00 am seems to be working well. CID is getting a few more officers to sign up. Officer Wright will let us know if we need to change the times of the shifts. There are cameras that need to be repaired and looking to add cameras in the area. Dan mentioned the cameras don't stop crime but good to have to review them when something does happens.

III. **Motion:** To approve January 12, 2022 Board meeting minutes
Moved: Bruce Adib-Yazdi
Second: Sarah Kerner
Approved

IV. **Financial Reports:** Chris reported on January financials, Sales Tax, \$28,604.14, continues to go well. We will approve a Draft Budget 2022-2023 at the March Board meeting.

Motion: To approve January Financials
Moved: Sarah Kerner
Second: Dick Scott
Approved

Parking & Maintenance Committee: Bruce reported getting on track with Parking & Maintenance with staff and equipment. Scheduling a P & M meeting to go over budget for next year. Sarah mentioned the City will be doing a Parking Study and reaching out to everyone on what they want to see in the parking study. Please share any ideas or suggestions with Sarah.

Safety & Security Committee: Shift signups have been better with the new hourly rate.

Image Enhancement Committee: Sculpture Walk requested a sponsorship and the committee is reviewing.

CID Update: Included in packet

Other: Chris mentioned noticed Geek Foundation opened on Walnut, Tech Tree will be moving into the building across from Brew Co., new windows have been installed and work is still going on in the building.

Meeting Adjourned: 8:40 am
Minutes submitted by: Barb Baker
Next CID Meeting: March 9, 2022

DOWNTOWN SPRINGFIELD CID Balance Sheet

	Feb 28, 22
ASSETS	
Current Assets	
Checking/Savings	
1000 · Current Assets	
1001 · Checking - Great Southern	236,251.03
1030 · Central Bank Acct	318,129.22
Total 1000 · Current Assets	554,380.25
Total Checking/Savings	554,380.25
Accounts Receivable	
1005-05 · CID Property Taxes Receivable	22,598.45
Total Accounts Receivable	22,598.45
Total Current Assets	576,978.70
Fixed Assets	
1080 · Boonville Building	
1081 · Land	26,000.00
1082 · Building	747,482.56
1085 · Building Accum Depr	(38,081.31)
Total 1080 · Boonville Building	735,401.25
1090 · Equipment	
1095 · Accumulated Depreciation	(82,928.29)
1090 · Equipment - Other	144,884.10
Total 1090 · Equipment	61,955.81
Total Fixed Assets	797,357.06
TOTAL ASSETS	1,374,335.76
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 · IRA Payable	1,195.74
Total Other Current Liabilities	1,195.74
Total Current Liabilities	1,195.74
Long Term Liabilities	
2100 · Central Bank Loan	242,849.73
Total Long Term Liabilities	242,849.73
Total Liabilities	244,045.47
Equity	
3000-05 · Renewal Reserve (Bd Desig)	15,000.00
3000-06 · Investment in fixed assets	52,942.52
3000-15 · IE Reserve	30,000.00
3000-20 · Maintenance Reserve	13,164.00
3000 · Fund Balance	791,188.30
Net Income	227,995.47
Total Equity	1,130,290.29
TOTAL LIABILITIES & EQUITY	1,374,335.76

**DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance**

	Feb 22	Budget	Jul '21 - Feb 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4000 · Income					
4001 · Gross Tax Assessments	0.00	0.00	264,638.57	255,000.00	255,000.00
4002 · Gross Tax Assessments Refunded	0.00	0.00	0.00	0.00	0.00
4003 · Sales Tax	0.00	18,000.00	238,505.66	125,000.00	210,000.00
4004 · Extended Parking Pass Sales	0.00	100.00	1,100.00	800.00	1,200.00
4005 · Voluntary Contributions	0.00	0.00	36,069.00	30,000.00	30,000.00
4007 · Interest Income	251.37	80.00	740.04	300.00	600.00
4009 · Miscellaneous Income	0.00	0.00	6,100.00	0.00	0.00
4012 · Rent Income	980.00	1,396.67	15,610.00	11,173.32	16,760.00
Total 4000 · Income	1,231.37	19,576.67	562,763.27	422,273.32	513,560.00
4200 · Grant	0.00	0.00	0.00	0.00	0.00
Total Income	1,231.37	19,576.67	562,763.27	422,273.32	513,560.00
Gross Profit	1,231.37	19,576.67	562,763.27	422,273.32	513,560.00
Expense					
5100 · ADMINISTRATION					
5102 · Admin- Payroll					
5102-02 · Salary	5,711.92	6,000.00	48,441.51	48,000.00	75,420.00
5102-04 · Health Insur	0.00	0.00	0.00	0.00	0.00
5102-06 · Retirement	171.36	175.00	1,453.26	1,400.00	2,100.00
5102-08 · Admin- Payroll Taxes	613.79	440.00	4,073.58	3,520.00	5,280.00
Total 5102 · Admin- Payroll	6,497.07	6,615.00	53,968.35	52,920.00	82,800.00
5103 · Miscellaneous - Admin	214.09	333.33	1,450.94	2,666.68	3,930.00
5105 · Professional Services	0.00	0.00	2,753.50	3,000.00	3,000.00
5108 · Renewal Reserve Expense	0.00	0.00	0.00	0.00	3,000.00
5110 · Admin- Insurance					
5102-12 · Admin- Work Comp	0.00	100.00	252.10	800.00	1,200.00
5210-30 · Insurance - Officer & Director	0.00	0.00	0.00	1,800.00	1,800.00
Total 5110 · Admin- Insurance	0.00	100.00	252.10	2,600.00	3,000.00
5111 · Collection Fee	886.48	900.00	2,467.39	3,240.00	3,400.00
5112 · Payroll Fee	124.50	183.33	1,331.56	1,466.68	2,200.00
5130 · Office Rent	0.00	0.00	0.00	0.00	0.00
5132 · Office Utilities	0.00	0.00	0.00	0.00	0.00
5134 · Office Phone	135.00	135.00	1,080.00	1,080.00	1,600.00
5136 · Office Suplies	262.52	300.00	1,665.67	2,400.00	3,600.00
5138 · Office Coples	134.39	166.66	1,164.57	1,333.36	2,000.00
5140 · Office Maintenance	0.00	0.00	0.00	70.00	70.00
5150 · Boonville Bldg Cost					
5151-01 · Boonville Loan Payment	1,932.17	1,932.17	15,457.36	15,457.36	23,186.04
5151-05 · Bldg Utilities	802.52	700.00	4,308.11	5,600.00	8,400.00
5151-06 · Bldg Trash	141.42	210.00	1,195.90	1,680.00	2,520.00
5151-07 · Bldg Alarm	57.70	65.00	442.35	520.00	780.00
5151-10 · Bldg Maintenance	0.00	500.00	8,293.58	4,158.00	6,158.00
5151-11 · Mortgage Interest	0.00	0.00	0.00	0.00	0.00
Total 5150 · Boonville Bldg Cost	2,933.81	3,407.17	29,697.30	27,415.36	41,044.04
Total 5100 · ADMINISTRATION	11,187.86	12,140.49	95,831.38	98,192.08	149,644.04
5200 · Image Enhancement					
5210 · Advertising					
5210-05 · Advertising	0.00	0.00	0.00	0.00	0.00
5210-10 · Downtown Guide - Image Enhanc	0.00	0.00	10.86	3,500.00	7,000.00
5210.3 · Grant Advertising	0.00	0.00	0.00	0.00	0.00
Total 5210 · Advertising	0.00	0.00	10.86	3,500.00	7,000.00
5220 · Communications					
5220-15 · Website	100.00	100.00	865.84	800.00	1,200.00
5220-20 · Map	0.00	0.00	0.00	0.00	0.00
Total 5220 · Communications	100.00	100.00	865.84	800.00	1,200.00
5230 · Events					
5230-05 · Event - Sponsorships	0.00	0.00	505.00	5,000.00	10,000.00
5230-25 · Square Programming	41.00	150.00	2,128.00	520.00	3,560.00
Total 5230 · Events	41.00	150.00	2,633.00	5,520.00	13,560.00

**DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance**

	Feb 22	Budget	Jul '21 - Feb 22	YTD Budget	Annual Budget
5240 · Visual Improvements					
5240-05 · Utilities	229.61	120.00	1,178.62	960.00	1,440.00
5240-06 · Lights	576.92		1,165.02		
5240-13 · Flowers	0.00	0.00	1,212.00	1,000.00	8,000.00
5240-15 · Banners	0.00	1,000.00	52.02	2,000.00	6,000.00
5240-16 · Outdoor Furniture	0.00	0.00	0.00	0.00	0.00
5240-20 · Decorations	0.00	0.00	15,595.54	20,000.00	20,000.00
5240-35 · Other	0.00	0.00	0.00	0.00	0.00
5240.25 · IE Projects	0.00	0.00	7,675.00	0.00	20,000.00
Total 5240 · Visual Improvements	806.53	1,120.00	26,878.20	23,960.00	55,440.00
Total 5200 · Image Enhancement	947.53	1,370.00	30,387.90	33,780.00	77,200.00
6100 · MAINTENANCE					
6101 · Equipment - Maintenance Repair	363.33	250.00	3,971.64	3,550.00	5,600.00
6103 · Equipment Purchase	0.00	0.00	50,132.65	20,000.00	20,000.00
6104 · Utilities- Maintenance	0.00	100.00	1,015.83	800.00	1,200.00
6105 · Phone/pager - Maintenance	205.83	250.00	1,584.29	2,000.00	3,000.00
6106 · Powerwashing - Maintenance	0.00	0.00	928.77	500.00	4,000.00
6107 · Supplies - Maintenance	2,480.37	700.00	7,023.62	4,000.00	7,000.00
6108 · Trash Receptacles	0.00		0.00	4,000.00	4,000.00
6110 · Clothes/Uniforms - Maintenance	352.70	0.00	1,443.61	1,000.00	1,300.00
6114 · Maintenance Misc	138.69		762.90	0.00	0.00
6115 · Vehicle (Rental & Gas)	0.00	200.00	1,653.02	1,600.00	2,400.00
6120-00 · Personnel					
6120-05 · Salaries - Maintenance	9,776.46	11,000.00	72,423.57	76,000.00	120,000.00
6120-10 · Payroll Taxes - Maintenance	873.90	800.00	5,514.64	5,740.00	8,940.00
6120-12 · Main- Health Insur	0.00	0.00	0.00	0.00	0.00
6120-14 · Main Retirement	238.46	300.00	1,953.74	2,100.00	3,300.00
Total 6120-00 · Personnel	10,888.82	12,100.00	79,891.95	83,840.00	132,240.00
6150 · Insurance					
6150-05 · Insurance - Maintenance- Work C	0.00	0.00	5,672.66	5,500.00	6,000.00
6150-07 · Maint- General Liability	1,207.00	1,000.00	10,929.00	8,000.00	12,000.00
Total 6150 · Insurance	1,207.00	1,000.00	16,601.66	13,500.00	18,000.00
Total 6100 · MAINTENANCE	15,636.74	14,600.00	165,009.94	134,790.00	198,740.00
7100 · PARKING					
7106 · Car Expense	440.00	333.33	466.00	2,666.68	4,000.00
7107 · Supplies - Parking	0.00	60.00	71.23	480.00	800.00
7108 · Clothes/Uniforms- Parking	0.00	0.00	0.00	0.00	0.00
7120 · Personnel					
7120-05 · Salaries - Parking	1,674.75	950.00	10,720.45	7,600.00	11,400.00
7120-10 · Payroll Taxes - Parking	184.12	100.00	954.15	800.00	1,200.00
7120-15 · Parking Health Insur	0.00		0.00		
7120-17 · Parking- Retirement	0.00	0.00	0.00	0.00	0.00
Total 7120 · Personnel	1,858.87	1,050.00	11,674.60	8,400.00	12,600.00
Total 7100 · PARKING	2,298.87	1,443.33	12,211.83	11,546.68	17,400.00
8100 · SAFETY AND SECURITY					
8110 · Off Duty Police Patrols					
8101-02 · Safety Work Comp	0.00	0.00	4,474.00	7,000.00	8,000.00
8101-04 · Off Duty Police	6,052.50	10,000.00	49,763.75	80,000.00	120,000.00
8101-05 · Library Police Reimbursement	0.00	0.00	(18,488.00)	(18,488.00)	(28,000.00)
8101-06 · City Police Reimburesment	0.00	(3,911.25)	(5,233.00)	(17,171.87)	(21,000.00)
8101-07 · Other Reimbursement	0.00		0.00	0.00	0.00
8101-09 · Saftey Misc	64.00	0.00	810.00	0.00	0.00
Total 8110 · Off Duty Police Patrols	6,116.50	6,088.75	31,326.75	51,340.13	79,000.00
Total 8100 · SAFETY AND SECURITY	6,116.50	6,088.75	31,326.75	51,340.13	79,000.00
Total Expense	36,187.50	35,642.57	334,767.80	329,648.89	521,984.04
Net Ordinary Income	(34,956.13)	(16,065.90)	227,995.47	92,624.43	(8,424.04)
Net Income	(34,956.13)	(16,065.90)	227,995.47	92,624.43	(8,424.04)

DT CID Operating Budget

2022-23

DRAFT BUDGET

	<u>Budget</u> <u>2021-22</u>	<u>Budget</u> <u>2022-23</u>	<u>Budget</u> <u>2023-24</u>
Revenue			
Sales Tax	\$210,000	\$320,000	\$340,000
Property Tax	\$255,000	\$260,000	\$280,000
Extended Parking Passes	\$1,200	\$0	\$0
Voluntary Contributions	\$30,000	\$36,000	\$36,000
Interest Income	\$600	\$600	\$600
Other			
Rent- Small space 460 sq ft	\$5,760	\$6,200	\$6,400
Rent large space 1100 sq ft	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$12,000</u>
Total Revenues	\$513,560	\$633,800	\$675,000
Expense			
Administration	\$132,364	\$156,900	\$150,044
Renewal Reserve	\$3,000	\$3,000	\$3,000
Image Enhancement	\$77,200	\$121,300	\$121,300
Maintenance	\$198,740	\$237,050	\$255,750
Parking	\$17,400	\$35,800	\$35,800
Safety & Security	<u>\$79,000</u>	<u>\$81,000</u>	<u>\$98,000</u>
Total Expenses	\$507,704	\$635,050	\$663,894
Net Increase in Cash	\$5,856	-\$1,250	\$11,106

DT CID Admin Budget					DRAFT BUDGET	
	2022-23					
			Budget	Budget	Budget	Budget
			2021-22	2022-23	2023-24	
Administration						
Personnel			\$84,000	\$84,000	\$86,000	
Office Rent						
Utilities						
Phone/Internet			\$1,600	\$1,800	\$1,800	\$1,800
Office Supplies			\$3,600	\$3,600	\$3,600	\$3,600
Accounting Reveiw			\$3,000	\$3,600	\$3,600	\$3,600
D&O Insurance			\$1,800	\$2,000	\$2,000	\$2,000
Copier			\$2,000	\$2,000	\$2,000	\$2,000
Collection Fee			\$3,400	\$3,500	\$3,600	\$3,600
Payroll Fee			\$2,200	\$2,400	\$2,400	\$2,400
Misc			\$4,000	\$4,000	\$4,000	\$4,000
Boonville Building			\$26,764	\$41,044	\$41,044	\$41,044
Loan Payment		\$13,525				
Utilities		\$3,506				
Trash		\$1,054				
Alarm		\$385				
Maintenance		\$8,294				
Improvements				\$50,000		
Newberry Development						
Initial Investment						
Loan Payment						
Rents						
Total Expenses			\$132,364	\$197,944	\$150,044	

DT CID Parking & Main Budget 2022-23				DRAFT BUDGET	
		Budget 2021-22	Budget 2022-23	Budget 2023-24	
Parking					
Supplies - Parking		\$800	\$800	\$800	
Car Expense		\$4,000	\$4,000	\$4,000	
Uniforms			\$1,000	\$1,000	
Personnel - Parking		\$12,600	\$30,000	\$30,000	
Total Parking		\$17,400	\$35,800	\$35,800	
Maintenance					
Equipment-Purchase		\$20,000	\$8,000	\$20,000	
Equipment/Truck Repairs & Fuel		\$8,000	\$12,000	\$12,000	
Power Washing		\$4,000	\$4,000	\$4,000	
Supplies		\$7,000	\$10,000	\$10,000	
Trash Receptacles		\$4,000	\$8,000	\$6,000	
Uniforms			\$3,000	\$4,000	
Phone/Pager		\$3,000	\$3,000	\$3,000	
Utilities		\$1,200	\$2,400	\$2,400	
Insurance		\$18,000	\$24,000	\$24,000	
Personnel		\$133,540	\$157,850	\$165,550	
Storage			\$1,800	\$1,800	
Misc		\$0	\$3,000	\$3,000	
Total Maintenance		\$198,740	\$237,050	\$255,750	
Total Parking & Maintenance		\$216,140	\$272,850	\$291,550	

DT CID Image & Enhancement Budget				
				DRAFT BUDGET
	2022-23			
		Budget	Budget	Budget
		2021-22	2022-23	2023-24
Advertising				
Downtown Guide		\$7,000	\$7,000	\$7,000
Website		\$1,200	\$1,200	\$1,200
Bike Sharing Program				
Total Advertising		\$8,200	\$8,200	\$8,200
Events				
Community Event Sponsorships		\$10,000	\$12,500	\$12,500
Square Programming		\$5,000	\$5,000	\$5,000
Total Event Support		\$15,000	\$17,500	\$17,500
Visual Improvements				
Banners		\$6,000	\$6,000	\$6,000
Holiday Decorations		\$20,000	\$20,000	\$20,000
Flowers/Planters		\$8,000	\$8,000	\$8,000
IE Project Reserve		\$20,000	\$60,000	\$60,000
Utilities		\$0	\$1,600	\$1,600
Total Visual Improvements		\$54,000	\$95,600	\$95,600
Total Image Enhancement		\$77,200	\$121,300	\$121,300

DT CID Security Budget			DRAFT BUDGET	
2022-2023				
		Budget	Budget	Budget
		2021-22	2022-23	2023-24
Expense				
Off Duty Police	\$120,000	\$120,000	\$136,000	
Work Comp	\$8,000	\$10,000	\$11,000	
Other	\$0	\$0	\$0	
Total Expenses	\$128,000	\$130,000	\$147,000	
Reimburse				
City of Springfield	\$21,000	\$21,000	\$21,000	
Library	\$28,000	\$28,000	\$28,000	
NET COST TO CID	\$79,000	\$81,000	\$98,000	

CID February 2022 Parking Report

In the month of February 2022 the Conservator of the Peace (Parking Ambassador) wrote 107 tickets for parking violations. He also issued 12 warnings in the form of verbal or warning pamphlets.

The parking enforcement efforts were concentrated on the three city parking lots, including the two on Boonville and one at Harbell, as well as two hour parking, handicap and loading zones throughout the CID district.

The parking ambassador worked a total of 6 shifts in the month of February.

**Thanks,
Kevin Sweckard**



**Parking & Maintenance Update
February 2022**

Officers

Chris Ball
Chairman

Dick Scott
Secretary/Treasurer

Board of Directors

Paula Adams

Chris Ball

Michelle Billionis

Dan Griffin

Tyler Hoke

Sarah Kerner

Allen Kunkel

Rev. Lori Lampert

Jeff Schrag

Dick Scott

Eleanor Taylor

Craig Wagoner

Andrew Wells

Bruce Adib-Yazdi

Maintenance Supervisor

Brian Ussery

CID Manager

Barb Baker

Sarah Kerner

City Liaison

Mary Lilly Smith

Director Emeritus

Purchased 1 pallet rock salt

Donated rock salt to MSU (salt would not go through spreader)

Purchased 2 pallets ice melt

Worked several days spreading ice melt, snow & ice removal

Purchased small trailer for small power washer & water tank & assembled the equipment onto trailer. Will be attached to a mule when needed

Ordered 6 replacement trash receptacle lids

Ordered 3 new trash receptacles with lids

**Parking & Maintenance Committee Meeting
February 28, 2022**

Bruce, Brian, Brett & Barb attended the P & M meeting. Grady Porter was unable to attend. The CID 2022-2023 draft budget was reviewed and no changes were made.

Brett said they are working on the ADA report, where Handicap spots need to be added and should have that in place this Spring.

Brett said they are still seeking comments, suggestions what people would like to see with the Parking Study. Once they have all that information they will seek RFP's which I'm sure will take some time.

Brett is working with Council on the scooters and hope to see them this summer. He said they will be a problem and there will be issues at first but hope we can all figure something out.

Bass Pro will be holding their Fishing Festival March 30-April 3 and Sarah will give update. Waiting to see if they are encouraging people to park in the car parks and shuttle them to Bass Pro?

CID Work Plan 2022

Image Enhancement Plan	February	March	April	Comments
Priorities				
Plantings				Flowers scheduled for May
Trashcans		ordered 6 lids, 3 receptacles		
Banners		ordered new banners		
Website/Facebook/Twitter	on-going	on-going	on-going	monthly updates & as needed
Ash urns				
On-Going IE Activities				
Administrative Support	yes	yes	yes	
Budget tracking	yes	CID Draft Budget	yes	
RFP Information Gathering				
Bringing of suggestions				
All activities as assigned	yes	yes	yes	
Administration Plan 2022	February	March	April	Comments
Agenda Distribution	yes	yes	yes	
Minutes	yes	yes	yes	
Bid Coordination				as needed for purchases
General information/feedback	yes	yes	yes	
Coordination with other entities	yes	yes	yes	
Financial reporting	yes	yes	yes	
Management of CID resources	yes	yes	yes	
Risk management	yes	yes	yes	
Staff support to CID Bd. & committees	yes	yes	yes	
Orientation of new board members				
Compliance with legal requirements	yes	yes	yes	
Program reporting, CID updates	yes-in packet	yes-in packet	yes-in packet	
Customer Service	yes	yes	yes	general information/lofts/real estate/parking
Volunteer Contributions				
Coordinating with City services	yes	yes	yes	street sweeping, emptying of trashcans, square
Management as needed to carryout committee/board decisions	yes	yes		

CID DOWNTOWN

Springfield Community Improvement District

Happenings in our CID

First Friday Artwalk—March 4th 5:00—10:00 pm
Camp Barnabas Run/Walk March 4th 5:00—8:00 pm
Stand with Ukraine Demonstration—Square, March 5th
12:00 noon—4:00 pm
St. Patrick's Pubcrawl—March 12th 9:00 pm
Shamrocks & Shenanigans Run (alcohol event),
March 19th 7:00 am
Transgender Day of Visibility—Square 4:30 –7:00 pm
Bass Pro Fishing Festival March 30th-April 3rd
Therefore Pizza@Prairie Pie has opened on Friday &
Saturday nights—307 S. Jefferson
Beyond Healing has opened at 325 South Ave
The College Baddies has opened at 325 E. Walnut
The Geek Foundation has opened at 433 W. Walnut

February 2022 Sales Tax	\$
February 2021 Sales Tax	\$ 30,715.02
February 2020 Sales Tax	\$ 34,715.58

March 4, 2022

Officers

Chris Ball
Chairman

Dick Scott
Secretary

Craig Wagoner
Treasurer

Board of Directors

Paula Adams

Chris Ball

Michelle Billionis

Dan Griffin

Tyler Hoke

Sarah Kerner

Allen Kunkel

Lori Lampert

Jeff Schrag

Dick Scott

Eleanor Taylor

Craig Wagoner

Andrew Wells

Bruce Adib-Yazdi

Brian Ussery
Maintenance Supervisor

Barb Baker
CID Manager

Sarah Kerner
City Liaison

Mary Lilly Smith
Director Emeritus