

Downtown Springfield Community  
Improvement District Annual Meeting  
May 12, 2021  
\*\*\*\*\* 8:00 am \*\*\*\*\*

**Via Zoom**

**FY 2020-2021 Meetings to Date: 9**

Paula Adams	5	Charlie Rosenbury	6
Chris Ball	6	Jeff Schrag	4
Michelle Billionis	3	Dick Scott	7
Ken Chumbley	7	Bart Tacke	4
Sarah Kerner		Craig Wagoner	5
Allen Kunkel	8	Andrew Wells	6
Doug Roller	6	Bruce Adib-Yazdi	8

**Agenda**

**Information** Welcome – *Chris Ball*

**Agenda** Call to Order

**Information** Comments from the Public

**Information** Safety & Security Update – *Officer Keith Wright*

**Action** Approval of April 14, 2021 Meeting Minutes

**Action** Approval of April Financial Statements – *Craig Wagoner*

**Information** CID Budget FY 2021-2022 – *Craig Wagoner*

**Action** CID Renewal Reserve – *Craig Wagoner*

**Action** Open Public Hearing CID FY 2021-2022 Budget – *Chris Ball*

Close Public Hearing CID FY 2021-2022 Budget – *Chris Ball*

**Information/Action** Parking & Maintenance Committee – *Dick Scott, Bruce Adib-Yazdi*

Safety & Security Committee – *Craig Wagoner*

May 5,12,19, 26 – Wednesday Noon in Founders Park

May 7 – Sculpture Walk Party in the Square 5:00-9:00 pm *alcohol event*

May 8, 15, 22 – 10<sup>th</sup> Anniversary Mother's Day Festival 2:00 pm

May 10 – Mother's 10 year Anniversary at MudLounge 4:00 pm

May 21 – Regal Theater scheduled to open

May 22 – Rose Day 11:00 am -5:30 pm

Image Enhancement Committee – *Paula Adams*

**Information** CID Update – *Barb Baker*

Closed session for the purpose of confidential and privileged communications between a governmental body or its representatives and its attorney relating to legal action, causes of action or litigation involving the public governmental body and confidential and privileged communications with the attorney for the CID Board pursuant to Section 610.021(1), Revised Statutes of Missouri.

Closed session for the purpose of leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration for the CID Board pursuant to Section 610.021 (2), Revised Statutes of Missouri in accordance with ADA guidelines, if you need special accommodations when attending any City meeting, please notify the City Clerk's Office at 864-1443 at least 3 days prior to the scheduled meeting.

**Downtown Springfield Community Improvement District Meeting Minutes**  
**Via Zoom**  
**April 14, 2021**

**Present:** Paula Adams, Chris Ball, Michelle Billionis, Allen Kunkel, Charlie Rosenbury, Dick Scott, Mary Lilly Smith, Bart Tacke, Craig Wagoner, Andrew Wells, Bruce Adib-Yazdi **Excused:** Ken Chumbley, Doug Roller, Jeff Schrag, **City Staff:** Sarah Kerner, Officer Keith Wright **Staff:** Brian Ussery, Barb Baker

- I. Call to Order  
Chris Ball called the Zoom Downtown Springfield Community Improvement District Meeting to order at 8:02am
- II. Roll call was taken and quorum was present

**Safety & Security:** Officer Keith Wright reported the new downtown squad is working Wednesday-Saturday nights 5:00 pm – 3:00 am and focused in the CID Boundary. Sgt Burnett stated seems to be effective, calming measures downtown. Sgt Burnett will get with CID to see if we should change some of our shifts in the evenings. Patton Alley has been closed when bars let out to disperse the crowds. Bruce thanked Officer Wright and the new squad for working in the CID Boundaries. KOLR10 did a story on the parking garages and there was also media concerning the homeless camps being moved. The City and several groups and organizations followed the protocol to remove the camps.

- III. **Motion:** To approve March 10, 2021 Board meeting minutes  
**Moved:** Mary Lilly Smith  
**Second:** Bruce Adib-Yazdi  
**Approved**

- IV. **Financial Reports:** Craig reported on March financials, Balance Sheet shows \$ 350,000 in the banks, \$ 15,000 was received for Property Taxes and some were from last year. Sales Tax was \$ 18,472, Profit & Loss statement shows income is up on sales tax, the Budget was set low for the year, Administration is right on budget, IE printed new guides and will plant flowers in May, ordering new banners, no events so no sponsorships at this time. Maintenance year to date , salaries are down, power washer repairs have been made. Safety & Security, right on, year to date shows better then budget.

**Motion:** To approve March Financials  
**Moved:** Bruce Adib-Yazdi  
**Second:** Andrew Wells  
**Approved**

**Recommendation from Parking & Maintenance to Purchase 2022 Ford F-250XL Truck from Corwin Ford**

**Motion:** To Approve Purchase of 2022 Ford F-250XL Truck \$ 35,961.00  
**Moved:** Bruce Adib-Yazdi  
**Second:** Mary Lilly Smith  
**Approved:**

Purchase will be booked as payable as of June 30, 2021

**Motion:** Appoint Sarah Kerner to fill Mary Lilly Smith's CID Board Term until 12/31/2021  
**Moved:** Bruce Adib-Yazdi  
**Second:** Charlie Rosenbury

**Parking & Maintenance Committee:** Power washing is going well with the new equipment. Bruce will be contacting Shawn at Nonna's about some parking issues on South Ave.

**Safety & Security Committee:** No issues and shifts have been filled.

**Image Enhancement Committee:** New guide and maps completed, Jubilee Park South musical instruments have been ordered, flowers and updates in the area with begin in May. New banners.

**CID Update:** Included in packet

**Other:**

**Meeting Adjourned:** 8:39 am  
**Minutes submitted by:** Barb Baker  
**Next CID Meeting:** May 12, 2021

## DOWNTOWN SPRINGFIELD CID Balance Sheet

Apr 30, 21

<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Current Assets	
1001 · Checking - Great Southern	210,722.85
1030 · Central Bank Acct	138,890.51
<b>Total 1000 · Current Assets</b>	349,613.36
<b>Total Checking/Savings</b>	349,613.36
<b>Accounts Receivable</b>	
1005-05 · CID Property Taxes Receivable	13,684.35
<b>Total Accounts Receivable</b>	13,684.35
<b>Total Current Assets</b>	363,297.71
<b>Fixed Assets</b>	
1080 · Boonville Building	
1081 · Land	26,000.00
1082 · Building	747,802.56
1085 · Building Accum Depr	(19,394.24)
<b>Total 1080 · Boonville Building</b>	754,408.32
1090 · Equipment	
1095 · Accumulated Depreciation	(72,887.79)
1090 · Equipment - Other	125,830.31
<b>Total 1090 · Equipment</b>	52,942.52
<b>Total Fixed Assets</b>	807,350.84
<b>TOTAL ASSETS</b>	<b>1,170,648.55</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
2010 · IRA Payable	882.41
<b>Total Other Current Liabilities</b>	882.41
<b>Total Current Liabilities</b>	882.41
<b>Long Term Liabilities</b>	
2100 · Central Bank Loan	300,230.53
<b>Total Long Term Liabilities</b>	300,230.53
<b>Total Liabilities</b>	301,112.94
<b>Equity</b>	
3000-05 · Renewal Reserve (Bd Desig)	15,000.00
3000-06 · Investment in fixed assets	52,942.52
3000-15 · IE Reserve	30,000.00
3000-20 · Maintenance Reserve	13,164.00
3000 · Fund Balance	579,766.84
Net Income	178,662.25
<b>Total Equity</b>	869,535.61
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,170,648.55</b>

**DOWNTOWN SPRINGFIELD CID  
Profit & Loss Budget**

	Apr 21	Budget	Jul '20 - Apr 21	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4000 · Income					
4001 · Gross Tax Assessments	0.00	0.00	262,247.76	220,000.00	220,000.00
4003 · Sales Tax	0.00	10,000.00	221,842.07	110,000.00	130,000.00
4004 · Extended Parking Pass Sales	200.00	100.00	1,925.00	1,000.00	1,200.00
4005 · Voluntary Contributions	0.00		29,284.50	14,000.00	14,000.00
4007 · Interest Income	53.88	100.00	683.17	800.00	1,000.00
4009 · Miscellaneous Income	14.56	0.00	14.56	0.00	0.00
4012 · Rent Income	950.00	480.00	14,251.68	15,800.00	16,760.00
<b>Total 4000 · Income</b>	<b>1,218.44</b>	<b>10,680.00</b>	<b>530,248.74</b>	<b>361,600.00</b>	<b>382,960.00</b>
4200 · Care Grant	0.00		17,000.00		
<b>Total Income</b>	<b>1,218.44</b>	<b>10,680.00</b>	<b>547,248.74</b>	<b>361,600.00</b>	<b>382,960.00</b>
<b>Gross Profit</b>	<b>1,218.44</b>	<b>10,680.00</b>	<b>547,248.74</b>	<b>361,600.00</b>	<b>382,960.00</b>
<b>Expense</b>					
5100 · ADMINISTRATION					
5102 · Admin- Payroll					
5102-02 · Salary	8,238.45	5,816.67	60,415.30	58,166.70	69,800.04
5102-04 · Health Insur	0.00		0.00		
5102-06 · Retirement	247.14	161.08	1,812.36	1,771.88	2,094.04
5102-08 · Admin- Payroll Taxes	630.24	410.75	4,776.69	4,658.27	5,685.13
<b>Total 5102 · Admin- Payroll</b>	<b>9,115.83</b>	<b>6,388.50</b>	<b>67,004.35</b>	<b>64,596.85</b>	<b>77,579.21</b>
5103 · Miscellaneous - Admin	182.70	333.33	1,631.28	3,333.34	4,000.00
5105 · Professional Services	0.00		2,636.50	3,000.00	3,000.00
5108 · Renewal Reserve Expense	0.00	0.00	3,000.00	0.00	0.00
5110 · Admin- Insurance					
5102-12 · Admin- Work Comp	0.00	245.00	611.97	1,930.71	2,420.71
5210-30 · Insurance - Officer & Director	0.00		1,585.00	1,800.00	1,800.00
<b>Total 5110 · Admin- Insurance</b>	<b>0.00</b>	<b>245.00</b>	<b>2,196.97</b>	<b>3,730.71</b>	<b>4,220.71</b>
5111 · Collection Fee	9.90	10.00	2,564.08	2,970.00	3,000.00
5112 · Payroll Fee	185.20	183.33	1,666.60	1,833.34	2,200.00
5130 · Office Rent	0.00	0.00	0.00	0.00	0.00
5132 · Office Utilities	0.00	0.00	0.00	0.00	0.00
5134 · Office Phone	135.00	100.00	1,350.00	1,000.00	1,200.00
5136 · Office Suplies	346.60	200.00	2,162.92	2,000.00	2,400.00
5138 · Office Copies	160.71	166.67	1,404.46	1,724.70	2,058.04
5140 · Office Maintenance	0.00	0.00	70.00	0.00	0.00
5150 · Boonville Bldg Cost					
5151-01 · Boonville Loan Payment	1,932.17	1,932.17	19,321.70	19,321.70	23,186.04
5151-02 · Boonville 2nd loan	0.00		0.00	0.00	0.00
5151-05 · Bldg Utilities	537.62	700.00	5,195.01	7,000.00	8,400.00
5151-06 · Bldg Trash	99.74	250.00	911.63	2,500.00	3,000.00
5151-07 · Bldg Alarm	0.00	70.00	494.90	700.00	840.00
5151-10 · Bldg Maintenance	143.41	500.00	2,567.10	5,000.00	6,000.00
<b>Total 5150 · Boonville Bldg Cost</b>	<b>2,712.94</b>	<b>3,452.17</b>	<b>28,490.34</b>	<b>34,521.70</b>	<b>41,426.04</b>
<b>Total 5100 · ADMINISTRATION</b>	<b>12,848.88</b>	<b>11,079.00</b>	<b>114,177.50</b>	<b>118,710.64</b>	<b>141,084.00</b>
5200 · Image Enhancement					
5210 · Advertising					
5210-05 · Advertising	0.00	0.00	0.00	0.00	0.00
5210-10 · Downtown Guide - Image Enhanc	2,999.38	0.00	2,999.38	7,000.00	7,000.00
5210.3 · Grant Advertising	0.00	0.00	0.00	0.00	0.00
<b>Total 5210 · Advertising</b>	<b>2,999.38</b>	<b>0.00</b>	<b>2,999.38</b>	<b>7,000.00</b>	<b>7,000.00</b>
5220 · Communications					
5220-15 · Website	100.00	66.67	1,000.00	666.66	800.00
5220-20 · Map	0.00		96.00		
<b>Total 5220 · Communications</b>	<b>100.00</b>	<b>66.67</b>	<b>1,096.00</b>	<b>666.66</b>	<b>800.00</b>
5230 · Events					
5230-05 · Event - Sponsorships	0.00	0.00	2,039.19	5,000.00	10,000.00
5230-25 · Square Programming	41.00	41.00	410.00	3,010.00	3,800.00
<b>Total 5230 · Events</b>	<b>41.00</b>	<b>41.00</b>	<b>2,449.19</b>	<b>8,010.00</b>	<b>13,800.00</b>
5240 · Visual Improvements					
5240-05 · Utilities	0.00	100.00	612.60	1,000.00	1,200.00
5240-06 · Lights	102.29		883.82		
5240-13 · Flowers	0.00	2,000.00	946.96	5,000.00	6,000.00
5240-15 · Banners	0.00	0.00	832.32	4,000.00	8,000.00
5240-16 · Outdoor Furniture	205.38		16,272.09		
5240-20 · Decorations	52.02	0.00	23,738.90	20,000.00	20,000.00
5240.25 · IE Projects	6,280.00	0.00	10,708.32	0.00	0.00
<b>Total 5240 · Visual Improvements</b>	<b>6,639.69</b>	<b>2,100.00</b>	<b>53,995.01</b>	<b>30,000.00</b>	<b>35,200.00</b>
<b>Total 5200 · Image Enhancement</b>	<b>9,780.07</b>	<b>2,207.67</b>	<b>60,539.58</b>	<b>45,676.66</b>	<b>56,800.00</b>

**DOWNTOWN SPRINGFIELD CID  
Profit & Loss Budget**

	<u>Apr 21</u>	<u>Budget</u>	<u>Jul '20 - Apr 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>6100 · MAINTENANCE</b>					
6101 · Equipment - Maintenance Repair	304.38	200.00	7,026.83	2,000.00	2,400.00
6103 · Equipment Purchase	0.00	8,000.00	300.00	8,000.00	8,000.00
6104 · Utilities- Maintenance	0.00	100.00	996.29	1,000.00	1,200.00
6105 · Phone/pager - Maintenance	216.61	250.00	2,152.81	2,500.00	3,000.00
6106 · Powerwashing - Maintenance	172.38	1,000.00	6,370.74	2,800.00	4,000.00
6107 · Supplies - Maintenance	144.09	500.00	5,776.64	5,000.00	6,000.00
6108 · Trash Receptacles	0.00	0.00	0.00	4,000.00	4,000.00
6110 · Clothes/Uniforms - Maintenance	272.75		1,236.86		
6114 · Maintenance Misc	0.00	0.00	0.00	0.00	0.00
6115 · Vehicle (Rental & Gas)	255.65	600.00	1,252.11	5,400.00	6,600.00
6120-00 · Personnel					
6120-05 · Salaries - Maintenance	10,727.10	14,000.00	79,795.37	101,140.00	129,140.00
6120-10 · Payroll Taxes - Maintenance	906.79	450.00	5,440.38	3,500.00	4,400.00
6120-12 · Main- Health Insur	0.00		355.02		
6120-14 · Main Retirement	109.57	0.00	243.72	0.00	0.00
<b>Total 6120-00 · Personnel</b>	<b>11,743.46</b>	<b>14,450.00</b>	<b>85,834.49</b>	<b>104,640.00</b>	<b>133,540.00</b>
6150 · Insurance					
6150-05 · Insurance - Maintenance- Work C	0.00	1,000.00	6,278.95	4,000.00	6,000.00
6150-07 · Maint- General Liability	1,076.00	900.00	10,814.00	8,200.00	10,000.00
<b>Total 6150 · Insurance</b>	<b>1,076.00</b>	<b>1,900.00</b>	<b>17,092.95</b>	<b>12,200.00</b>	<b>16,000.00</b>
<b>Total 6100 · MAINTENANCE</b>	<b>14,185.32</b>	<b>27,000.00</b>	<b>128,039.72</b>	<b>147,540.00</b>	<b>184,740.00</b>
<b>7100 · PARKING</b>					
7106 · Car Expense	0.00	166.66	20.00	1,666.68	2,000.00
7107 · Supplies - Parking	0.00	37.50	331.35	375.00	450.00
7108 · Clothes/Uniforms- Parking	0.00		144.55		
7120 · Personnel					
7120-05 · Salaries - Parking	2,165.10	0.00	9,033.60	0.00	0.00
7120-10 · Payroll Taxes - Parking	196.12	0.00	828.27	0.00	0.00
7120-15 · Parking Health Insur	0.00		0.00		
7120-17 · Parking- Retirement	0.00		0.00		
<b>Total 7120 · Personnel</b>	<b>2,361.22</b>	<b>0.00</b>	<b>9,861.87</b>	<b>0.00</b>	<b>0.00</b>
<b>Total 7100 · PARKING</b>	<b>2,361.22</b>	<b>204.16</b>	<b>10,357.77</b>	<b>2,041.68</b>	<b>2,450.00</b>
<b>8100 · SAFETY AND SECURITY</b>					
8110 · Off Duty Police Patrols					
8101-02 · Safety Work Comp	0.00	1,200.00	4,950.67	5,600.00	8,000.00
8101-04 · Off Duty Police	11,095.00	8,000.00	94,631.25	84,000.00	100,000.00
8101-05 · Library Police Reimbursement	0.00	0.00	(23,110.00)	(23,110.00)	(28,000.00)
8101-06 · City Police Reimbursement	0.00	0.00	(21,000.00)	(21,000.00)	(21,000.00)
8101-07 · Other Reimbursement	0.00	0.00	0.00	0.00	0.00
8101-09 · Safety Misc	0.00	0.00	0.00	0.00	0.00
<b>Total 8110 · Off Duty Police Patrols</b>	<b>11,095.00</b>	<b>9,200.00</b>	<b>55,471.92</b>	<b>45,490.00</b>	<b>59,000.00</b>
<b>Total 8100 · SAFETY AND SECURITY</b>	<b>11,095.00</b>	<b>9,200.00</b>	<b>55,471.92</b>	<b>45,490.00</b>	<b>59,000.00</b>
<b>Total Expense</b>	<b>50,270.49</b>	<b>49,690.83</b>	<b>368,586.49</b>	<b>359,458.98</b>	<b>444,074.00</b>
<b>Net Ordinary Income</b>	<b>(49,052.05)</b>	<b>(39,010.83)</b>	<b>178,662.25</b>	<b>2,141.02</b>	<b>(61,114.00)</b>
<b>Net Income</b>	<b>(49,052.05)</b>	<b>(39,010.83)</b>	<b>178,662.25</b>	<b>2,141.02</b>	<b>(61,114.00)</b>

### Downtown Springfield CID Sales Tax Receipts

Month	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-2018	2018-2019	2019-2020	2020-2021
July	\$ 8,453.72	\$ 6,298.10	\$ 5,783.34	\$ 4,745.80	\$ 5,524.49	\$ 4,754.45	\$ 4,935.30	\$ 6,513.70	\$ 6,060.83	\$ 7,115.41	\$ 17,618.28	\$ 16,529.40	\$ 19,960.24	\$ 15,509.71
Aug	\$ 7,924.08	\$ 14,652.15	\$ 13,966.57	\$ 13,354.57	\$ 16,820.47	\$ 17,357.45	\$ 17,623.50	\$ 16,759.49	\$ 21,393.46	\$ 22,422.52	\$ 38,568.48	\$ 45,096.34	\$ 39,034.69	\$ 32,451.57
Sept	\$ 6,235.96	\$ 8,811.39	\$ 9,171.14	\$ 9,429.97	\$ 11,771.80	\$ 9,030.51	\$ 9,643.39	\$ 14,926.42	\$ 12,346.02	\$ 13,882.74	\$ 28,662.33	\$ 20,090.70	\$ 25,487.90	\$ 23,175.36
Oct	\$ 12,624.26	\$ 6,071.99	\$ 4,637.85	\$ 7,358.83	\$ 3,968.54	\$ 4,734.17	\$ 6,189.97	\$ 5,560.15	\$ 7,086.67	\$ 9,248.40	\$ 17,621.17	\$ 26,173.98	\$ 26,246.62	\$ 18,955.56
Nov	\$ 10,951.74	\$ 11,691.82	\$ 15,236.81	\$ 14,707.13	\$ 16,736.57	\$ 17,085.73	\$ 15,509.21	\$ 18,686.91	\$ 19,641.13	\$ 22,229.71	\$ 41,854.06	\$ 34,889.21	\$ 38,540.54	\$ 31,509.59
Dec	\$ 8,054.33	\$ 11,183.95	\$ 11,083.75	\$ 11,208.69	\$ 11,576.41	\$ 11,845.70	\$ 10,673.66	\$ 15,342.13	\$ 13,246.12	\$ 15,219.65	\$ 26,154.23	\$ 28,168.48	\$ 32,817.24	\$ 24,273.69
Jan	\$ 15,554.87	\$ 6,584.75	\$ 5,031.00	\$ 6,667.74	\$ 6,453.38	\$ 6,925.01	\$ 7,126.77	\$ 6,852.20	\$ 7,866.07	\$ 8,896.52	\$ 28,984.26	\$ 21,843.44	\$ 20,771.27	\$ 26,614.61
Feb	\$ 11,104.46	\$ 13,780.29	\$ 12,081.69	\$ 9,219.54	\$ 15,466.81	\$ 16,627.85	\$ 13,712.19	\$ 20,363.70	\$ 21,614.61	\$ 30,556.01	\$ 36,229.17	\$ 36,409.02	\$ 34,715.58	\$ 30,715.02
Mar	\$ 2,767.59	\$ 11,327.99	\$ 10,540.42	\$ 11,091.29	\$ 9,977.01	\$ 10,849.12	\$ 10,094.59	\$ 11,755.68	\$ 16,599.44	\$ 30,517.16	\$ 32,717.38	\$ 26,928.08	\$ 31,747.32	\$ 18,441.45
April	\$ 17,943.11	\$ 6,809.40	\$ 6,413.31	\$ 7,420.05	\$ 4,598.74	\$ 5,384.33	\$ 10,088.77	\$ 5,069.52	\$ 6,120.24	\$ 16,479.11	\$ 23,986.68	\$ 20,713.82	\$ 18,376.62	\$ 19,283.81
May	\$ 11,223.34	\$ 14,603.53	\$ 12,317.34	\$ 14,041.79	\$ 19,755.47	\$ 18,399.10	\$ 16,268.31	\$ 21,005.52	\$ 22,585.59	\$ 48,273.64	\$ 46,304.49	\$ 43,816.26	\$ 25,734.24	
June	\$ 112,837.46	\$ 10,451.14	\$ 12,185.43	\$ 13,985.54	\$ 13,186.27	\$ 13,709.35	\$ 16,369.79	\$ 15,363.97	\$ 14,889.89	\$ 37,534.79	\$ 34,176.26	\$ 29,358.39	\$ 17,887.31	
<b>Total</b>		<b>\$122,266.50</b>	<b>\$118,448.65</b>	<b>\$123,230.94</b>	<b>\$135,835.96</b>	<b>\$136,702.77</b>	<b>\$138,235.45</b>	<b>\$158,199.39</b>	<b>\$169,450.07</b>	<b>\$262,375.66</b>	<b>\$372,876.79</b>	<b>\$350,017.12</b>	<b>\$331,319.57</b>	

January 2017 sales tax was increased from 1/4 cent to 1/2 cent

April 2018 sales tax amount includes \$ 4,500.00 sales tax for February 2018

# DT CID Operating Budget

## 2021-2022

	ORIGINAL	Estimate		
	Budget <u>2020-21</u>	Budget <u>2020-21</u>	Final <u>2020-21</u>	Budget <u>2021-22</u>
<b>Revenue</b>				
Sales Tax	\$335,000	\$130,000	\$210,000	\$210,000
Property Tax	\$260,000	\$220,000	\$255,000	\$255,000
Extended Parking Passes	\$2,400	\$1,200	\$1,600	\$1,200
Voluntary Contributions	\$36,000	\$14,000	\$28,000	\$30,000
Interest Income	\$1,800	\$1,000	\$450	\$600
Rent- Small space 460 sq ft	\$5,760	\$5,760		\$5,760
Rent large space 1100 sq ft	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$15,200</u>	<u>\$11,000</u>
<b>Total Revenues</b>	<b>\$651,960</b>	<b>\$382,960</b>	<b>\$510,250</b>	<b>\$554,000</b>
<b>Expense</b>				
Administration	\$141,084	\$140,644	\$135,000	\$146,644
Renewal Reserve	\$3,000	\$0	\$3,000	\$3,000
Image Enhancement	\$69,300	\$56,800	\$62,000	\$77,200
Maintenance	\$222,200	\$184,740	\$150,000	\$198,740
Parking	\$40,450	\$2,450	\$12,000	\$17,400
Safety & Security	<u>\$163,000</u>	<u>\$59,000</u>	<u>\$65,000</u>	<u>\$81,000</u>
<b>Total Expenses</b>	<b>\$639,034</b>	<b>\$443,634</b>	<b>\$427,000</b>	<b>\$544,094</b>
<b>Net Increase in Cash</b>	<b>\$12,926</b>	<b>-\$60,674</b>	<b>\$83,250</b>	<b>-\$9,424</b>
				<b>\$21,306</b>

<b>DT CID Admin Budget</b>								
	<b>2021-2022</b>							
		<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
		<b>2020-21</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>			
<b>Administration</b>								
Personnel		\$80,000	\$84,000	\$84,000	\$86,000			
Office Rent								
Utilities								
Phone/Internet		\$1,200	\$1,600	\$1,600	\$1,600			
Office Supplies		\$2,400	\$3,600	\$3,600	\$3,600			
Accounting Reveiw		\$3,000	\$3,000	\$3,000	\$3,000			
D&O Insurance		\$1,800	\$1,800	\$2,000	\$2,000			
Copier		\$2,000	\$2,000	\$2,000	\$2,000			
Collection Fee		\$3,000	\$3,400	\$3,500	\$3,600			
Payroll Fee		\$2,200	\$2,200	\$2,200	\$2,200			
Misc		\$4,000	\$4,000	\$4,000	\$4,000			
New Facility Lease/Rent		\$41,044	\$41,044	\$41,044	\$41,044			
Orig loan pmt			\$23,244					
Second loan pmt			\$0					
Utilities			\$8,400					
Trash			\$2,600					
Alarm			\$800					
Maintenance			\$6,000					
<b>Total Expenses</b>		<b>\$140,644</b>	<b>\$146,644</b>	<b>\$146,944</b>	<b>\$149,044</b>			





<b>DT CID Image &amp; Enhancement Budget</b>		<b>2021-2022</b>					
		<b>Budget 2020-21</b>	<b>Budget 2022</b>	<b>Budget 2023</b>	<b>Budget 2024</b>		
<b>Advertising</b>							
Downtown Guide	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000		
Website	\$800	\$1,200	\$1,200	\$1,200	\$1,200		
Bike Sharing Program							
<b>Total Advertising</b>	<b>\$7,800</b>	<b>\$8,200</b>	<b>\$8,200</b>	<b>\$8,200</b>	<b>\$8,200</b>		<b>\$8,200</b>
<b>Events</b>							
Community Event Sponsorships	\$10,000	\$10,000	\$12,500	\$12,500	\$12,500		\$12,500
Square Programming	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000		\$5,000
<b>Total Event Support</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$17,500</b>	<b>\$17,500</b>	<b>\$17,500</b>		<b>\$17,500</b>
<b>Visual Improvements</b>							
Banners	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000		\$6,000
Holiday Decorations	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000		\$20,000
Flowers/Planters	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000		\$8,000
IE Project Reserve	\$0	\$20,000	\$20,000	\$20,000	\$20,000		\$20,000
<b>Total Visual Improvements</b>	<b>\$34,000</b>	<b>\$54,000</b>	<b>\$54,000</b>	<b>\$54,000</b>	<b>\$54,000</b>		<b>\$54,000</b>
<b>Total Image Enhancement</b>	<b>\$56,800</b>	<b>\$77,200</b>	<b>\$79,700</b>	<b>\$79,700</b>	<b>\$79,700</b>		<b>\$79,700</b>

## DT CID Security Budget

### 2021-2022

	Budget A-M-J	Budget 2020-21	Budget 2022	Budget 2023	Budget 2024
<b>Expense</b>					
Off Duty Police	\$30,000	\$100,000	\$120,000	\$120,000	\$120,000
Work Comp	<u>\$3,200</u>	<u>\$8,000</u>	<u>\$8,000</u>	<u>\$10,000</u>	<u>\$10,000</u>
<b>Total Expenses</b>	\$33,200	\$108,000	\$128,000	\$130,000	\$130,000
<b>Reimburse</b>					
City of Springfield	\$0	\$21,000	\$21,000	\$21,000	\$21,000
Library	<u>\$4,400</u>	<u>\$28,000</u>	<u>\$28,000</u>	<u>\$28,000</u>	<u>\$28,000</u>
<b>NET COST TO CID</b>	\$28,800	\$59,000	\$79,000	\$81,000	\$81,000

**Maint Personnel Cost**

	<u>Budget</u> <u>A-M-J</u>	<u>Budget</u> <u>2020-21</u>	<u>Budget</u> <u>2022</u>	<u>Budget</u> <u>2023</u>	<u>Budget</u> <u>2024</u>
Brian 45000/yr	\$11,250	\$45,000	\$46,500	\$48,000	\$49,500
Brian \$16/hr 40 hrs week	\$8,400	\$33,280	\$34,500	\$35,500	\$37,000
Mark \$14/hr 35hrs	\$7,300	\$29,120	\$16,500	\$0	\$0
Main Man 1 \$14/hr	\$0	\$14,000	\$29,120	\$31,000	\$33,000
Main Man 2 \$15/hr	\$0	\$0	\$14,000	\$29,000	\$31,000
Estimate PR taxes	\$2,695	\$121,400	\$140,620	\$143,500	\$150,500
<b>Total Payroll Cost</b>	<b>\$29,645</b>	<b>\$133,540</b>	<b>\$154,682</b>	<b>\$157,850</b>	<b>\$165,550</b>

## CID April Parking Report

In the month of April 2021 the Conservator of the Peace (Parking Ambassador) wrote 168 tickets for parking violations. He also issued 8 warnings in the form of verbal or green warning pamphlets. There were no significant parking problems noted for April.

The parking enforcement efforts are concentrated on the three city parking lots, including the two on Boonville and one at Harbell, as well as two hour parking, handicap and loading zones throughout the CID district.

The parking ambassador worked a total of 9 shifts in the month of April.

Kevin Sweckard  
4-30-2021



## CID Work Plan 2021

Image Enhancement Plan	April	May	June	Comments
<b>Priorities</b>				
Plantings		Flowers will be planted		
Trashcans				
Banners	new banners offered	new banners ordered		
Website	on-going	on-going	on-going	monthly updates & as needed
Ash urns				
<b>On-Going IE Activities</b>				
Administrative Support	yes	yes	yes	
Budget tracking	yes	yes	yes	
RFP Information Gathering				
Bringing of suggestions				
All activities as assigned	yes	yes	yes	
<b>Administration Plan 2021</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Comments</b>
Agenda Distribution	yes	yes	yes	
Minutes	yes	yes	yes	
Bid Coordination				as needed for purchases
General information/feedback	yes	yes	yes	
Coordination with other entities	yes	yes	yes	
Financial reporting	yes	yes	yes	
Management of CID resources	yes	yes	yes	
Risk management	yes	yes	yes	
Staff support to CID Bd. & committees	yes	yes	yes	
Orientation of new board members	as needed	as needed	as needed	
Compliance with legal requirements	yes	yes	yes	
Program reporting, CID updates	yes-in packet	yes-in packet	yes-in packet	
Customer Service	yes	yes	yes	general information/lofts/real estate/parking
Volunteer Contributions				
Coordinating with City services	yes	yes	yes	street sweeping, emptying of trashcans, square
Management as needed to carryout committee/board decisions	yes	yes	yes	

# CID DOWNTOWN

Springfield Community Improvement District

## Happenings in our CID

May 5, 12, 19, 26– Wednesday Noon in Founders Park

May 7 Sculpture Walk Party in the square 5:00 pm—9:00 pm

May 8, 15, 22 10th Anniversary Mother's Day Festival  
2:00 pm

May 21 Regal Theaters scheduled to open

May 22 Rose Day in the Square 11:00 AM—5:30 PM

May 31 Memorial Day

April 2021 Sales Tax	\$ 19,283.81
April 2020 Sales Tax	\$ 18,376.62

**May 7, 2021**

### Officers

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Chris Ball  
*Chairman*

Dick Scott  
*Secretary*

*Craig Wagoner*  
*Treasurer*

### Board of Directors

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Paula Adams

Michelle Billionis

Chris Ball

Rev. Ken Chumbley

Sarah Kerner

Allen Kunkel

Doug Roller

Charlie Rosenbury

Jeff Schrag

Dick Scott

Bart Tacke

Craig Wagoner

Andrew Wells

Bruce Adib-Yazdi

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Brian Ussery  
*Maintenance Supervisor*

Barb Baker  
*CID Manager*

Sarah Kerner  
*City Liaison*

Mary Lilly Smith  
*Director Emeritus*