

Downtown Springfield Community
Improvement District Annual Meeting
May 13, 2020
***** 8:00 am *****
Via Zoom

FY 2019-2020 Meetings to Date: 9

Paula Adams	6	Charlie Rosenbury	6
Chris Ball	9	Jeff Schrag	3
Michelle Billionis	6	Dick Scott	7
Ken Chumbley	4	Mary Lilly Smith	7
Allen Kunkel	7	Bart Tacke	4
Dylan Rauhoff	2	Craig Wagoner	8
Doug Roller	5	Andrew Wells	8
		Bruce Adib-Yazdi	3

Agenda

Information	Welcome – <i>Chris Ball</i>
Agenda	Call to Order
Information	Comments from the Public
Information	Safety & Security Update – <i>Officer Keith Wright</i>
Action	Approval of April 8, 2020 Meeting Minutes
Action	Approval of April Financial Statements – <i>Craig Wagoner</i>
Information	CID Budget FY 2020-2021 – <i>Craig Wagoner</i>
Action	Open Public Hearing FY 2020-2021 Budget – <i>Chris Ball</i> Close Public Hearing FY 2020-2021 Budget – <i>Chris Ball</i>
Information	650 N. Boonville Update – <i>Chris Ball, Craig Wagoner</i>
Information/Action	Parking & Maintenance Committee – <i>Dick Scott</i> Safety & Security Committee – <i>Craig Wagoner</i> Image Enhancement Committee – <i>Paula Adams</i>
Information	CID Update – <i>Barb Baker</i>

Closed session for the purpose of confidential and privileged communications between a governmental body or its representatives and its attorney relating to legal action, causes of action or litigation involving the public governmental body and confidential and privileged communications with the attorney for the CID Board pursuant to Section 610.021(1), Revised Statutes of Missouri.

Closed session for the purpose of leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration for the CID Board pursuant to Section 610.021 (2), Revised Statutes of Missouri in accordance with ADA guidelines, if you need special accommodations when attending any City meeting, please notify the City Clerk's Office at 864-1443 at least 3 days prior to the scheduled meeting.

Downtown Springfield Community Improvement District Meeting Minutes
April 8, 2020

Present: Paula Adams, Chris Ball, Ken Chumbley, Allen Kunkel, Doug Roller, Charlie Rosenbury, Jeff Schrag, Dick Scott, Mary Lilly Smith, Bart Tacke, Craig Wagoner, Andrew Wells, Bruce Adib-Yazdi **Excused:** Michelle Billionis, Dylan Rauhoff
City Staff: Sarah Kerner, Officer Keith Wright, **Staff:** Brian Ussery, Barb Baker

I. **Call to Order**
Chris Ball called the Zoom Downtown Springfield Community Improvement District Meeting to order at 8:05 am.

II. **Roll call** was taken and quorum was present

Safety & Security: Officer Keith Wright reported not much going on downtown. March was a quiet month with everything closed. Noticed in April with empty spaces people hanging out and sleeping in doorways. Keeping an eye on those areas plus the 2 parking garages. If CID decided to cut back on the CID shifts he would recommend the 8:00 am – noon shift. Signups fill up quickly as there are only 2 entities hiring off duty patrols at this time.

III. **Motion:** To approve March 11, 2020 Board meeting minutes
Moved: Mary Lilly Smith
Second: Paula Adams
Approved

IV. **Financial Reports:** Craig reported on the March Financial reports. Balance Sheet shows cash in the bank(s), Profit & Loss shows sales tax is over budget for the year, Administration is under budget, Maintenance is under budget due to personnel. 3 staff were paid in March when let go and payroll taxes will be paid in April. Parking is right on budget. Safety & Security, under for the month and year to date on budget.

Motion: To approve March 2020 Financial Reports
Moved: Ken Chumbley
Second: Doug Roller
Approved

Paycheck Protection Program: CID applied but did not qualify as CID is not a 501(c)(3)
650 N. Boonville Update: Chris reported Brian has been doing a lot around the building, cleaning, organizing, more room. Fence update: Chris and Linda have both signed the Easement.

Staffing Update: Dick reported 3 people were let go, 2 Maintenance and 1 Parking. CID has 3 people working Bryan Wilson full-time, Brian full-time, Mark part-time. Brian is looking at new schedules, new ideas, and equipment.

Safety & Security Committee: Shifts have been filled and going well will decide if patrol hours are reduced.

Parking & Maintenance Committee: Bruce thanked Chris and Dick for their help meeting with staff as he was not available.

Image Enhancement Committee: Paula mentioned not much going on, waiting for the flowers to be planted in May in the square and the flower pots. Will be putting up 22 hanging baskets this year and see how they survive.

CID Update: Included in packet

Other: Craig mentioned the CID Executive reviewed the updated budget and will send to the board to review. The 2020-2021 CID Budget will be voted on at the May 13, 2020 Board meeting. The Budget will then be sent to the State and City Council. 60% of the CID income is Sales Tax so we know that amount will be down. CID's FY ends June 30, 2020 and we have secured a line of credit with Central Bank and we have not used. CID probably has money for 2 years, will need to cut back on all expenses. We do have money in reserve and Jeff Schrag mentioned good to see the CID Board over the years decided to have reserves.

Michelle has embraced the changes and trying very hard to keep everyone on staff and working. Some restaurants are doing delivery & curbside services.

Sarah reported the IDEA Commons Project – Chapter 100 will be holding a TIF meeting on May 4th. Very minimal impact on CID, transfer to the City and will be government owned property. Business that would be in there will be taxable sales.

Meeting Adjourned: 8:40 am
Minutes submitted by: Barb Baker
Next CID Meeting: May 13, 2020

DOWNTOWN SPRINGFIELD CID Balance Sheet

	Apr 30, 20
ASSETS	
Current Assets	
Checking/Savings	
1000 · Current Assets	
1001 · Checking - Great Southern	94,536.17
1030 · Central Bank Acct	105,539.85
Total 1000 · Current Assets	200,076.02
Total Checking/Savings	200,076.02
Accounts Receivable	
Accounts Receivable	250.00
1005-05 · CID Property Taxes Receivable	16,644.57
1006 · Sales Tax Receivable	18,376.62
Total Accounts Receivable	35,271.19
Total Current Assets	235,347.21
Fixed Assets	
Land	26,000.00
1080 · Boonville Building	731,937.56
1090 · Equipment	
1095 · Accumulated Depreciation	(68,104.37)
1090 · Equipment - Other	125,830.31
Total 1090 · Equipment	57,725.94
Total Fixed Assets	815,663.50
TOTAL ASSETS	1,051,010.71
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 · IRA Payable	902.72
Total Other Current Liabilities	902.72
Total Current Liabilities	902.72
Long Term Liabilities	
2100 · Central Bank Loan	307,752.09
Total Long Term Liabilities	307,752.09
Total Liabilities	308,654.81
Equity	
3000-05 · Renewal Reserve (Bd Desig)	12,000.00
3000-06 · Investment in fixed assets	72,016.94
3000-20 · Maintenance Reserve	12,154.00
3000 · Fund Balance	510,456.52
Net Income	135,728.44
Total Equity	742,355.90
TOTAL LIABILITIES & EQUITY	1,051,010.71

**DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance**

	Apr 20	Budget	Jul '19 - Apr 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Rent Income	0.00		2,400.00		
4000 - Income					
4001 - Gross Tax Assessments	0.00	0.00	243,016.16	240,000.00	240,000.00
4003 - Sales Tax	18,376.62	20,000.00	287,917.34	265,000.00	335,000.00
4004 - Extended Parking Pass Sales	200.00	200.00	2,050.00	2,000.00	2,400.00
4005 - Voluntary Contributions	0.00	0.00	36,319.00	34,000.00	34,000.00
4007 - Interest Income	214.35	100.00	1,751.60	800.00	1,000.00
4009 - Miscellaneous Income	15.75	0.00	15.75	0.00	0.00
Total 4000 - Income	18,806.72	20,300.00	571,069.85	541,800.00	612,400.00
Total Income	18,806.72	20,300.00	573,469.85	541,800.00	612,400.00
Gross Profit	18,806.72	20,300.00	573,469.85	541,800.00	612,400.00
Expense					
5100 - ADMINISTRATION					
5102 - Admin- Payroll					
5102-02 - Salary	8,053.86	5,369.24	59,061.64	56,377.02	69,800.12
5102-04 - Health Insur	0.00		0.00		
5102-06 - Retirement	241.62	161.08	1,771.88	1,691.34	2,094.04
5102-08 - Admin- Payroll Taxes	616.12	410.75	4,710.51	4,566.29	5,593.15
Total 5102 - Admin- Payroll	8,911.60	5,941.07	65,544.03	62,634.65	77,487.31
5103 - Miscellaneous - Admin	0.00	333.33	645.68	3,333.34	4,000.00
5105 - Professional Services	292.50	0.00	5,035.00	2,500.00	2,500.00
5108 - Renewal Reserve Expense	0.00	0.00	3,000.00	3,000.00	3,000.00
5110 - Admin- Insurance					
5102-12 - Admin- Work Comp	0.00	300.00	(0.11)	1,955.00	2,512.69
5210-30 - Insurance - Officer & Director	0.00	0.00	1,585.00	1,800.00	1,800.00
Total 5110 - Admin- Insurance	0.00	300.00	1,584.89	3,755.00	4,312.69
5111 - Collection Fee	18.09	10.00	2,316.01	2,970.00	3,000.00
5112 - Payroll Fee	185.38	183.33	1,598.12	1,833.34	2,200.00
5130 - Office Rent	0.00	0.00	6,681.34	0.00	0.00
5132 - Office Utilities	0.00	0.00	1,309.69	0.00	0.00
5134 - Office Phone	135.00	100.00	1,455.00	1,000.00	1,200.00
5136 - Office Supplies	155.28	340.00	5,154.13	3,320.00	4,000.00
5138 - Office Copies	284.84	166.67	1,672.86	1,666.66	2,000.00
5140 - Office Maintenance	225.00	0.00	225.00	0.00	0.00
5150 - Boonville Bldg Cost					
5151-01 - Boonville Loan Payment	1,932.17	1,932.17	19,321.70	19,321.70	23,186.04
5151-02 - Boonville 2nd loan	0.00	2,000.00	0.00	20,057.96	24,057.96
5151-05 - Bldg Utilities	511.17	700.00	3,112.69	7,000.00	8,400.00
5151-06 - Bldg Trash	51.62	250.00	1,105.44	2,500.00	3,000.00
5151-07 - Bldg Alarm	0.00	70.00	1,391.55	700.00	840.00
5151-10 - Bldg Maintenance	2,400.25	500.00	11,023.30	5,000.00	6,000.00
5150 - Boonville Bldg Cost - Other	0.00		0.00	0.00	0.00
Total 5150 - Boonville Bldg Cost	4,895.21	5,452.17	35,954.68	54,579.66	65,484.00
Total 5100 - ADMINISTRATION	15,102.90	12,826.57	132,176.43	140,592.65	169,184.00
5200 - Image Enhancement					
5210 - Advertising					
Marketing & Communications	0.00		0.00	0.00	0.00
5210-05 - Advertising	0.00	0.00	0.00	0.00	0.00
5210-10 - Downtown Guide - Image En...	109.50	3,500.00	4,125.52	7,000.00	7,000.00
5210.3 - Grant Advertising	0.00	0.00	0.00	0.00	0.00
Total 5210 - Advertising	109.50	3,500.00	4,125.52	7,000.00	7,000.00
5220 - Communications					
5220-15 - Website	100.00	0.00	700.00	250.00	500.00
5220-20 - Map	0.00		40.89		
Total 5220 - Communications	100.00	0.00	740.89	250.00	500.00
5230 - Events					
5230-05 - Event - Sponsorships	0.00	0.00	9,324.70	10,000.00	12,500.00
5230-25 - Square Programming	41.00	40.00	3,970.00	3,480.00	3,560.00
Total 5230 - Events	41.00	40.00	13,294.70	13,480.00	16,060.00
5240 - Visual Improvements					
5240-05 - Utilities	108.22	120.00	1,071.96	1,200.00	1,440.00
5240-10 - Trash Receptacles	0.00		0.00	0.00	0.00
5240-13 - Flowers	0.00	500.00	0.00	2,000.00	10,000.00
5240-15 - Banners	0.00	1,000.00	2,517.10	4,000.00	6,000.00
5240-20 - Decorations	0.00	0.00	21,435.77	20,000.00	20,000.00
5240-35 - Other	0.00		167.00		
5240.25 - IE Projects	0.00	0.00	0.00	0.00	30,000.00
5240 - Visual Improvements - Other	0.00		0.00		
Total 5240 - Visual Improvements	108.22	1,620.00	25,191.83	27,200.00	67,440.00
Total 5200 - Image Enhancement	358.72	5,160.00	43,352.94	47,930.00	91,000.00

**DOWNTOWN SPRINGFIELD CID
Profit & Loss Budget Performance**

	Apr 20	Budget	Jul '19 - Apr 20	YTD Budget	Annual Budget
6100 · MAINTENANCE					
6101 · Equipment - Maintenance Repair	274.13	0.00	2,975.31	0.00	0.00
6103 · Equipment Purchase	0.00	13,000.00	0.00	13,000.00	13,000.00
6104 · Utilities- Maintenance	70.84	166.66	1,102.77	1,666.68	2,000.00
6105 · Phone/pager - Maintenance	215.50	250.00	2,150.68	2,500.00	3,000.00
6106 · Powerwashing - Maintenance	78.75	1,500.00	788.25	3,600.00	4,000.00
6107 · Supplies - Maintenance	234.23	500.00	4,133.22	5,000.00	6,000.00
6108 · Trash Receptacles	0.00	0.00	146.00	4,000.00	4,000.00
6110 · Clothes/Uniforms - Maintenance	0.00		116.81	0.00	0.00
6114 · Maintenance Misc	0.00	0.00	729.00	0.00	0.00
6115 · Vehicle (Rental & Gas)	483.75	590.00	3,393.66	5,820.00	7,000.00
6120-00 · Personnel					
6120-05 · Salaries - Maintenance	9,829.89	12,000.00	87,594.79	120,000.00	144,000.00
6120-10 · Payroll Taxes - Maintenance	1,226.51	1,231.92	7,509.27	12,319.16	14,783.00
6120-12 · Main- Health Insur	0.00		0.00	0.00	0.00
6120-14 · Main Retirement	115.09	87.10	973.72	991.21	1,217.00
Total 6120-00 · Personnel	11,171.49	13,319.02	96,077.78	133,310.37	160,000.00
6150 · Insurance					
6150-05 · Insurance - Maintenance- Wo...	0.00	500.00	3,164.12	5,000.00	6,000.00
6150-07 · Maint- General Liability	0.00	1,000.00	8,054.00	10,000.00	12,000.00
Total 6150 · Insurance	0.00	1,500.00	11,218.12	15,000.00	18,000.00
Total 6100 · MAINTENANCE	12,528.69	30,825.68	122,831.60	183,897.05	217,000.00
7100 · PARKING					
7106 · Car Expense	0.00	166.67	3,196.38	1,666.66	2,000.00
7107 · Supplies - Parking	0.00	37.50	0.00	375.00	450.00
7108 · Clothes/Uniforms- Parking	0.00		0.00	0.00	0.00
7120 · Personnel					
7120-05 · Salaries - Parking	1,917.25	3,000.00	25,346.76	27,200.00	33,460.00
7120-10 · Payroll Taxes - Parking	178.73	230.00	1,965.48	2,080.00	2,540.00
7120-15 · Parking Health Insur	0.00		0.00	0.00	0.00
7120-17 · Parking- Retirement	0.00		0.00		
Total 7120 · Personnel	2,095.98	3,230.00	27,312.24	29,280.00	36,000.00
Total 7100 · PARKING	2,095.98	3,434.17	30,508.62	31,321.66	38,450.00
8100 · SAFETY AND SECURITY					
8102-08 · Equipment Purchase	0.00		0.00	0.00	0.00
8110 · Off Duty Police Patrols					
8101-02 · Safety Work Comp	0.00	1,000.00	2,494.32	10,000.00	12,000.00
8101-04 · Off Duty Police	16,791.25	16,000.00	153,850.00	148,000.00	176,000.00
8101-05 · Library Police Reimbursement	0.00	0.00	(23,110.00)	(23,300.00)	(28,000.00)
8101-06 · City Police Reimbursement	0.00	0.00	(21,000.00)	(21,000.00)	(21,000.00)
8101-07 · Other Reimbursement	0.00	0.00	(3,527.50)	0.00	0.00
8101-09 · Saffety Misc	0.00	0.00	165.00	0.00	0.00
Total 8110 · Off Duty Police Patrols	16,791.25	17,000.00	108,871.82	113,700.00	139,000.00
8100 · SAFETY AND SECURITY - Other	0.00		0.00	0.00	0.00
Total 8100 · SAFETY AND SECURITY	16,791.25	17,000.00	108,871.82	113,700.00	139,000.00
Total Expense	46,877.54	69,246.42	437,741.41	517,441.36	654,534.00
Net Ordinary Income	(28,070.82)	(48,946.42)	135,728.44	24,358.64	(42,234.00)
Net Income	(28,070.82)	(48,946.42)	135,728.44	24,358.64	(42,234.00)

Downtown Springfield CID Sales Tax Receipts

Month	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-2018	2018-2019	2019-2020
July	\$ 8,453.72	\$ 6,298.10	\$ 5,783.34	\$ 4,745.80	\$ 5,524.49	\$ 4,754.45	\$ 4,935.30	\$ 6,513.70	\$ 6,060.83	\$ 7,115.41	\$ 17,618.28	\$ 16,529.40	\$ 19,960.24
Aug	\$ 7,924.08	\$ 14,652.15	\$ 13,966.57	\$ 13,354.57	\$ 16,820.47	\$ 17,357.45	\$ 17,623.50	\$ 16,759.49	\$ 21,393.46	\$ 22,422.52	\$ 38,568.48	\$ 45,096.34	\$ 39,034.69
Sept	\$ 6,235.96	\$ 8,811.39	\$ 9,171.14	\$ 9,429.97	\$ 11,771.80	\$ 9,030.51	\$ 9,643.39	\$ 14,926.42	\$ 12,346.02	\$ 13,882.74	\$ 28,662.33	\$ 20,090.70	\$ 25,487.90
Oct	\$ 12,624.26	\$ 6,071.99	\$ 4,637.85	\$ 7,358.83	\$ 3,968.54	\$ 4,734.17	\$ 6,189.97	\$ 5,560.15	\$ 7,086.67	\$ 9,248.40	\$ 17,621.17	\$ 26,173.98	\$ 26,246.62
Nov	\$ 10,951.74	\$ 11,691.82	\$ 15,236.81	\$ 14,707.13	\$ 16,736.57	\$ 17,085.73	\$ 15,509.21	\$ 18,686.91	\$ 19,641.13	\$ 22,229.71	\$ 41,854.06	\$ 34,889.21	\$ 38,540.54
Dec	\$ 8,054.33	\$ 11,183.95	\$ 11,083.75	\$ 11,208.69	\$ 11,576.41	\$ 11,845.70	\$ 10,673.66	\$ 15,342.13	\$ 13,246.12	\$ 15,219.65	\$ 26,154.23	\$ 28,168.48	\$ 32,817.24
Jan	\$ 15,554.87	\$ 6,584.75	\$ 5,031.00	\$ 6,667.74	\$ 6,453.38	\$ 6,925.01	\$ 7,126.77	\$ 6,852.20	\$ 7,866.07	\$ 8,896.52	\$ 28,984.26	\$ 21,843.44	\$ 20,771.27
Feb	\$ 11,104.46	\$ 13,780.29	\$ 12,081.69	\$ 9,219.54	\$ 15,466.81	\$ 16,627.85	\$ 13,712.19	\$ 20,363.70	\$ 21,614.61	\$ 30,556.01	\$ 36,229.17	\$ 36,409.02	\$ 34,715.58
Mar	\$ 2,767.59	\$ 11,377.99	\$ 10,540.42	\$ 11,091.29	\$ 9,977.01	\$ 10,849.12	\$ 10,094.59	\$ 11,755.68	\$ 16,599.44	\$ 30,517.16	\$ 32,717.38	\$ 26,928.08	\$ 31,747.32
April	\$ 17,943.11	\$ 6,809.40	\$ 6,413.31	\$ 7,420.05	\$ 4,598.74	\$ 5,384.33	\$ 10,088.77	\$ 5,069.52	\$ 6,120.24	\$ 16,479.11	\$ 23,986.68	\$ 20,713.82	\$ 18,376.62
May	\$ 11,273.34	\$ 14,603.53	\$ 12,317.34	\$ 14,041.79	\$ 19,755.47	\$ 18,399.10	\$ 16,268.31	\$ 21,005.52	\$ 22,585.59	\$ 48,273.64	\$ 46,304.49	\$ 43,816.26	
June	\$ 112,837.46	\$ 10,451.14	\$ 12,185.43	\$ 13,985.54	\$ 13,186.27	\$ 13,709.35	\$ 16,369.79	\$ 15,363.97	\$ 14,889.89	\$ 37,534.79	\$ 34,176.26	\$ 29,358.39	
Total		\$ 112,266.50	\$ 118,448.65	\$ 123,230.94	\$ 135,835.96	\$ 136,702.77	\$ 138,235.45	\$ 158,199.39	\$ 169,450.07	\$ 262,375.66	\$ 372,876.79	\$ 350,017.12	

January 2017 sales tax was increased from 1/4 cent to 1/2 cent

April 2018 sales tax amount includes \$ 4,500.00 sales tax for February 2018

CID Operating Budget

2020-21

	ORIGINAL Budget 2020-21	Budget April-June 2020-21	Budget 2022	Budget 2023	Budget 2024
Revenue					
Sales Tax	\$335,000	\$25,000	\$180,000	\$250,000	\$270,000
Property Tax	\$260,000	\$0	\$220,000	\$220,000	\$220,000
Extended Parking Passes	\$2,400	\$0	\$1,200	\$1,200	\$1,200
Voluntary Contributions	\$36,000	\$0	\$20,000	\$20,000	\$24,000
Interest Income	<u>\$1,800</u>	\$200	\$1,000	\$1,000	\$1,000
Rent- Small space 460 sq ft	<u>\$5,760</u>	\$0	\$5,760	\$6,200	\$6,400
Rent large space 1100 sq ft	<u>\$11,000</u>	<u>\$2,700</u>	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$12,000</u>
Total Revenues	\$651,960	\$27,900	\$438,960	\$509,400	\$534,600
Expense					
Administration	\$141,084	\$33,236	\$146,284	\$146,484	\$148,484
Renewal Reserve	\$3,000	\$0	\$0	\$4,000	\$4,000
Image Enhancement	\$69,300	\$8,650	\$56,800	\$59,300	\$59,300
Maintenance	\$222,200	\$40,345	\$184,740	\$210,550	\$220,250
Parking	\$40,450	\$350	\$22,450	\$22,450	\$22,450
Safety & Security	<u>\$163,000</u>	<u>\$28,800</u>	<u>\$81,000</u>	<u>\$81,000</u>	<u>\$81,000</u>
Total Expenses	\$639,034	\$111,381	\$511,916	\$523,784	\$535,484
Net Increase in Cash	\$12,926	-\$83,481	-\$72,956	-\$14,384	-\$884

DT CID Admin Budget

2020-21

	Budget A-M-J	Budget 2020-21	Budget 2022	Budget 2023	Budget 2024
<u>Administration</u>					
Personnel	\$20,000	\$80,000	\$84,000	\$84,000	\$86,000
Office Rent					
Utilities					
Phone/Internet	\$360	\$1,200	\$1,200	\$1,200	\$1,200
Office Supplies	\$360	\$2,400	\$3,600	\$3,600	\$3,600
Accounting Reveiw	\$0	\$3,000	\$3,000	\$3,000	\$3,000
D&O Insurance	\$1,800	\$1,800	\$1,800	\$2,000	\$2,000
Copier	\$450	\$2,000	\$2,000	\$2,000	\$2,000
Collection Fee	\$0	\$3,000	\$3,000	\$3,000	\$3,000
Payroll Fee	\$300	\$2,200	\$2,200	\$2,200	\$2,200
Misc	\$600	\$4,000	\$4,000	\$4,000	\$4,000
New Facility Lease/Rent		\$41,484	\$41,484	\$41,484	\$41,484
Orig loan pmt	\$5,811	\$23,244	\$23,244		
Second loan pmt	\$0	\$0	\$0		
Utilities	\$2,000	\$8,400	\$8,400		
Trash	\$180	\$3,000	\$3,000		
Alarm	\$175	\$840	\$840		
Maintenance	\$1,200	\$6,000	\$6,000		
Total Expenses	\$33,236	\$141,084	\$146,284	\$146,484	\$148,484

DT CID Parking & Main Budget								
2020-21								
		Budget A-M-J	Budget 2020-21	Budget 2022	Budget 2023	Budget 2024		
Parking								
Supplies - Parking		\$100	\$450	\$450	\$450	\$450		\$450
Car Expense		\$250	\$2,000	\$4,000	\$4,000	\$4,000		\$4,000
Personnel - Parking		\$0	\$0	\$18,000	\$18,000	\$18,000		\$18,000
Total Parking		\$350	\$2,450	\$22,450	\$22,450	\$22,450		\$22,450
Maintenance								
Equipment-Purchase		\$0	\$8,000	\$6,500	\$6,500	\$6,500		\$6,500
Equipment/Truck Repairs &		\$1,000	\$9,000	\$10,000	\$10,000	\$10,000		\$10,000
Power Washing		\$1,200	\$4,000	\$4,000	\$4,000	\$4,000		\$4,000
Supplies		\$1,000	\$6,000	\$6,000	\$6,000	\$6,000		\$6,000
Trash Receptacles		\$0	\$4,000	\$4,000	\$6,000	\$6,000		\$6,000
Phone/Pager		\$900	\$3,000	\$3,000	\$3,000	\$3,000		\$3,000
Utilities		\$600	\$1,200	\$1,200	\$1,200	\$1,200		\$1,200
Insurance		\$6,000	\$16,000	\$16,000	\$16,000	\$16,000		\$18,000
Personnel		\$29,645	\$133,540	\$154,682	\$157,850	\$165,550		\$165,550
Total Maintenance		\$40,345	\$184,740	\$205,382	\$210,550	\$220,250		\$220,250
Total Parking & Maintenance		\$40,695	\$187,190	\$227,832	\$233,000	\$242,700		\$242,700

DT CID Image & Enhancement Budget						
2020-21						
	Budget A-M-J	Budget 2020-21	Budget 2022	Budget 2023	Budget 2024	
Advertising						
Downtown Guide	\$50	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
Website	\$300	\$800	\$800	\$800	\$800	\$800
Bike Sharing Program						
Total Advertising	\$350	\$7,800	\$7,800	\$7,800	\$7,800	\$7,800
Events						
Community Event Sponsorships	\$0	\$10,000	\$10,000	\$12,500	\$12,500	\$12,500
Square Programming	\$300	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Total Event Support	\$300	\$15,000	\$15,000	\$17,500	\$17,500	\$17,500
Visual Improvements						
Banners	\$0	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Holiday Decorations	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Flowers/Planters	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
IE Project Reserve	\$0	\$0	\$0	\$0	\$0	\$0
Total Visual Improvements	\$8,000	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000
Total Image Enhancement	\$8,650	\$56,800	\$56,800	\$59,300	\$59,300	\$59,300

DT CID Security Budget

2020-2021

	Budget A-M-J	Budget 2020-21	Budget 2022	Budget 2023	Budget 2024
Expense					
Off Duty Police	\$30,000	\$100,000	\$120,000	\$120,000	\$120,000
Work Comp	\$3,200	\$8,000	\$10,000	\$10,000	\$10,000
Total Expenses	\$33,200	\$108,000	\$130,000	\$130,000	\$130,000
Reimburse					
City of Springfield	\$0	\$21,000	\$21,000	\$21,000	\$21,000
Library	\$4,400	\$28,000	\$28,000	\$28,000	\$28,000
NET COST TO CID	\$28,800	\$59,000	\$81,000	\$81,000	\$81,000

Maint Personnel Cost

	<u>Budget</u> <u>A-M-J</u>	<u>Budget</u> <u>2020-21</u>	<u>Budget</u> <u>2022</u>	<u>Budget</u> <u>2023</u>	<u>Budget</u> <u>2024</u>
Brian 45000/yr	\$11,250	\$45,000	\$46,500	\$48,000	\$49,500
Bryan \$16/hr 40 hrs week	\$8,400	\$33,280	\$34,500	\$35,500	\$37,000
Mark \$14/hr 35hrs	\$7,300	\$29,120	\$16,500	\$0	\$0
Main Man 1 \$14/hr	\$0	\$14,000	\$29,120	\$31,000	\$33,000
Main Man 2 \$15/hr	\$0	\$0	\$14,000	\$29,000	\$31,000
Estimate PR taxes	\$2,695	\$12,140	\$14,062	\$14,350	\$15,050
Total Payroll Cost	\$29,645	\$133,540	\$154,682	\$157,850	\$165,550

**Cash
on Hand**

April 1, 2020	\$243,000
A-M-J	-\$83,481

June 30, 2020	\$159,519
2020-21	-\$61,114
2021-22	-\$72,956
June 30, 2022	\$25,449

Sales Tax Projections

20-Apr	\$15,000	
May-20	\$5,000	
Jun-20	\$5,000	
		\$25,000
20-Jul	\$6,000	
20-Aug	\$7,500	
20-Sep	\$7,500	
20-Oct	\$10,000	
20-Nov	\$12,000	
20-Dec	\$12,000	
20-Jan	\$12,000	
20-Feb	\$12,000	
20-Mar	\$12,000	
20-Apr	\$13,000	
20-May	\$13,000	
20-Jun	\$13,000	
		\$130,000

CID Work Plan 2020

Maintenance Plan 2020		April		May		June		Comments	
Priorities									
Cleaning		daily	daily	daily	daily	daily	daily		
Snow Removal									
Powerwashing		daily weather permitting	daily weather permitting	daily weather permitting	daily weather permitting	daily weather permitting	daily weather permitting		Several areas have been power washed
Spray Weeds		on-going	on-going	on-going	on-going	on-going	on-going		
Graffiti Removal		on-going	on-going	on-going	on-going	on-going	on-going		graffiti reports & pictures sent to police
On-Going Maintenance Activities									
Trash pick-up		daily	daily	daily	daily	daily	daily		
Truck Serviced		as needed	as needed	as needed	as needed	as needed	as needed		
Equipment Serviced		as needed	as needed	as needed	as needed	as needed	as needed		
Supplies Ordered		tires for mule	as needed	as needed	as needed	as needed	as needed		on file in office
Quarterly Inventory									coordinate street closures with new construction
Coordinate Streetscape Projects		yes	yes	yes	yes	yes	yes		
Parking Plan 2020		April		May		June		Comments	
Priorities									
Parking Enforcement				no until further notice	no until further notice	no until further notice	no until further notice		
Parking Information /Signs									sign issues reported to Public Works
Wayfinding									
On-Going Parking Activities									
1 parking ambassador									No Parking Ambassador at this time
Monthly ticket report									
Inform CID property & business owners in CID of available parking		on-going	on-going	on-going	on-going	on-going	on-going		
Issue parking passes as needed									
Coordinate dumpster permit requests		as requested	as requested	as requested	as requested	as requested	as requested		Looking at community dumpster on Patton, recycling

**CID Work Plan
2020**

Image Enhancement Plan	April	May	June	Comments
Priorities				
Plantings		flowers will be planted		
Trashcans				
Banners		new banners ordered	on-going	
Website	on-going	on-going	on-going	monthly updates & as needed
Ash urns				
On-Going IE Activities				
Administrative Support	yes	yes	yes	
Budget tracking	yes	yes		New 2020-2021 Budget will be presented 5-13-2020
RFP Information Gathering				
Bringing of suggestions				
All activities as assigned	yes	yes	yes	
Administration Plan 2020	April	May	June	Comments
Agenda Distribution	yes	yes	yes	
Minutes	yes	yes	yes	
Bid Coordination				Seek Bids for mule
General information/feedback	yes	yes	yes	
Coordination with other entities	yes	yes	yes	
Financial reporting	yes	yes	yes	
Management of CID resources	yes	yes	yes	
Risk management	yes	yes	yes	
Staff support to CID Bd. & committees	yes	yes	yes	
Orientation of new board members	as needed	as needed	as needed	
Compliance with legal requirements	yes	yes	yes	
Program reporting, CID updates	yes-in packet	yes-in packet	yes-in packet	
Customer Service	yes	yes	yes	general information/fofts/real estate/parking
Volunteer Contributions				
Coordinating with City services	yes	yes	yes	street sweeping, emptying of trashcans, square
Management as needed to carryout committee/board decisions	yes	yes	yes	

CID DOWNTOWN

Springfield Community Improvement District

Happenings in our CID

Revel Advertising has relocated to 637 W. College Ste. A

Assemblies of God have purchased 429 N. Boonville
(formerly Revel Advertising space)

Inviktus Salon Springfield has opened at 212 S. Campbell

Classic Rock Coffee has opened at 535 W. Walnut

The Bonsai Guy has opened at 600 W. Walnut

Fresh Gallery has closed at 400 W. Walnut and will relocate
to 401 N. Boonville

Thomas Brothers Building at 320 W. Walnut has sold and
they have closed

Ozark Greenways planted 2 Red Bud Trees on the CID
Property for Earth Day

Congratulations to Sarah Kerner for receiving the
Public Service Award from the Missouri Lawyers Media, LLC

April 2020 Sales Tax	\$ 18,376.62
April 2019 Sales Tax	\$ 20,713.82

May 8, 2020

Officers

Chris Ball
Chairman

Dick Scott
Secretary

Mary Lilly Smith
City Liaison

Craig Wagoner
Treasurer

Board of Directors

Paula Adams

Michelle Billionis

Chris Ball

Rev. Ken Chumbley

Allen Kunkel

Dylan Rauhoff

Doug Roller

Charlie Rosenbury

Jeff Schrag

Dick Scott

Mary Lilly Smith

Bart Tacke

Craig Wagoner

Andrew Wells

Bruce Adib-Yazdi

Brian Ussery
Maintenance Supervisor

Barb Baker
CID Manager