

Downtown Springfield Community  
Improvement District Public Hearing Meeting  
September 13, 2023  
\*\*\*\*\* 8:00 am \*\*\*\*\*  
**Councilman Denny Whayne Conference Room**  
**Busch Building 4<sup>th</sup> Floor**

**FY 2023- 2024 Meetings to Date: 1**

Paula Adams	1	Lori Lampert	1
Chris Ball		Mack Musgrave	
Michelle Billionis		Jeff Schrag	
Steve Eudaly		Dick Scott	1
Brett Foster	1	Eleanor Taylor	1
Dan Griffin		Craig Wagoner	1
Allen Kunkel	1	Andrew Wells	1
		Bruce Adib-Yazdi	1

<b>Agenda Information</b>	Welcome – <i>Craig Wagoner</i>
<b>Agenda</b>	Call to Order
<b>Information</b>	Comments from the Public
<b>Information</b>	Safety & Security Update – <i>Officer Scott Wallace</i>
<b>Public Comment</b>	Open Public Hearing CID Proposed 2023 Levy – <i>Craig Wagoner</i> Close Public Hearing
<b>Action</b>	Consideration of Levy Assessment amounts for FY 2023-2024 - <i>Craig Wagoner</i>
<b>Action</b>	Approval of August 9, 2023 meeting minutes – <i>Craig Wagoner</i>
<b>Action</b>	Approval of August Financial Statements – <i>Craig Wagoner</i>
<b>Information/Action</b>	Parking & Maintenance Committee – <i>Dick Scott</i> Safety & Security Committee – <i>Craig Wagoner</i> Springfield Jazz Festival – September 23 <sup>rd</sup> – 12:00 pm – 9:00 pm Square & Park Central East APO Mini-Golf Pub Crawl – September 30 <sup>th</sup> 4:30 pm – 8:30 pm Visit <a href="http://www.itsalldowntown.com">www.itsalldowntown.com</a> Calendar for a list of September events Image Enhancement Committee – <i>Paula Adams</i>
<b>Information</b>	CID Update – <i>Barb Baker</i>
<b>Other:</b>	

Closed session for the purpose of confidential and privileged communications between a governmental body or its representatives and its attorney relating to legal action, causes of action or litigation involving the public governmental body and confidential and privileged communications with the attorney for the CID Board pursuant to Section 610.021(1), Revised Statutes of Missouri.

Closed session for the purpose of leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration for the CID Board pursuant to Section 610.021 (2), Revised Statutes of Missouri in accordance with ADA guidelines, if you need special accommodations when attending any City meeting, please notify the City Clerk's Office at 864-1443 at least 3 days prior to the scheduled meeting.

**Downtown Springfield Community Improvement District**  
**Meeting Minutes**  
**August 9, 2023**

**Present:** Paula Adams, Brett Foster (Grady Porter), Allen Kunkel, Lori Lampert, Dick Scott, Eleanor Taylor, Craig Wagoner, Andrew Wells, Bruce Adib-Yazdi   **Excused:** Chris Ball, Michelle Billionis, Steve Eudaly, Dan Griffin, Mack Musgrave, Jeff Schrag,  
**City Staff:** Grady Porter   **Staff:** Brian Ussery, Barb Baker   **Visitor:** Christine Thomas,

- I.       **Call to Order**  
Craig Wagoner called the Downtown Springfield Community Improvement District Meeting to order at 8:03 am.

Christine Thomas asked about parking lots and towing in downtown. There have been some issues in the Holland Parking lot. She asked if there are grants or any help with the towing and new signage in the lots. If the lots are privately owned CID is not able to help with signage. Grady reported the downtown parking study will be presented at the City Council luncheon on August 15<sup>th</sup> at noon and there will be recommendations and present long term solutions.

**Safety & Security Update:** Officer Wallace was not able to attend the CID Board meeting. He had sent out the monthly reports before the meeting. Shifts have been filled and some of the bar closing shifts are filled also.

- II.       **Motion:** To approve June 14, 2023 Meeting Minutes  
**Moved:** Andrew Wells  
**Second:** Paula Adams  
**Approved**

- II.       **Financial Reports:** Craig reported on the June & July financial reports. End of FY reports have been completed and will be sent to the CPA for the CID annual review. Administration is under budget, IE over budget due to the additional lights and the pocket park, Maintenance and Parking is under budget and Safety & Security is over budget due to the loss of the library participating in the patrols. July Balance Sheets shows the \$ 20,000.00 voluntary contribution from MSU, thank you Allen for securing the contribution. Sales tax \$ 32,000, budgeted \$ 25,000. Interest income on the CD and the Money Market at Central Bank. Bruce mentioned in July the CID Executive Committee approved cost of living increase for CID employees.

**Motion:** To approve June Financials  
**Moved:** Dick Scott  
**Second:** Allen Kunkel  
**Approved**

**Motion:** To approve July Financials  
**Moved:** Bruce Adib-Yazdi  
**Second:** Andrew Wells  
**Approved**

**Building Loan Discussion:** Craig discussed if CID should pay down more on their loan, we have cash with the interest on the CD and Money Market account. Building loan is 3% for the life of the loan. CID is looking to spend funds for the gateways so could use the additional funds for that. Board will reevaluate at the first of the year but leave as is for now,

**Parking & Maintenance Committee:** Bruce mentioned we will be scheduling a Parking & Maintenance committee meeting this month. Committee will discuss the Parking Study after it is presented at the City Council meeting. Everything going well with P & M, Brian working on the pocket park and will be reseeded in the area in the Fall.

**Safety & Security:** Downtown events are listed and shifts are being filled.

**Image Enhancement Committee:** Committee will be meeting in September to discuss Christmas decorations and holiday lighting. Looking to plant mums in September.

**Other:**  
**CID Update:** In Packet

**Meeting Adjourned:** 9:00 am  
**Minutes submitted by:** Barb Baker  
**Next CID Meeting:** September 13, 2023

# DOWNTOWN SPRINGFIELD CID

## Balance Sheet

	Aug 31, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1000 · Current Assets	
1001 · Checking - Great Southern	16,248.17
1030 · Central Bank Acct	28,044.60
1040 · Central Bank Money Market	323,701.71
1065 · Cert of Dep	254,301.73
<b>Total 1000 · Current Assets</b>	<b>622,296.21</b>
<b>Total Checking/Savings</b>	<b>622,296.21</b>
Accounts Receivable	
1005-05 · CID Property Taxes Receivable	2,273.89
<b>Total Accounts Receivable</b>	<b>2,273.89</b>
<b>Total Current Assets</b>	<b>624,570.10</b>
<b>Fixed Assets</b>	
1080 · Boonville Building	
1081 · Land	26,000.00
1082 · Building	747,482.56
1085 · Building Accum Depr	(56,768.38)
<b>Total 1080 · Boonville Building</b>	<b>716,714.18</b>
1090 · Equipment	
1095 · Accumulated Depreciation	(101,917.25)
1090 · Equipment - Other	222,191.75
<b>Total 1090 · Equipment</b>	<b>120,274.50</b>
<b>Total Fixed Assets</b>	<b>836,988.68</b>
<b>TOTAL ASSETS</b>	<b>1,461,558.78</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
2010 · IRA Payable	1,281.00
<b>Total Other Current Liabilities</b>	<b>1,281.00</b>
<b>Total Current Liabilities</b>	<b>1,281.00</b>
<b>Long Term Liabilities</b>	
2100 · Central Bank Loan	223,029.91
<b>Total Long Term Liabilities</b>	<b>223,029.91</b>
<b>Total Liabilities</b>	<b>224,310.91</b>
<b>Equity</b>	
3000-05 · Renewal Reserve (Bd Desig)	21,000.00
3000-06 · Investment in fixed assets	52,942.52
3000-15 · IE Reserve	30,000.00
3000-20 · Maintenance Reserve	13,164.00
3000 · Fund Balance	1,163,575.54
Net Income	(43,434.19)
<b>Total Equity</b>	<b>1,237,247.87</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,461,558.78</b>

**DOWNTOWN SPRINGFIELD CID**  
**Profit & Loss Budget Performance**

	Aug 23	Budget	Jul - Aug 23	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
Income					
4000 · Income					
4001 · Gross Tax Assessments	0.00	0.00	0.00	0.00	280,000.00
4003 · Sales Tax	0.00	25,000.00	32,071.24	50,000.00	340,000.00
4004 · Extended Parking Pass Sales	0.00	0.00	0.00	0.00	0.00
4005 · Voluntary Contributions	500.00	15,000.00	20,500.00	35,000.00	36,000.00
4007 · Interest Income	1,074.33	50.00	5,893.70	100.00	600.00
4012 · Rent Income	1,020.00	1,020.00	2,040.00	2,040.00	18,400.00
<b>Total 4000 · Income</b>	<b>2,594.33</b>	<b>41,070.00</b>	<b>60,504.94</b>	<b>87,140.00</b>	<b>675,000.00</b>
<b>Total Income</b>	<b>2,594.33</b>	<b>41,070.00</b>	<b>60,504.94</b>	<b>87,140.00</b>	<b>675,000.00</b>
<b>Gross Profit</b>	<b>2,594.33</b>	<b>41,070.00</b>	<b>60,504.94</b>	<b>87,140.00</b>	<b>675,000.00</b>
Expense					
5100 · ADMINISTRATION					
5102 · Admin- Payroll					
5102-02 · Salary	6,363.60	5,800.00	12,325.52	12,200.00	76,200.00
5102-04 · Health Insur	0.00		0.00		
5102-06 · Retirement	190.90	175.00	369.76	350.00	2,100.00
5102-08 · Admin- Payroll Taxes	486.82	550.00	942.91	1,000.00	6,500.00
<b>Total 5102 · Admin- Payroll</b>	<b>7,041.32</b>	<b>6,525.00</b>	<b>13,638.19</b>	<b>13,550.00</b>	<b>84,800.00</b>
5103 · Miscellaneous - Admin	179.82	250.00	191.77	500.00	4,000.00
5105 · Professional Services	0.00	0.00	0.00	500.00	3,600.00
5108 · Renewal Reserve Expense	0.00	0.00	0.00	0.00	3,000.00
5110 · Admin- Insurance					
5102-12 · Admin- Work Comp	0.00	0.00	205.30	200.00	1,200.00
5210-30 · Insurance - Officer & Director	0.00	0.00	0.00	0.00	2,000.00
<b>Total 5110 · Admin- Insurance</b>	<b>0.00</b>	<b>0.00</b>	<b>205.30</b>	<b>200.00</b>	<b>3,200.00</b>
5111 · Collection Fee	19.72	0.00	19.72	0.00	3,600.00
5112 · Payroll Fee	138.76	200.00	278.36	400.00	2,400.00
5132 · Office Utilities	567.58	0.00	567.58	0.00	0.00
5134 · Office Phone	135.00	150.00	270.00	300.00	1,800.00
5136 · Office Suplies	142.59	300.00	361.16	600.00	3,600.00
5138 · Office Copies	127.77	165.00	255.54	350.00	2,000.00
5140 · Office Maintenance	0.00	0.00	0.00	0.00	0.00
5150 · Boonville Bldg Cost					
5151-01 · Boonville Loan Payment	1,932.17	1,932.17	3,864.34	3,864.30	23,186.00
5151-02 · Boonville Bldg Interest	0.00	0.00	0.00	0.00	0.00
5151-05 · Bldg Utilities	0.00	500.00	407.78	1,000.00	6,000.00
5151-06 · Bldg Trash	644.92	210.00	644.92	420.00	2,520.00
5151-07 · Bldg Alarm	60.01	60.00	120.02	120.00	720.00
5151-10 · Bldg Maintenance	135.73	718.00	205.73	1,438.00	8,618.00
<b>Total 5150 · Boonville Bldg Cost</b>	<b>2,772.83</b>	<b>3,420.17</b>	<b>5,242.79</b>	<b>6,842.30</b>	<b>41,044.00</b>
<b>Total 5100 · ADMINISTRATION</b>	<b>11,125.39</b>	<b>11,010.17</b>	<b>21,030.41</b>	<b>23,242.30</b>	<b>153,044.00</b>
5150-12 · Bldg Improvements	0.00	0.00	0.00	0.00	0.00
5200 · Image Enhancement					
5210 · Advertising					
5210-10 · Downtown Guide - Image Enhanc	396.65	3,500.00	396.65	3,500.00	7,000.00
<b>Total 5210 · Advertising</b>	<b>396.65</b>	<b>3,500.00</b>	<b>396.65</b>	<b>3,500.00</b>	<b>7,000.00</b>
5220 · Communications					
5220-15 · Website	100.00	100.00	(50.00)	(50.00)	1,200.00
<b>Total 5220 · Communications</b>	<b>100.00</b>	<b>100.00</b>	<b>(50.00)</b>	<b>(50.00)</b>	<b>1,200.00</b>
5230 · Events					
5230-05 · Event - Sponsorships	0.00	1,000.00	0.00	2,500.00	12,500.00
5230-25 · Square Programming	44.00	41.00	88.00	82.00	5,000.00
<b>Total 5230 · Events</b>	<b>44.00</b>	<b>1,041.00</b>	<b>88.00</b>	<b>2,582.00</b>	<b>17,500.00</b>

**DOWNTOWN SPRINGFIELD CID**  
**Profit & Loss Budget Performance**

	Aug 23	Budget	Jul - Aug 23	YTD Budget	Annual Budget
<b>5240 · Visual Improvements</b>					
5240-05 · Utilities	115.22	120.00	225.32	300.00	1,600.00
5240-06 · Lights	0.00	0.00	0.00	0.00	0.00
5240-13 · Flowers	0.00	0.00	0.00	0.00	8,000.00
5240-15 · Banners	176.55	100.00	176.55	100.00	6,000.00
5240-20 · Decorations	17.98	0.00	17.98	0.00	20,000.00
5240-35 · Other	0.00	0.00	0.00	0.00	0.00
5240.25 · IE Projects	2,615.64	0.00	4,478.78	0.00	60,000.00
<b>Total 5240 · Visual Improvements</b>	<b>2,925.39</b>	<b>220.00</b>	<b>4,898.63</b>	<b>400.00</b>	<b>95,600.00</b>
<b>Total 5200 · Image Enhancement</b>	<b>3,466.04</b>	<b>4,861.00</b>	<b>5,333.28</b>	<b>6,432.00</b>	<b>121,300.00</b>
<b>6100 · MAINTENANCE</b>					
6101 · Equipment - Maintenance Repair	2,349.53	500.00	3,311.81	1,000.00	6,000.00
6103 · Equipment Purchase	(4,050.00)	0.00	9,748.00	20,000.00	20,000.00
6104 · Utilities- Maintenance	193.47	200.00	392.99	400.00	2,400.00
6105 · Phone/pager - Maintenance	175.60	250.00	330.30	500.00	3,000.00
6106 · Powerwashing - Maintenance	53.25	0.00	193.49	500.00	4,000.00
6107 · Supplies - Maintenance	163.79	850.00	538.57	1,700.00	10,000.00
6108 · Trash Receptacles	0.00	3,000.00	0.00	3,000.00	6,000.00
6110 · Clothes/Uniforms - Maintenance	0.00	400.00	0.00	400.00	4,000.00
6114 · Maintenance Misc	302.94	250.00	440.62	500.00	3,000.00
6115 · Vehicle (Rental & Gas)	493.85	500.00	742.92	1,000.00	6,000.00
6116 · Storage Rental	0.00	150.00	0.00	300.00	1,800.00
<b>6120-00 · Personnel</b>					
6120-05 · Salaries - Maintenance	10,130.88	11,700.00	20,075.85	23,950.00	140,950.00
6120-10 · Payroll Taxes - Maintenance	816.01	800.00	1,610.93	1,600.00	9,600.00
6120-12 · Main- Health Insur	906.34	1,000.00	2,373.68	2,000.00	12,000.00
6120-14 · Main Retirement	269.13	250.00	538.50	500.00	3,000.00
<b>Total 6120-00 · Personnel</b>	<b>12,122.36</b>	<b>13,750.00</b>	<b>24,598.96</b>	<b>28,050.00</b>	<b>165,550.00</b>
<b>6150 · Insurance</b>					
6150-05 · Insurance - Maintenance- Work C	0.00	0.00	1,525.29	1,500.00	9,000.00
6150-07 · Maint- General Liability	1,716.00	1,300.00	3,433.00	2,000.00	15,000.00
<b>Total 6150 · Insurance</b>	<b>1,716.00</b>	<b>1,300.00</b>	<b>4,958.29</b>	<b>3,500.00</b>	<b>24,000.00</b>
<b>Total 6100 · MAINTENANCE</b>	<b>13,520.79</b>	<b>21,150.00</b>	<b>45,255.95</b>	<b>60,850.00</b>	<b>255,750.00</b>
<b>7100 · PARKING</b>					
7106 · Car Expense	0.00	300.00	0.00	600.00	4,000.00
7107 · Supplies - Parking	0.00	60.00	0.00	120.00	800.00
7108 · Clothes/Uniforms- Parking	0.00	100.00	0.00	100.00	1,000.00
<b>7120 · Personnel</b>					
7120-05 · Salaries - Parking	3,079.44	2,150.00	5,820.99	4,300.00	25,800.00
7120-10 · Payroll Taxes - Parking	344.40	350.00	651.00	700.00	4,200.00
7120-15 · Parking Health Insur	0.00	0.00	0.00	0.00	0.00
7120-17 · Parking- Retirement	0.00	0.00	0.00	0.00	0.00
<b>Total 7120 · Personnel</b>	<b>3,423.84</b>	<b>2,500.00</b>	<b>6,471.99</b>	<b>5,000.00</b>	<b>30,000.00</b>
<b>Total 7100 · PARKING</b>	<b>3,423.84</b>	<b>2,960.00</b>	<b>6,471.99</b>	<b>5,820.00</b>	<b>35,800.00</b>
<b>8100 · SAFETY AND SECURITY</b>					
<b>8110 · Off Duty Police Patrols</b>					
8101-02 · Safety Work Comp	0.00	0.00	1,203.00	1,200.00	11,000.00
8101-04 · Off Duty Police	11,941.25	11,300.00	24,402.50	22,700.00	136,000.00
8101-05 · Library Police Reimbursement	0.00	0.00	0.00	0.00	0.00
8101-06 · City Police Reimbursement	0.00	0.00	0.00	0.00	(21,000.00)

DOWNTOWN SPRINGFIELD CID  
**Profit & Loss Budget Performance**

	Aug 23	Budget	Jul - Aug 23	YTD Budget	Annual Budget
8101-07 · Other Reimbursement	0.00	0.00	0.00	0.00	0.00
8101-09 · Saftey Misc	112.00	0.00	242.00	0.00	0.00
<b>Total 8110 · Off Duty Police Patrols</b>	<b>12,053.25</b>	<b>11,300.00</b>	<b>25,847.50</b>	<b>23,900.00</b>	<b>126,000.00</b>
<b>Total 8100 · SAFETY AND SECURITY</b>	<b>12,053.25</b>	<b>11,300.00</b>	<b>25,847.50</b>	<b>23,900.00</b>	<b>126,000.00</b>
<b>Total Expense</b>	<b>43,589.31</b>	<b>51,281.17</b>	<b>103,939.13</b>	<b>120,244.30</b>	<b>691,894.00</b>
<b>Net Ordinary Income</b>	<b>(40,994.98)</b>	<b>(10,211.17)</b>	<b>(43,434.19)</b>	<b>(33,104.30)</b>	<b>(16,894.00)</b>
<b>Net Income</b>	<b>(40,994.98)</b>	<b>(10,211.17)</b>	<b>(43,434.19)</b>	<b>(33,104.30)</b>	<b>(16,894.00)</b>

Downtown Springfield CID Sales Tax Receipts									
Month	2011-12	2012-13	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
July	\$ 5,524.49	\$ 4,754.45	\$ 17,618.28	\$ 16,529.40	\$ 19,960.24	\$ 15,509.71	\$ 30,156.57	\$ 33,664.40	\$ 32,071.24
Aug	\$ 16,820.47	\$ 17,357.45	\$ 38,568.48	\$ 45,096.34	\$ 39,034.69	\$ 32,451.57	\$ 30,077.19	\$ 42,835.00	\$ 38,744.31
Sept	\$ 11,771.80	\$ 9,030.51	\$ 28,662.33	\$ 20,090.70	\$ 25,487.90	\$ 23,175.36	\$ 33,467.60	\$ 39,437.57	
Oct	\$ 3,968.54	\$ 4,734.17	\$ 17,621.17	\$ 26,173.98	\$ 26,246.62	\$ 18,955.56	\$ 28,445.66	\$ 29,870.38	
Nov	\$ 16,736.57	\$ 17,085.73	\$ 41,854.06	\$ 34,889.21	\$ 38,540.54	\$ 31,509.59	\$ 42,823.42	\$ 44,770.11	
Dec	\$ 11,576.41	\$ 11,845.70	\$ 26,154.23	\$ 28,168.48	\$ 32,817.24	\$ 24,273.69	\$ 44,931.08	\$ 37,760.23	
Jan	\$ 6,453.38	\$ 6,925.01	\$ 28,984.26	\$ 21,843.44	\$ 20,771.27	\$ 26,614.61	\$ 28,604.14	\$ 37,187.97	
Feb	\$ 15,466.81	\$ 16,627.85	\$ 36,229.17	\$ 36,409.02	\$ 34,715.58	\$ 30,715.02	\$ 30,026.95	\$ 37,227.09	
Mar	\$ 9,977.01	\$ 10,849.12	\$ 32,717.38	\$ 26,928.08	\$ 31,747.32	\$ 18,441.45	\$ 41,273.42	\$ 35,007.04	
April	\$ 4,598.74	\$ 5,384.33	\$ 23,986.68	\$ 20,713.82	\$ 18,376.62	\$ 19,283.81	\$ 31,395.29	\$ 39,282.70	
May	\$ 19,755.47	\$ 18,399.10	\$ 46,304.49	\$ 43,816.26	\$ 25,734.24	\$ 37,489.44	\$ 51,042.06	\$ 44,366.24	
June	\$ 13,186.27	\$ 13,709.35	\$ 34,176.26	\$ 29,358.39	\$ 17,887.31	\$ 37,832.40	\$ 33,664.40	\$ 33,686.87	
Total	\$135,835.96	\$136,702.77	\$ 372,876.79	\$ 350,017.12	\$ 331,319.57	\$ 316,252.21	\$ 425,907.78	\$ 455,095.60	

## **CID Parking Report August 2023**

In the month of August 2023 Conservator of the Peace Sweckard (Parking Ambassador) wrote 67 tickets for parking violations. He also issued 12 warnings in the form of verbal warnings or pamphlets.

Beginning with his shift on August 22 (4 shifts in total) COP Sweckard posted hundreds of educational pamphlets in an effort to encourage incoming college students and staff to avoid violating 2 hour street parking during the 2023-2024 school year.

The parking enforcement efforts were concentrated on the three city parking lots, including the two on Boonville and one at Harbell, as well as two hour parking, handicap and loading zones throughout the CID district.

On August 4 COP Sweckard came upon an extremely intoxicated male, lying prone in Robberson alley behind civil kitchen. It was just afternoon and the temperature was near 100 heat index. The male was unresponsive and unable to communicate. Sweckard called Dispatch for an ambulance and they responded to assist the male. The male was transported to a local hospital for acute intoxication and possible heat exhaustion.

On August 22 COP Sweckard noticed the street parking (2 hour) in front of 505 E St Louis and The VUE had relatively low numbers of parked cars. He also noticed that the rear private lot (west of Taylor's) was very crowded with parked cars when compared to the last MSU school year. This trend continued daily until this report was authored.

COP Sweckard worked a total of 8 six hour shifts in the month of August.

---

I worked six (6) days this month and wrote 70 tickets and issued approximately 70 verbal and written warnings. Shifts were 6 or 8 hours due to the heat.

Enforcement was at the City parking lots and 2 hour on street parking, loading zones, 30 minute parking spot and handicap parking spots.

Two days of my shifts I handed out parking warning flyers.

COP Bob Doty

---

Pocket Park maintenance  
Power washing square and South Ave.  
Organizing garage and storage unit

Brian



# CID Work Plan 2023

[illegible]

# CID Work Plan 2023

Image Enhancement 2023		August	September	October	Comments
<b>Priorities</b>					
Plantings			Mums will be planted		
Trashcans					
Banners					
Website/Facebook/		on-going	on-going	on-going	monthly updates & as needed
Ash urns					
<b>On-Going IE Activities</b>					
Administrative Support		yes	yes	yes	
Budget tracking					
RFP Information Gathering					
Bringing of suggestions					
All activities as assigned		yes	yes	yes	
Administration Plan 2023		August	September	October	Comments
Agenda Distribution		yes	yes	yes	
Minutes		yes	yes	yes	
Bid Coordination					as needed for purchases or services
General information/feedback		yes	yes	yes	
Coordination with other entities		yes	yes	yes	
Financial reporting		yes	yes	yes	
Management of CID resources		yes	yes	yes	
Risk management		yes	yes	yes	
Staff support to CID Bd. & committees			yes	yes	
Orientation of new board members					
Compliance with legal requirements		yes	yes	yes	
Program reporting, CID updates		yes-in packet	yes-in packet	yes-in packet	
Customer Service		yes	yes	yes	general information/lofts/real estate/parking
Volunteer Contributions					
Coordinating with City services		yes	yes	yes	street sweeping, emptying of trashcans, square
Management as needed to carryout committee/board decisions		yes	yes	yes	

# CID DOWNTOWN

Springfield Community Improvement District

## Happenings in our CID

Harbell's Grill & Sports Bar has re-opened at  
315 Park Central West

Heavy Heads Records 215 W. Olive has moved.

Funky Flora's Unique Flowers Design at  
320 Park Central West has closed

Hutchins Advertising at 740 W. College has moved

Maes Gelateria at 334 E. Walnut has closed

### September Events:

Springfield Jazz Festival— September 23rd  
12:00 pm—9:00 pm Park Central Square  
and Park Central West

APO Mini-Golf Pub Crawl—September 30th  
4:30 pm—8:30 pm

Visit [www.itsalldowntown.com](http://www.itsalldowntown.com) Calendar for a list of  
September events

September 7, 2023

### Officers

---

Chris Ball  
*Chairman*

Dick Scott  
*Secretary*

Craig Wagoner  
*Treasurer*

### Board of Directors

---

Paula Adams

Chris Ball

Michelle Billionis

Steve Eudaly

Brett Foster

Dan Griffin

Allen Kunkel

Lori Lampert

Mack Musgrave

Jeff Schrag

Dick Scott

Eleanor Taylor

Craig Wagoner

Andrew Wells

Bruce Adib-Yazdi

---

Brian Ussery  
*Maintenance Supervisor*

Barb Baker  
*CID Manager*

Mary Lilly Smith  
*Director Emeritus*